

**Presbytery of Yellowstone
Leadership Cabinet Meeting Minutes
October 27, 2017
Phone Conference Call**

Moderator Susi Ennis called the meeting to order at 10:13 a.m.

Present were:

Susi Ennis
Steve Weber
Jack Bell
Dan Holland
Suzanne Bratsky

Absent:

Teresa Kendall
Paul Helland
Jed Cauffman

Also present:

George Goodrich, Co-General Presbyter
Kathy Goodrich, Co-General Presbyter
Debbie Blackburn, Stated Clerk

1. **Opening Prayer** – The opening prayer was offered by Susi.
2. **Quorum** – It was determined that a quorum was present.
3. **Scripture Reading** – Susi read Psalm 150.
4. **Nominations** – Susi reported that Caroline Fleming has agreed to be nominated as moderator of Rep/Nom Ministry Team for 2018.
5. **2018 Presbytery Meetings** – Susi reported that Harlowton has agreed to host the meeting on May 4-5, 2018.
6. **St Timothy's Subgroup** – Jack Bell, Dan Holland (by phone), George Goodrich, and Debbie Blackburn met with representatives of St Timothy's Chapel Committee in Butte on October 10, 2017. It was a good start to better communication between the Presbytery and St Tim's Committee. Some items (revisions to Standing Rules and financial policies) will take some time to complete. Jack Bell agreed to serve on the St. Timothy's Committee for one year. They have had trouble getting three Presbyterian ministers to serve on the committee. There are also some issues regarding the insurance claim for the roof damaged by hail in May. Jack has contacted the insurance agent to let them know that due to the weather, the repair work cannot be started until the spring (which means the completion date will be more than 180 days after the incident). The insurance agent indicated to Jack that the delay would not be a problem. There were two items that the Chapel Committee wanted resolved quickly. One of these is the signatures for the Fund #3 account. The other item is the appointment of Jack Fitzpatrick as assistant treasurer in order to be covered under the Presbytery insurance policy. Dan Holland indicated that he would supervise the work of the treasurer for St Tim's funds.
 - ✓ Motion passed to approve John Fitzpatrick, Ed Leipheimer, and Sheryl Hallin as authorized signers on St. Timothy's Chapel Fund #3. (Ron Hanson's name will be removed.)
 - ✓ Motion passed to appoint John Fitzpatrick as assistant treasurer for Yellowstone Presbytery restricted to funds of St Timothy's Chapel that are under the Federal Identification Number of the Presbytery.
7. **Stated Clerk Search Committee** – The committee has asked that the Leadership Cabinet approve the updated job description for the stated clerk and the 2018 annual salary for the stated clerk.
 - ✓ Motion passed to approve the addition of maintaining a backup of electronic data to the job description for the stated clerk.

- √ Motion passed to recommend the 2018 Stated Clerk salary as outlined in the 2018 Budget that will be recommended to Presbytery for approval. (Figures are annual and will be pro-rated based on actual dates employed).
- 6. **Next Meeting** – The next regularly scheduled meeting of the LC will be January 9, 2018 in Billings.
- 7. **Adjournment** – The meeting adjourned with prayer at 10:42 a.m.