## Leadership Cabinet Tuesday, December 10, 2024

Yellowstone Presbytery Leadership Cabinet met via Zoom for its scheduled meeting on Tuesday, December 10, 2024, beginning at 1:00 p.m.

Cabinet members present:

Members excused:

MWS Jamie Schmeling

RE Melissa Bell

MWS Ashley Birk

RE Russ Kline, Moderator

MWS Karolee Larson

MWS Dave Thompson

### **Others present:**

General Presbyter Kathy Goodrich, Stated Clerk Caroline Fleming, Treasurer Ric Tieman

- 1. Opening: Moderator Russ Kline called the meeting to order at 1:00 p.m. and led members in prayer.
- 2. Dwelling in the Word & Spirit Sightings: Russ led members in Dwelling in the Word, reading Ephesians 4: 11-16which speaks about the different gifts people have and how no one is called to do the work of ministry alone. It is a team effort. Members were also reminded that we are to build others up to work with us. To do this, and to not be "tossed to and fro" by diverse opinions, we must know what we believe. We must be able to stand strong in the faith. This requires maturity, but who wants to "grow up?" The difference is in being childish or child-like. Our diverse gifts will be enough to "cover all bases." The question to ponder is, "What does it look like to build ourselves up as a body of love?"
- 3. Spirit Sightings and Prayer Concerns: Karolee received two text messages that lifted her spirit at a very opportune time from people holding her in prayer. Caroline reported that Jack's latest back procedure is working very well to reduce his pain. Intermountain in Helena has had a difficult two years but, with the addition of a new CEO, their future looks bright. Kathy reported positive family conversation on Sunday and a very good conversation with Kimmy a couple weeks ago. Dave sees growth and enthusiasm at Billings 1<sup>st</sup>.
- **4. Vision Statement:** Russ read the Presbytery vision statement.
- **5. Quorum:** A quorum was declared present.
- **6. Approval of Minutes:** Members reviewed the minutes from the November meeting.
  - \*Action: A motion was made and seconded to approve the minutes as printed. The motion passed unanimously.
- 7. General Presbyter's Report: Kathy spoke of her many conversations with pastors and leaders in the presbytery about both personal and communal concerns. She interacts regularly with the many PNCs who are seeking pastoral leadership. The system is confusing so requires a lot of explaining. The continuing loss of pastors is challenging. All are encouraged

to take time to listen to one another with love and to treat one another with respect and Christlike ways.

Kathy and Russ are putting together a team to rewrite a racism policy for the presbytery. George Goodrich, Sarah Tunall, and Jeff Harada volunteered to help at the special presbytery meeting on November 21.

### Announcement items:

- Boundary training sessions were very successful. The video from the training should be edited this week and available for people who couldn't make either training session to watch.
- A subgroup of the Camping and Youth Team is planning a ski retreat Feb. 28-March 2 in Bozeman.
- **8. Treasurer's Report:** (Attachment A) Ric reported that budgets are on track for 2024. Funds that await Cabinet action total \$17,478.27 (line item 3200.19). Caroline will send Ric the per capita each church is responsible for in January 2025. Cecilia Helming from Butte asked how best to send money in rather than sending a monthly check. People can send funds through the website with a credit card, send a quarterly check, or set up an ACH bank transfer. *Ric asks that all 2024 expenses be turned in to him on or before <u>January 8.</u>*

### 9. Stated Clerk Report:

- Caroline conducted an email vote in early November to change the recommended date of the spring presbytery meeting from February 28 & March 1 to March 7 & 8. Five members responded with "yes" votes. There were no negative votes.
- Clerks have been asked to review their minutes of the last two years using a checklist they were sent. Reviews are due January 31.
- Information about this year's annual reporting has been sent to all clerks.
- Boundary training certificates have been sent to those who attended boundary training.
- Caroline will send the approved Anti-Harassment policy and the approved minutes of the November LC meeting to Deb for posting on the website.

### 10. Announcements:

- The Rocky Mountain Synod meeting is postponed until February. The Stated Clerk, Candice Sweet is ill.
- The Youth Ski Retreat is scheduled for February 28 March 2 in Bozeman.
- Sad to say, Dan Triller has accepted a call in Ellensburg, WA. We will miss him.
- LC members celebrated Russ and his leadership as he leaves the LC at the end of the year. He is deeply thanked for his faithfulness and service.
- Prayer requests include Melissa Bell's surgery scheduled for February 6, support for Kimmy Briggs in a difficult situation, healing for Jamie Schmeling who is ill again, for all the PNC searches and churches without pastoral leadership, for Ashley in Bozeman and Sarah in Manhattan.
- 11. Closing: Dave Thompson led the members in [prayer to close the meeting.

### **Next LC meeting: January 14**

_	Oct 31, 24	Sep 30, 24	\$ Change	
ASSETS				
Current Assets				
Checking/Savings				
1000 · Checking and Savings				
1005 · Checking 3214	88,149.83	86,216.36	1,933.47	
1010 · Money Market 3355	143,052.06	142,931.00	121.06	
1015 · Partnership Fund MM 3793	45,789.92	45,770.54	19.38	
1060 · Vanco Clearing Account	394.94	0.00	394.94	
Total 1000 · Checking and Savings	277,386.75	274,917.90	2,468.85	
1020 · St Timothy Checking 1961	99.55	100.00	(0.45)	
1030 · St Timothy Checking 3686	100.00	100.00	0.00	
1050 · New Covenant 5737				
1051 · Higher Education	6,246.87	6,246.87	0.00	
1052 · Other Designated Funds	120,914.59	120,914.59	0.00	
Total 1050 · New Covenant 5737	127,161.46	127,161.46	0.00	
1100 · St Timothy Endowment Funds				
1110 · St Timothy Chapel #1 1085	385,720.09	398,322.14	(12,602.05)	
1120 · St Timothy Chapel #2 6024	120,275.83	121,373.43	(1,097.60)	
Total 1100 · St Timothy Endowment Funds	505,995.92	519,695.57	(13,699.65)	
Total Checking/Savings	910,743.68	921,974.93	(11,231.25)	
<b>Total Current Assets</b>	910,743.68	921,974.93	(11,231.25)	
Other Assets				
1850 · Beartooth Electric Co-op	1,018.18	1,018.18	0.00	
1900 · Char Rem Trust 0931	143,391.00	143,391.00	0.00	
Total Other Assets	144,409.18	144,409.18	0.00	
TOTAL ASSETS	1,055,152.86	1,066,384.11	(11,231.25)	

_	Oct 31, 24	Sep 30, 24	\$ Change	
LIABILITIES & EQUITY Liabilities				
Current Liabilities				
Accounts Payable				
2000 Accounts Payable	1,060.11	1,664.33	(604.22)	
Total Accounts Payable	1,060.11	1,664.33	(604.22)	
Other Current Liabilities				
2100 · Payroll Liabilities				
2110 · Federal Liabilities	542.24	810.74	(268.50)	
2120 · State Liabilities	32.05	61.96	(29.91)	
2150 · Retirement Payable	313.02	313.02	0.00	
2160 · Health Insurance Payable	1,205.14	1,205.14	0.00	
Total 2100 · Payroll Liabilities	2,092.45	2,390.86	(298.41)	
2200 · Other Current Liabilities				
2200.01 · GA Pentacost Offering PC999999	189.00	189.00	0.00	
2200.02 · GA Mission Pledges	949.40	712.05	237.35	
2200.03 · GA Peacemaking PM999999	121.00	121.00	0.00	
2200.04 · GA One Great Hour OG999999	25.00	25.00	0.00	
2200.05 · GA Christmas Joy CJ999999 2200.09 · GA Other Donation	848.62 1,925.00	848.62 1,400.00	0.00 525.00	
Total 2200 Other Current Liabilities	4,058.02	3,295.67	762.35	
Total Other Current Liabilities	6,150.47	5,686.53	463.94	
Total Current Liabilities	7,210.58	7,350.86	(140.28)	
Total Liabilities	7,210.58	7,350.86	(140.28)	
	7,210.00	7,000.00	(110.20)	
Equity 3100 · General Funds				
3100.1 · Administrative	255.07	255.07	0.00	
3100.2 · Admin Support	46,690.99	46,690.99	0.00	
3100.3 Program	45,709.22	45,709.22	0.00	
3100.4 · West Yellowstone Funds	18,348.34	18,348.34	0.00	
3100.9 · Unrestricted	28,984.34	28,984.34	0.00	
Total 3100 · General Funds	139,987.96	139,987.96	0.00	
3200 Designated Funds				
3200.01 · Camp Scholarships	7,611.63	7,611.63	0.00	
3200.02 · Clergy Emergency Fund	1,756.99	1,756.99	0.00	
3200.03 Equip & Encourage	39,746.16	39,746.16	0.00	
3200.04 Evangelism Grant	52,369.21	52,369.21	0.00	
3200.05 · Higher Education Grant	6,246.87	6,246.87	0.00	
3200.06 · Linda Hofer Education	19,814.15	19,495.65	318.50	
3200.07 · Partnership Spendable Funds	2,390.00	2,390.00	0.00	
3200.08 · Peace Making Offering to YP 3200.09 · Presbyter Discretionary Fund	6,436.70	6,436.70	0.00	
3200.10 Presbyter Study Leave	3,331.54 1,229.01	3,331.54 1,229.01	0.00 0.00	
3200.11 Presbyter Continuing Education	3,595.77	3,595.77	0.00	
3200.12 · Revamp Camp	18,884.00	18,879.00	5.00	
3200.13 · Rural Ministry Grant	1,070.28	1,070.28	0.00	
3200.14 · Social Justice	6,469.45	6,469.45	0.00	
3200.16 · St Timothy's MM #1	100.00	100.00	0.00	
3200.17 · St Timothy's MM #2	100.00	100.00	0.00	
3200.18 · Triennium Fund	6,793.52	6,793.52	0.00	
3200.19 · Yell Pres Funds Await Cab Actio	17,478.27	17,478.27	0.00	
3200.20 · Dubuque-Synod Of RM CRE cohort	3,062.00	2,759.00	303.00	
Total 3200 · Designated Funds	198,485.55	197,859.05	626.50	

### Presbytery of Yellowstone PCUSA Statement of Financial Position As of October 31, 2024

	Oct 31, 24	Sep 30, 24	\$ Change	
3300 · Restricted Funds				
3300.1 · St Timothy Endowments	485,012.49	485,012.49	0.00	
3300.2 Char Rem Trust	143,391.00	143,391.00	0.00	
3300.3 · Partnership Funds Principle Amt	45,599.57	45,599.57	0.00	
Total 3300 · Restricted Funds	674,003.06	674,003.06	0.00	
Net Income	35,465.71	47,183.18	(11,717.47)	
Total Equity	1,047,942.28	1,059,033.25	(11,090.97	
TOTAL LIABILITIES & EQUITY	1,055,152.86	1,066,384.11	(11,231.25)	

# Presbytery of Yellowstone PCUSA Administration Budget Performance October 2024

	Oct 24	Jan - Oct 24	Annual Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
RECEIPTS					
4001 · Administrative Support	100.00	6,588.50	35,000.00	(28,411.50)	18.82%
4004 · Per Capita Income	256.17	80,297.70	80,040.00	257.70	100.32%
4005 · Interest Income	141.15	1,390.95	0.00	1,390.95	100.0%
4006 · Dividend Income	0.00	656.04	0.00	656.04	100.0%
Total RECEIPTS	497.32	88,933.19	115,040.00	(26,106.81)	77.31%
Total Income	497.32	88,933.19	115,040.00	(26,106.81)	77.31%
Expense				,	
LEADERSHIP CABINET					
6303 · Cabinet Meetings	0.00	150.00	1,500.00	(1,350.00)	10.0%
6304 · Accounting Fees	550.00	5,015.00	5,200.00	(185.00)	96.44%
6305 · Legal Fees	0.00	0.00	100.00	(100.00)	0.0%
6306 · Task Force Meetings	0.00	0.00	500.00	(500.00)	0.0%
6307 · Nom/St-Tim/Delegate Mtgs	0.00	0.00	500.00	(500.00)	0.0%
Total LEADERSHIP CABINET	550.00	5,165.00	7,800.00	(2,635.00)	66.22%
PASTORAL MINISTRY TEAM					
6506 · PMT Meeting Expense	0.00	254.20	2,500.00	(2,245.80)	10.17%
Total PASTORAL MINISTRY TEAM	0.00	254.20	2,500.00	(2,245.80)	10.17%
PERSONNEL EXPENSES					
6601 · Admin Manager					
6601.1 · Salary	313.57	2,194.95	2,500.00	(305.05)	87.8%
Total 6601 · Admin Manager	313.57	2,194.95	2,500.00	(305.05)	87.8%
6602 · General Presbyter					
6602.1 · Salary	588.34	5,883.38	7,060.00	(1,176.62)	83.33%
6602.2 · Housing	2,323.26	23,232.57	27,879.00	(4,646.43)	83.33%
6602.3 · Retirement	313.02	3,130.20	3,757.00	(626.80)	83.32%
6602.4 · Insurance	1,123.19	11,283.13	13,478.00	(2,194.87)	83.72%
6602.5 · Meals Reimb	0.00	0.00	1,200.00	(1,200.00)	0.0%
6602.6 · Travel Reimb	0.00	0.00	4,000.00	(4,000.00)	0.0%
6602.7 · Telephone	0.00	0.00	1,200.00	(1,200.00)	0.0%
6602.8 Discretionary Fund	0.00	0.00	1,250.00	(1,250.00)	0.0%
6602.9 · Study Leave	0.00	0.00	700.00	(700.00)	0.0%
Total 6602 · General Presbyter	4,347.81	43,529.28	60,524.00	(16,994.72)	71.92%
6603 · Stated Clerk					
6603.1 · Salary	1,869.20	18,691.98	22,437.00	(3,745.02)	83.31%
6603.4 · Travel Reimb	0.00	1,781.06	2,500.00	(718.94)	71.24%
6603.5 Discretionary Fund	0.00	51.00	500.00	(449.00)	10.2%
Total 6603 · Stated Clerk	1,869.20	20,524.04	25,437.00	(4,912.96)	80.69%
6604 · Payroll Taxes	356.43	1,802.27	2,000.00	(197.73)	90.11%
Total PERSONNEL EXPENSES	6,887.01	68,050.54	90,461.00	(22,410.46)	75.23%

# Presbytery of Yellowstone PCUSA Administration Budget Performance October 2024

_	Oct 24	Jan - Oct 24	Annual Budget	\$ Over Budget	% of Budget
PRESBYTERY EXPENSES					
6703 · Per Capita Expense	0.00	17,664.00	17,664.00	0.00	100.0%
6704 · Presbytery Meetings	175.35	1,134.15	6,000.00	(4,865.85)	18.9%
6705 · Presbytery Other Exp	0.00	1,810.77	800.00	1,010.77	226.35%
Total PRESBYTERY EXPENSES	175.35	20,608.92	24,464.00	(3,855.08)	84.24%
PRESBYTERY OFFICE					
6801 · Copies & Postage	0.00	232.00	300.00	(68.00)	77.33%
6802 · Insurance	0.00	410.22	400.00	10.22	102.56%
6803 · Office Supplies	0.00	108.46	100.00	8.46	108.46%
6804 · Rent	1,035.00	4,140.00	4,140.00	0.00	100.0%
6805 · Computer & Telephone Expense	273.16	505.25	700.00	(194.75)	72.18%
6806 · Bank Service Charges	8.06	204.38	250.00	(45.62)	81.75%
Total PRESBYTERY OFFICE	1,316.22	5,600.31	5,890.00	(289.69)	95.08%
Total Expense	8,928.58	99,678.97	131,115.00	(31,436.03)	76.02%
Net Ordinary Income	(8,431.26)	(10,745.78)	(16,075.00)	5,329.22	66.85%
Other Income/Expense					
Other Income					
OTHER RECEIPTS					
Transfers from Unrestricted	0.00	0.00	10,075.00	(10,075.00)	0.0%
Transfers from W Yellowstone	0.00	0.00	6,000.00	(6,000.00)	0.0%
Total OTHER RECEIPTS	0.00	0.00	16,075.00	(16,075.00)	0.0%
Realized Gain(Loss)	0.00	43.95	0.00	43.95	100.0%
Unrealized Gain(Loss)	0.00	14,474.73	0.00	14,474.73	100.0%
Total Other Income	0.00	14,518.68	16,075.00	(1,556.32)	90.32%
Net Other Income	0.00	14,518.68	16,075.00	(1,556.32)	90.32%
Net Income	(8,431.26)	3,772.90	0.00	3,772.90	100.0%

# Presbytery of Yellowstone PCUSA Program Budget Performance October 2024

	Oct 24	Jan - Oct 24	Annual Budget	\$ Over Budget	% of Budget
rdinary Income/Expense					
Income					
RECEIPTS					
4002 · Camp Income					
4002.1 · Summer Camp Fees	0.00	12,528.50	10,000.00	2,528.50	125.29%
4002.2 · Event Fees	0.00	0.00	2,000.00	(2,000.00)	0.0%
4002.3 · Rental of Camp Facilities	0.00	9,750.00	12,000.00	(2,250.00)	81.25%
4002.5 · Other Camp Income	0.00	0.00	2,000.00	(2,000.00)	0.0%
Total 4002 · Camp Income	0.00	22,278.50	26,000.00	(3,721.50)	85.69%
4003 · General Mission Pledge	2,839.29	20,872.90	24,000.00	(3,127.10)	86.97%
Total RECEIPTS	2,839.29	43,151.40	50,000.00	(6,848.60)	86.3%
Total Income	2,839.29	43,151.40	50,000.00	(6,848.60)	86.3%
Expense	,	,	,	,	
CAMPING & YOUTH					
6100 · Camping Expenses					
6101 · Activities	0.00	1,180.00	1,200.00	(20.00)	98.33%
6102 · Food	0.00	2,643.01	3,500.00	(856.99)	75.52%
6103 · Supplies	0.00	1,410.40	800.00	610.40	176.3%
6104 Transportation	0.00	1,229.72	1,000.00	229.72	122.97%
6106 · Salaries & Wages	380.92	13,784.20	20,740.00	(6,955.80)	66.46%
6107 · Pastor Honorarium	0.00	1,500.00	0.00	1,500.00	100.0%
Total 6100 · Camping Expenses	380.92	21,747.33	27,240.00	(5,492.67)	79.84%
6110 · Triennium	0.00	0.00	1,500.00	(1,500.00)	0.0%
6120 · Special Events	0.00	0.00	3,500.00	(3,500.00)	0.0%
6200 · Admin Camping Expenses			-,	(-,,	
6201 · Advertising & Marketing	0.00	40.00	200.00	(160.00)	20.0%
6202 · Copies & Postage	0.00	0.00	100.00	(100.00)	0.0%
6203 · Liability Insurance	0.00	3,721.24	3,500.00	221.24	106.32%
6206 · Utilities	244.03	3,744.98	3,000.00	744.98	124.83%
Total 6200 · Admin Camping Expenses	244.03	7,506.22	6,800.00	706.22	110.39%
Total CAMPING & YOUTH	624.95	29,253.55	39,040.00	(9,786.45)	74.93%
LEADERSHIP CABINET	0250	23,200.00	05,01010	(5,1001.0)	
6301 · Intermountain Childrens Home	0.00	1,500.00	1,500.00	0.00	100.0%
6302 · Rocky Mountain College	0.00	1,500.00	1,500.00	0.00	100.0%
Total LEADERSHIP CABINET	0.00	3,000.00	3,000.00	0.00	100.0%
PASTORAL MINISTRY TEAM	0.00	0,000.00	0,000.00	0.00	100.070
6501 · Training	0.00	0.00	1,000.00	(1,000.00)	0.0%
6502 · Congregation Ministry	0.00	100.00	1.000.00	(900.00)	10.0%
6503 · Emergency Career Counseling	0.00	0.00	1,000.00	(1,000.00)	0.0%
6504 · Vocations Expense	0.00	0.00	1,200.00	(1,200.00)	0.0%
6507 · Dubuque-Synod of RM CRE cohort	0.00	312.50	0.00	312.50	100.0%
Total PASTORAL MINISTRY TEAM	0.00	412.50	4,200.00	(3,787.50)	9.82%

# Presbytery of Yellowstone PCUSA Program Budget Performance October 2024

	Oct 24	Jan - Oct 24	Annual Budget	\$ Over Budget	% of Budget
PERSONNEL EXPENSES					
6602 · General Presbyter					
6602.1 · Salary	771.00	7,710.00	9,252.00	(1,542.00)	83.33%
Total 6602 · General Presbyter	771.00	7,710.00	9,252.00	(1,542.00)	83.33%
6604 · Payroll Taxes	29.45	1,065.52	336.00	729.52	317.12%
Total PERSONNEL EXPENSES	800.45	8,775.52	9,588.00	(812.48)	91.53%
PRESBYTERY EXPENSES					
6702 · Cluster Meetings	0.00	0.00	100.00	(100.00)	0.0%
6705 · Presbytery Other Exp	0.00	0.00	1,000.00	(1,000.00)	0.0%
Total PRESBYTERY EXPENSES	0.00	0.00	1,100.00	(1,100.00)	0.0%
Total Expense	1,425.40	41,441.57	56,928.00	(15,486.43)	72.8%
Net Ordinary Income	1,413.89	1,709.83	(6,928.00)	8,637.83	(24.68%)
Other Income/Expense					
Other Income OTHER RECEIPTS					
Transfers from Program Fund	0.00	0.00	6,928.00	(6,928.00)	0.0%
Total OTHER RECEIPTS	0.00	0.00	6,928.00	(6,928.00)	0.0%
Total Other Income	0.00	0.00	6,928.00	(6,928.00)	0.0%
Net Other Income	0.00	0.00	6,928.00	(6,928.00)	0.0%
Net Income	1,413.89	1,709.83	0.00	1,709.83	100.0%