

**Presbytery of Yellowstone
Leadership Cabinet (LC) Meeting Minutes
April 3, 2018
First Presbyterian Church, Billings, Montana**

Moderator Susi called the meeting to order at 10:02 a.m.

Present were:

Susi Ennis
Jack Bell (phone)
Susan Thomas
Paul Helland (excused)
Steve Weber (phone) on and off during travel for wedding
Julie Boksich (phone)
Suzanne Bratsky (phone)
Teresa Kendall (phone)
Dan Holland (phone) later call in with report

Absent:

none

Also present:

George Goodrich, Co-General Presbyter (phone)
Kathy Goodrich, Co General Presbyter (phone)
Jim Tarr, Stated Clerk, Elect.

- 1. Opening Prayer** – The opening prayer was offered by Susi.
- 2. Quorum** – A quorum was declared present.
- 3. Docket** – The docket was approved
- 4. Minutes of February 6, 2018, Special Meeting March 13, 2018**
 - > **The LC voted** to approve the minutes of February 6, 2018
 - > **The LC voted** to approve the minutes of a conference call meeting March 13, 2018
- 5. Dwelling in the Word** – Susi led the time of dwelling in 1st Corinthians 15: 1-11. There was a time of reflecting on this passage to see how it was speaking to individuals and to us as LC. Susi closed this time with prayer.
- 6. The new Stated Clerk**--Jim Tarr was introduced and training previous weeks was reported. The search committee to be thanked for their service during the special Presbytery meeting later today. Also all call in to the meeting folks acknowledged presence at the meeting by verified emails
 - > **Action Item Spreadsheet** - The action items spreadsheet was updated to reflect items that have been completed and those items that are still open. Everyone was encouraged to refer to the spreadsheet between meetings to be reminded of commitments made and due date. Susi will track and update the list for this meeting
- 7. May 4, 5, 2018 Presbytery Meeting** – The planning committee report was reviewed. It was agreed:
 - To have Teresa K. continue to lead the planning group.
 - To include Rev. Vicki Waddington (waddington@midrivers.com) in final report for her information.
 - To have the commissioner's feedback to the Churches report form (the commissioner report form) be pointed out at the opening of the meeting so the commissioners can follow and report while the work proceeds and answer "what did you hear the Lord say?" The LC participants are to make notes to report (on a LC feedback form) back to the cabinet on how future Presbytery meetings can be improved. It was suggested we try to add talking to strangers as a practice event.

8. Goals and Priorities for 2018 – Discussed considering adding resources of young people who are willing to testify. Overall, make and note what can be called good news stories from the church's and their ministries.

9. Action item from Stated Clerk – The bank needs a change of names form completed along with a Minutes stating the authorization to access the accounts. The bank accounts applicable to this change in signatures are:

Tot. Free Business Checking xxxx

Tot. Free Business Checking xxxx

Tot, Free Business Checking xxxx

Business Money Market xxxx

Business Money Market xxxx

>**It was voted** to Delete Deb Blackburn Secretary and add Jim Tarr Secretary. Continue to name George Goodrich other and to confirm Sheryl Hallin Treasurer as signatures on the accounts.

10. Insurance—The need for added coverage was discussed covering such risks including higher liability limits, sexual harassment and camps as previously stated at the last meeting.

> **it was moved** to complete and file the forms needed to change the coverage to add these risks and update the policy according to the recommendations of the committee and the agent Ray Pryor. The cost to the presbytery may be in excess of \$4,000. The motion was tabled

The LC will need (to report any final action and) finalize the motion for approval when all the facts are known.

11. Lunch – Susi offered prayer for our meal and the LC recessed for lunch.

12. Standing Rules Committee – Dan Krebill was suggested as a name to add to the committee and he agreed via call to serve. Dave Kimball was suggested also to be added with Jim Tarr to asked him to serve. That was not decided by the close of the meeting.

> **It was voted** to have the sub group consisting of Kathy as staff, Melissa P.B., Deb Blackburn, Dave Kimball, and Dan Krebill work on making changes to the standing rules. (it is assumed these changes may also include the establishment of a personnel committee with designated functions) Also, the standing rules task force shall be accountable to the LC.

13. Personnel Committee— The LC shall function as the personnel committee until and or if such a committee is formed. It was suggested that when a committee is formed Paul, Jack, Diane be asked to serve. One more TE might be needed.

14. Child protection Policy—George and Curt have prepared a draft of the policy, It was suggested to asked Cynthia Kessler to review and give feedback on this policy. Susi to send Curt some more recommendations. George will help. Susi asked the LCC to get any feedback they have to George and Curt. Deadline April 10 for getting all feedback turned in to Curt.

15. Finances – Dan was asked where money from any increase in cost of Insurance could come from and he reported no funds are budgeted so it will need to be a deficit at this time. Jim pointed out insurance contracts are annual and timing is Jan 1 to Dec 31 so dollar impact this year will be dependent on time the change is made.

16. Oswego Property – Susi has talked with the tribe and is waiting for feedback from them. She will continue to work on this.

17. Geyser Administrative Commission –Susi reported no changes at this time

18. St. Timothy's Memorial Chapel— The budget for the chapel was received. The revised standing rules for administration of the Chapel were reviewed which will reduce the number of board members to be more in line with who might serve. Other changes also are recommended and the entire document was available for review.

> **The cabinet voted** to endorse the recommendations of the committee to change the standing rules for the St Timothy's Memorial Chapel.

19. Rep/Nom Team – The LC needs to nominate someone for the Rep/Nom Ministry Team. A name
> **The cabinet Voted** Teresa Kendall should be an added member of the Rec/Nom Committee. This will require a vote of the presbytery to confirm her nomination.

20. Report from Co- General Presbyters – Kathy and George provided a written report. George reported on the vacancies which are getting filled and a more optimistic outlook prevails. Kathy continues to refine the training possibilities with the Whitworth program. A link on the website was made so all can connect with the Whitworth applications for training the entire 16 hour courses will only cost a seeker \$300.00. The PMT will remain the primary committee to monitor the education of seekers.

21. Meeting recessed—at 2:00 PM MDT. The meeting recessed so the meeting of entire presbytery could be started. This special meeting was reported on by Susan Thomas acting as Stated Clerk and appointed by Jim Tarr.

22. Standing rules discussion—After the special presbytery meeting some congratulations were offered to the new stated clerk and then a continued discussion of what changes might be considered to the standing rules.

23. Facebook—Add another administrator for the account is needed. Currently, Jack, George and Teresa are on the admin list for the site. Facebook site information needed includes wanting more pictures of Churches, site links web and Facebook, TE's and RE's pictures and some bios, service work happenings at churches, other actions planned.

24. Stated Clerk Search Committee—

> **It was Voted** the search committee is to be dismissed with special thanks to Jody, Paul, Debbie F, Don, and Kathy.

25. Oswego property—Susi reported the tribe is working on it.

26. Assistant Stated Clerk—After the special meeting, Jim Tarr, stated Clerk, appointed Melissa Perrault-Baumann as the assistant stated clerk with her duties to begin at the same time as the new Stated Clerks'. For everyone's information for the record the split of the budgeted pay for the stated clerk position will initially be 2/3 Mr. Tarr and 1/3 Ms. Perrault -Baumann.

27. Next Meeting – The next meeting will be in Billings, MT, May 8, 2018 at 12:30 PM. The June 12 meeting location was decided to be at George and Kathy's home from 10:00 AM to 3:00 PM and then socialize a while after.

28. Adjournment— The meeting adjourned with prayer at 3:05 pm.