

**Presbytery of Yellowstone
Leadership Cabinet (LC) Meeting Minutes
February 6, 2018
First Presbyterian Church, Bozeman, Montana**

Moderator Susi called the meeting to order at 10:10 a.m.

Present were:

Susi Ennis (phone)
Jack Bell (phone)
Susan Thomas (phone)
Paul Helland (phone)
Steve Weber (phone)
Julie Boksich
Suzanne Bratsky
Teresa Kendall
Dan Holland

Absent:

none

Also present:

George Goodrich, Co-General Presbyter
Kathy Goodrich, Co General Presbyter
Debbie Blackburn, Stated Clerk

- 1. Opening Prayer** – The opening prayer was offered by Susi.
- 2. Quorum** – A quorum was declared present.
- 3. Docket** – The docket was approved
- 4. Minutes of January 9, 2018**
√ The LC voted to approve the minutes of January 9, 2018
- 5. Dwelling in the Word** – Susi led the time of dwelling in John 8:12-20. There was a time of reflecting on this passage to see how it was speaking to individuals and to us as LC. Susi closed this time with prayer.
- 6. Action Item Spreadsheet** - The action items spreadsheet was updated to reflect items that have been completed and those items that are still open. Everyone was encouraged to refer to the spreadsheet between meetings to be reminded of commitments made and due dates.
- 7. November 2018 Presbytery Meeting** – Susi reported that Bozeman has agreed to host the meeting in November.
- 8. Goals and Priorities for 2018** – Susi, Teresa, and Susan (with notes from George) had worked on writing up goals for 2018. There were a few additional suggestions that Susi will incorporate into the current document and then email out.
- 9. March Presbytery Meeting** –George agreed to do the officer installation at the start of the meeting. Kathy reported that Stan Ott will be available to join the meeting by skype on Friday afternoon. The group made suggestions for the feedback form. It was agreed that the docket for the March meeting is already too full to add training for an active shooter (as mentioned by Susan Barnes). Examination of a candidate for ordination and call will take place Friday afternoon before dinner.
- 10. Lunch** – Teresa offered prayer for our meal and the LC recessed for lunch.
- 11. Stated Clerk Search Committee** – Paul reported that the search has been reopened. Jack suggested that information be posted on Facebook pages of the Presbytery and churches.
- 12. Personnel Committee**– Dan Holland will check with a person in the Bozeman congregation that he

thinks might be good for the personnel committee. Susan Thomas indicated that she had given a folder of personnel information to Jody McDevitt (when Jody was moderator of LC). Jack will contact Jody to see if that folder is still available. Jack and Paul will review the Personnel Manual of the Presbytery (which was approved in 2012).

- 13. Finances** – Dan reported that the preliminary reports for 2017 look good. He will include the final 2017 reports in the materials for the March Presbytery meeting. Dan will work with Sheryl on transfers needed before closing out 2017. The PDA funds received for fire relief need to be distributed and/or returned to PDA. Also the \$1,650 received for disaster relief need to be distributed. Susi and Kathy are working with the church in Jordan on this.
 - √ The LC voted to approve the transfer of \$10,576.50 from the Springhill Funds to Administrative Income for 2017.
 - √ The LC voted to send any remaining funds from the \$1,650 sent to Yellowstone Presbytery (for disaster assistance) to the Presbytery of the Redwoods.
 - √ The LC voted that any restricted funds received by the Presbytery must be put in a separate restricted account for those funds. Funds with the same restrictions may be combined in the same account.
- 14. Insurance** – Jack met with Ray Pryor (insurance agent) regarding several issues. Jack was given tentative quotes for some coverages, but applications must be completed to get firm quotes. Ray gave a quote of \$100 for Employer’s Practices Liability. Umbrella coverage has a cost of \$500 for each million. Increasing sexual misconduct liability could cost \$1,692 per year. George will work with Curt Kochner and Debbie on information needed for the applications. Ray indicated that he could visit Westminster Spires when the weather allows to look at the buildings there. Currently the coverage there is on an actual basis (not replacement cost). Jack was advised that the St Timothy’s portion of the insurance renewal (02-01-2018) is \$4,127. However, Ray has not yet provided the premium amount allocated to Westminster Spires. Ray also advised Jack that the website safechurch.com has information on training options.
- 15. Oswego Property** – Susi has not been able to speak with the land committee of the tribe. She will continue to work on this.
- 16. Geyser Administrative Commission** – The commission met by phone on February 5th. They would like to pursue selling the building. Fern Kaiser will contact the Stanford Church about contents. She may also contact former members to see if they have any interest in smaller items from the church.
 - √ The LC voted to recommend to Presbytery that the Geyser Administrative Commission be given permission to list for sale the property known as the Community Church in Geyser, and that the Geyser Administrative Commission be given permission to negotiate the sale price with any potential buyer keeping in mind the appraised value of the property. .
- 17. Rep/Nom Team** – The LC needs to nominate someone for the Rep/Nom Ministry Team. A name was suggested but no action was taken.
- 18. Report from Co- General Presbyters** – Kathy and George provided a written report. They each highlighted certain aspects of their report. There will be four students from Whitworth for the summer of 2018.
- 19. Funds for Whitworth Fellows** – The offering at the March Presbytery meeting will go into a fund set aside for expenses for Whitworth Fellows in Yellowstone Presbytery. Kathy indicated that she would like to do a flyer providing more information on this.
- 20. Lay Leader Training** – A check for \$1,000 has been sent to Whitworth. Kathy is still working with Whitworth on how costs for using the materials will be determined.
- 21. Higher Ed Grant Forms** – The forms need to be completed so that they will be available to be used for this year’s grant requests.
- 22. St Timothy’s Chapel** – Ron Hanson was not able to attend today’s meeting due to the weather. He

would still like to attend a meeting of the LC to go over proposed changes to the Standing Rules (for St Timothy's) and proposed changes to the Financial Procedures. LC members are asked to review the documents that were sent out and to note any questions or concerns. Jack reported that he was elected to a three year term on the Chapel committee. The current budget for St Timothy's needs to be given to the LC for review and then presented to the Presbytery.

- 23. Child Protection Policy** - A proposed document was sent by Curt Kochner. LC members need to review the document before the next meeting of the LC. Any questions or suggestions should be sent to George or Curt.
- 24. Request from Presby Cats for Funding** – A request was received from the Presby Cats for help with funding their spring break mission trip.
 - ✓ The LC voted to approve the grant request of \$800 from the Presby Cats. The funds are to come from the Higher Education Fund, and Susi will prepare a voucher.
- 25. New Conference Phone** – Thanks to Teresa Kendall for securing the new conference phone that was used today and seems to work very well. The Billings church is also getting one of these phones that may be used for various conference calls of the Presbytery.
- 26. Wyoming Presbytery Event in Billings** – Kathy will work with Steve Shive to try and facilitate a time for a visiting pastor from Syria to travel to Billings. This would be between October 3rd and 23rd.
- 27. Communications Training** – Marsha Anson of Glacier Presbytery has notified Kathy of an event that will take place in Helena on September 2th from 9:00 to 3:30. Apparently someone from Louisville will be conducting the training.
- 28. Team for Story Telling** – Kathy and Dan Krebill have been discussing this. from Syria and Lebanon. There may be a time scheduled in Billings in the fall .
- 29. Next Meeting** – The next meeting will be a conference call on Tuesday, March 13, 2018 beginning at 10:00 a.m.
- 30. Adjournment**– The meeting adjourned with prayer at 3:15 pm.