



Westminster Spires Camp Summer Staff Application 2018

Westminster Spires Camp is a ministry of Yellowstone Presbytery. This beautiful camp located eight miles south of Red Lodge, Montana, on Highway 212, provides a traditional camp experience along the shore of Rock Creek at the base of the Beartooth Highway leading to the northeast entrance of Yellowstone Park.

Greetings!

We are very excited about the upcoming summer camp and outdoor ministry season that will be taking place at our beautiful Westminster Spires Camp. Applications for Camp Staff are now being accepted. Please take a look through the enclosed packet of information to learn more about our camp, our mission in working with young people and the opportunities to become involved as a part of our ministry team.

If you feel called to join us, please complete and **return your staff application and supporting materials before March 25**. We plan to have our staff selected by April 1, so applicants can finalize their summer plans.

The 2018 youth camping season will include the following activities and events.

YOUTH CAMPS

Staff Training	July 5-7
Elementary Camp	July 8-12
Junior High Camp	July 15-20
Senior High Camp	July 22-27

If you have any questions or need additional information, please contact Curt Kochner at 406-259-7368 or by email at ckochner@mcn.net.

Thanks for your interest in Westminster Spires!

Camping and Youth Committee
Yellowstone Presbytery



Camp Staff

The camp staff at Westminster Spires includes a pastor that serves as the camp dean. Additional adult leaders assist in providing leadership for other aspects of the program such as crafts, recreation, worship, or leading small groups.

A cook is hired to provide meals for campers throughout the week.

Youth staff include the following positions:

Camp Counselors

-High school graduate or college student

-Salary will be \$300 for each camp session and \$100 for camp training. Total \$1,000.

Counselor In Training (CIT)

-High school student

-Salary will be \$150 for Elementary and Junior High camp and \$50 for staff training. Total \$350.

-CIT's participating in Senior High Camp will need to register as a camp participant and will receive a \$130 scholarship for camp fees.

Dates of employment:

All staff will arrive at 11:00 a.m. on July 5 and participate in Staff Training July 5-7.

Elementary Camp July 8-12

Junior High Camp July 15-20

Senior High Camp July 22-27

Staff will have vacation days on July 14 and July 21. Staff will depart camp on July 28.

Application Process:

Read the Mission and Ministry Statement about Yellowstone Presbytery Camps

Write a Cover Letter to accompany your application

Complete the Application

-Personal Information

-Questions

-References

-Authorization and Request for Criminal Records Check

-Commitment of Applicant

Ask three people that know you well to complete a Recommendation form and submit a Letter of Recommendation on your behalf. **If you have been on the camp staff in the past, we will use previous Letters of Recommendation.**

All information for your Application should be sent to:

Curt Kochner

Westminster Spires Camp

538 Park Lane

Billings, MT 59102

Yellowstone Presbytery Camps

Mission and Ministry

We believe the Camping and Youth Ministry Unit of Yellowstone Presbytery is a vital part of the total mission and ministry of the presbytery and an extension of the local church's work.

We believe that God has created humankind to live in relationship with one another and with God, characterized by acceptance, forgiveness, caring and trust, wherever we are—in the home, church, neighborhood or outdoors.

We believe that God is calling us to be involved in a daily process of Christian growth.

To this end, the goal of The Camping and Youth Ministry Unit for Yellowstone Presbytery is:

...To provide opportunities for people to experience God as revealed in Christ through a unique natural environment.

...To foster growth in discipleship thorough worship, study, recreation, service, reflection and friendship within the Christian community.

...To encourage self-evaluation and understanding through becoming aware of our relationships with Christ, with each other and with the global community.

...To provide an experience in Christian group living and in that experience to make explicit the issues of acceptance, forgiveness, love, mercy and servanthood.

...To learn from nature with its own special harmony, order and beauty and to learn how to be good stewards of this special gift from God.

...To discover and learn from a broader community of Christian friends and witnesses than just our local congregation, in order that we can see and utilize our connectionalism and partnership.

...To train and develop leadership both youth and adults on an on-going basis within the Presbytery for camping and youth ministry.

Revised March, 2011

Application for Summer Staff

Name _____ Date of Birth _____

Address _____

Phone _____ Class completed spring 2018 _____

Email address _____

Social Security Number _____
(For employment records and to conduct background check)

Parent or Guardian _____ Phone _____

Parent or Guardian Address _____

Position you are applying for: Counselor _____ Counselor in Training _____

Home church and address _____

Who is your minister? _____ Phone _____

Health Information: Do you have any physical handicaps or food requirements that require accommodation, chronic ailments or do you need to take regular medications?

Yes _____ No _____ If Yes, please specify _____

What other jobs have you had during high school or college? (Places and dates)

What are the most important things did you learned while working these jobs?

List the skills that you would bring to the camp staff: (Music, recreation, sports, worship, small group leadership, energizers, photography, computer skills– develop a slide show for example, crafts, health and safety, certificates such as CPR or First Aid, etc.)

What are the main reasons you would like to be a member of the camp staff and ministry team at Westminster Spires?

If you previously attended a church camp at Westminster Spires or at some other camp, please share how those experiences had an impact on your life as a Christian.

What will the other members of the camp staff and ministry team like most about working with you?

What life experiences have you had that demonstrate your character and your ability to be a positive role model and responsible member of a camp staff?

What activities and experiences have you participated in as a part of the life of your church community?

Who is one person that has impacted your life for Christ in a very significant way? What about his or her character and lifestyle has impressed you?

References:

Provide the names, addresses and phone numbers of three people that know you well enough to provide a reference about your character. Send each of these references a copy of the attached Recommendation Form and have them mail the completed form to Curt Kochner, Westminster Spires Camp, 538 Park Lane, Billings, MT 59102.

Name _____ Address _____

Relationship to you _____ Phone Number _____

Name _____ Address _____

Relationship to you _____ Phone Number _____

Name _____ Address _____

Relationship to you _____ Phone Number _____

A background check is completed on staff members prior to their being offered a contract for employment. Please complete the Authorization And Request For Criminal Records Check form enclosed with this packet.

I authorize the Search Committee to contact my references and my home pastor to provide recommendations in support of my application for a position at Westminster Spires Camp.

Signature _____ Date _____

Making application indicates your willingness to accept the responsibilities and the guidelines of Yellowstone Presbytery Camps. All information that you provide is confidential and only for the use of the Selection Committee.

Commitment of Applicant:

Please prayerfully consider the following before signing and submitting your application.

I hereby affirm that I am committed to making choices that are a model for campers to follow. I have considered areas of personal integrity—relationship, sexual decisions, substance abuse, entertainment choices, etc., and I am committed to striving to live a life that imitates Christ.

I understand that staff members at Westminster Spires are required to conduct themselves in ways that will have a positive influence on other members of the camp community. If hired, I will comply with all personnel and camp policies outlined for me at staff training.

I understand that if I am employed and if any statement herein is not true, I may be released immediately. If I am released, I will be paid only through the day of release.

I understand that if employed, I will be required to abide by all policies, standards, and regulations as they are promulgated from time to time. I further understand that if employed, when my employment is terminated, I must return all the employer’s property in my custody before entitled to payment of any amounts due me on separation.

I hereby authorize my employer to contact all prior employers and any references listed herein to verify all information provided and to obtain any and all information related to my character and past work performance. I further hereby release all references and prior employers from any liability for information provided in good faith.

I hereby affirm that I have carefully read and agree with the Presbyterian Church (U.S.A.) Brief Statement of Faith attached. I understand that , if at any time subsequent to employment I no longer agree with this Statement of Faith or I exhibit conduct which is contrary to the Statement of Faith, or I fail to meet the minimum requirements of the position, I may be disqualified from employment.

I affirm that I have neither been convicted of, nor am the subject of pending charges for, any offense involving actual or attempted child abuse or sexual molestation in any jurisdiction.

I understand that this is an application for employment and that no employment contract is being offered.

I hereby affirm and acknowledge, by signing immediately below, that all of the information provided and all of my answers are true and complete, and that any misrepresentation or omission may be grounds for rejection or, if later employed, dismissal.

Applicant Signature

Date

A BRIEF STATEMENT OF FAITH
Presbyterian Church (U.S.A.)

In life and in death we belong to God. Through the grace of our Lord Jesus Christ, the love of God, and the communion of the Holy Spirit, we trust in the one triune God, the Holy One of Israel, whom alone we worship and serve. We trust in Jesus Christ, fully human, fully God. Jesus proclaimed the reign of God: preaching good news to the poor and release to the captives, teaching by word and deed and blessing the children, healing the sick and binding up the brokenhearted, eating with outcasts, forgiving sinners, and calling all to repent and believe the gospel. Unjustly condemned for blasphemy and sedition, Jesus was crucified, suffering the depths of human pain and giving his life for the sins of the world. God raised this Jesus from the dead, vindicating his sinless life, breaking the power of sin and evil, delivering us from death to life eternal. We trust in God, whom Jesus called Abba, Father. In sovereign love God created the world good and makes everyone equally in God's image, male and female, of every race and people, to live as one community. But we rebel against God; we hide from our Creator. Ignoring God's commandments, we violate the image of God in others and ourselves, accept lies as truth, exploit neighbor and nature, and threaten death to the planet entrusted to our care. We deserve God's condemnation. Yet God acts with justice and mercy to redeem creation. In everlasting love, the God of Abraham and Sarah chose a covenant people to bless all families of the earth. Hearing their cry, God delivered the children of Israel from the house of bondage. Loving us still, God makes us heirs with Christ of the covenant. Like a mother who will not forsake her nursing child, like a father who runs to welcome the prodigal home, God is faithful still. We trust in God the Holy Spirit, everywhere the giver and renewer of life. The Spirit justifies us by grace through faith, sets us free to accept ourselves and to love God and neighbor, and binds us together with all believers in the one body of Christ, the Church. The same Spirit who inspired the prophets and apostles rules our faith and life in Christ through Scripture, engages us through the Word proclaimed, claims us in the waters of baptism, feeds us with the bread of life and the cup of salvation, and calls women and men to all ministries of the Church. In a broken and fearful world the Spirit gives us courage to pray without ceasing, to witness among all peoples to Christ as Lord and Savior, to unmask idolatries in Church and culture, to hear the voices of peoples long silenced, and to work with others for justice, freedom, and peace. In gratitude to God, empowered by the Spirit, we strive to serve Christ in our daily tasks and to live holy and joyful lives, even as we watch for God's new heaven and new earth, praying, "Come, Lord Jesus!" With believers in every time and place, we rejoice that nothing in life or in death can separate us from the love of God in Christ Jesus our Lord. Glory be to the Father, and to the Son, and to the Holy Spirit. Amen.

**PRESBYTERY OF YELLOWSTONE
AUTHORIZATION AND REQUEST FOR CRIMINAL RECORDS CHECK**

I, _____, hereby authorize the Presbytery of Yellowstone to request the State of Montana to release any information regarding any record of charges or convictions contained in its files, or in any criminal file contained on me, whether said file is a local, state, or national file, and including but not limited to accusations and convictions for crimes committed against minors, to the fullest extent permitted by state and federal law. I do release the State of Montana from all liability that may result from such disclosure made in response to this request.

Signature of applicant Date

Print applicant's full name _____

Current Address _____

Print all other names that have been used by the applicant (if any, including maiden name)

Date of birth: _____ Place of birth: _____

Social security number: _____

Driver's license number: _____ State issuing license _____

License expiration date: _____

**

Request sent to: _____

Results: _____

Signature of Presbytery representative receiving results Date

RECOMMENDATION FOR SUMMER STAFF Westminster Spires Camp

This section to be completed by applicant:

Applicant's Name _____ Phone Number _____
 Address _____ City/State _____ Zip _____
 Position Applying for: 1. _____ 2. _____

The above named person is applying for a position on the summer staff at Westminster Spires Camp. The personal information requested below will supplement that provided by personal interview. Any information which you may give us will be regarded as strictly confidential. *Thank you for your assistance!*
Please return this form to: Curt Kochner, Westminster Spires Camp, 538 Park Lane, Billings, MT 59102

1. How long have you known the applicant? _____ In what capacity? _____
 2. Does the applicant appear to be growing in his/her Christian experience and does the applicant take an active interest in Christian service? _____ Please explain _____

3. Please indicate which statement best describes the applicant in relation to each characteristic listed below.

	Most of the time	Sometimes	Not Often	Hardly Ever
Able to follow instructions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Loyal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Outgoing and friendly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
An able leader of others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consistent in Christian testimony	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disciplined in personal habits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enthusiastic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Able to adjust to different situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Able to cope with other's problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Easily offended	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inclined to criticize others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Moody	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Able to work without close supervision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Able to work in a team situation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Please grade the applicant on the following characteristics and traits. Use "1" to indicate superior, "2" if above average, "3" if average, and "4" if weak in that area. Please evaluate applicant in relation to his/her own age group.

Personal Grooming ____	Sense of Humor ____	Willingness ____
Tact ____	Initiative ____	Attitude toward Authority ____
Dependability ____	Courtesy ____	Attitude toward hard work ____
Judgment ____	Initial Impression ____	Public Speaking Ability ____
Punctuality ____	Ability to make friends ____	Honesty and personal integrity ____

5. There is the possibility that the applicant would be employed as a camp counselor. Would you consider the applicant qualified to counsel your child or teenager? Yes No

6. Please check your choice of recommendation:

Strongly recommend Recommend Recommend with reservations Do not recommend

7. Please use the reverse side of this form to share anything else that would be helpful as we evaluate this candidate.

Your Name (please print) _____ Date _____
 Address _____
 Position /Organization _____
 Signature _____ Phone _____

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Judgment ____	Initial Impression ____	Public Speaking Ability ____
Punctuality ____	Ability to make friends ____	Honesty and personal integrity ____

5. There is the possibility that the applicant would be employed as a camp counselor. Would you consider the applicant qualified to counsel your child or teenager? Yes No

6. Please check your choice of recommendation:

Strongly recommend Recommend Recommend with reservations Do not recommend

7. Please use the reverse side of this form to share anything else that would be helpful as we evaluate this candidate.

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Punctuality ____	Ability to make friends ____	Honesty and personal integrity ____

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