

Presbytery of Yellowstone
First Presbyterian Church
Billings, Montana
November 1-2, 2024

PASTORAL MINISTRY TEAM REPORT

The PMT recommends the following for vote by the Presbytery:

- Approve the dissolution of the pastoral relationship between MWS Jamie Schmeling and the Terry Community Presbyterian Church, MT and Hope Lutheran Church, Fallon, MT with her ending date being Sunday, November 3, 2024.
- Approve MWS Jamie Schmeling's call to First Presbyterian Church, Miles City, MT with starting date of December 1, 2024. (See Attachment A Terms of Call)
- Authorize PMT to act on behalf of Presbytery of Yellowstone to elect an Administrative Commission to install MWS Jamie Schmeling as the pastor at First Presbyterian Church, Miles City, Montana

If you have not registered for the Boundary Training scheduled for Saturday, November 9, 2024, please do so. Ministers of Word and Sacrament are required along with anyone who works with children or serves in a leadership capacity. (e. g. Session members, Deacons.) The session begins at 9:00 A.M to 1:00 P.M. You may register at www.glacierpresbytery.org or go online for the registration form, fill it in and email the form to debra@fpczoeman.org . Only 8 persons from the Presbytery of Yellowstone attended the August boundary training. More active Elders are needed to attend.

Retired, at-large and validated ministry pastors, please send your Annual Reports to Caroline Fleming, Stated Clerk, either by email to caroline@yellowstonepcusa.org or by snail mail to 315 Charles St. #28, Miles City, MT 59301. You will find the Annual Report form on the Presbytery website.

A question was asked of the PMT about who may preside over service at Holy Communion. According to the Book of Order and the Synod Stated Clerk, ministers from churches with whom the PC(U.S.A.) is in covenant agreement or those from denominations closely aligned with the Reformed Faith and theology of the PC(U.S.A.)(e.g., Methodist, Episcopalian) may preside. Ministers from denominations whose theology is very different and who do not understand Presbyterian polity may not.

The PMT have been and continue to be actively involved as liaisons with congregations seeking to call pastors to serve in their church communities. We have asked for Special called Presbytery Meetings in order to do the business in a timely manner.

Both RE Debbie Ernst and MWS Neva Rathbun give thanks for all the time and work that each team member has given to do the tasks needed. The PMT includes RE Cheryl Banks; RE Julie Boksich; RE Gail Beckham; RE Andy Pehl; RE Jim Tarr; MWS Steve Hundley; MWS Freeman McCall; and MWS Dan Tiller

Also we thank Stated Clerk Caroline Fleming and General Presbyter Kathy Goodrich for their advice and assistance.

ATTACHMENT A

Pastor – Exempt

First Presbyterian Church, Miles City MT

Job Title: Pastor, First Presbyterian Church of Miles

City Status: ³/₄ Time (30 hours per week)

Accountability: The Pastor is accountable to the Session and to the Presbytery of Yellowstone.

Purpose: The Pastor is responsible for providing pastoral leadership and administrative oversight of the church's ministries, including worship, music, preaching, teaching, mission service, stewardship and fellowship. The Pastor will work with the Session and church staff to provide opportunities for members to engage in worship, discipleship and mission. The Pastor will provide counsel and leadership to help the church discern its future ministry and provide guidance to the congregation as it continues to identify its mission and purpose as the body of Christ.

Responsibilities:

1. Preach 3 Sundays a month.
2. Moderate Session
 - a. Work with Clerk to set the monthly meeting agenda.
 - b. Facilitate the work of the Session committees.
3. Supervise staff, including planning and leading monthly team meetings.
4. Assist the congregation in:
 - a. Discerning God's will for this church.
 - b. Discerning ministry opportunities in and outside the church.
 - c. Providing training, support, and guidance to staff and lay leadership in church governance and open communication.
 - d. Providing a teaching ministry that will lead to the membership's spiritual growth.
 - e. Continuing strong ties with Presbytery.
5. Encourage development of strong lay leadership in the church by providing opportunities for people to enhance their ministry and mission skills.
6. Provide for pastoral care:
 - a. To those in crisis situations
 - b. Work with Deacons to assure care for hospitalized and homebound.
 - c. Provide appropriate counseling and referrals when necessary to troubled individuals and families.
7. Perform memorial services/funerals as appropriate.
8. Administer the sacraments of the Lord's Supper and Baptism (including pre-Baptism counseling) as approved by Session.
9. Perform weddings as requested and appropriate, including pre-marital counseling sessions.
10. Oversee the administration and management of all areas of the congregation's ministry programs in consultation with the Session and appropriate boards, committees and staff.

11. Find opportunities in the local community for the pastor and the congregation to offer ministry and mission beyond the church walls.

Personal skills required: Good oral and written communication; An ability to bring individuals and teams together for the good of the church; Cross-generational skills; some knowledge of technology.

Work schedule: The position of Pastor is part-time and requires flexibility in working hours, including some evenings and weekends. Regular office hours are preferable and will be negotiated with the Pastor. The Pastor needs to be available in emergency situations except when on vacation, study leave or approved church business. When the Pastor cannot be available, he/she must make arrangements to have "on-call coverage" and communicate this to appropriate church officers and staff.

Revised April 2024

Approved 4-24

Proposed Pastoral Call Package

1st Presbyterian Church of Miles City

The Pastor Nominating Committee (PNC) of the 1st Presbyterian Church of Miles City, Montana, being pleased and satisfied with your gifts and qualifications for ministry and confident that the Holy Spirit has led us to one another to enhance God's ministry in this time and place, offers the position of ³/₄ time pastor to you, Pastor Jamie D Schmeling

The proposed Salary Package, once approved by the congregation, will be made in monthly payments and by vouchered expenses as appropriate,

Remainder of 2024 (prorated)

Effective Salary	\$43,000	\$27,000 Cash Salary \$16,000 Housing Allowance
Board of Pension Dues	\$16,770	Paid b the church
Social Security Offset	\$ 2,666	.062 of effective salary
Auto/Professional Expenses	\$ 3,000	Vouchered
Continuing Education	\$ 600	Vouchered
TOTAL Moneta Package	\$66 036	
Other benefits include:	2 weeks of Study Leave, cumulative 4 weeks of vacation (can be carried over for 1 year) 3 month Sabbatical after 7 years Worker's Compensation & liability coverage	

Proposed 2025

Effective Salary	\$44,290	\$28,290 Cash salary \$16,000 Housing Allowance
Board of Pension Dues - TPP	\$19,045	Paid by the church
Social Security Offset	\$ 2 746	.062 of effective salary
Auto/Professional Expenses	\$ 3,000	Vouchered
Continuing Education	\$ 600	Vouchered
TOTAL Monetary Package	\$69,681	
Other benefits include:	2 weeks of Study Leave, cumulative 4 weeks vacation (can be carried over for 1 year) 3 month Sabbatical after 7 years Worker's Compensation & liability coverage	

The committee will be pleased to talk with you about this proposal and look forward to moving forward with our call to you to serve as our pastor.

Love in Christ,
Miles City PNC

DRAFT