

Vision Statement

Yellowstone Presbytery--guided and sustained by Scripture, the Holy Spirit, and prayer---is a community rooted in the love of Jesus Christ.

We will . . . **Gather Together** for God's glory and spiritual synergy*

Equip and Encourage disciple- making congregations and leaders for living the Gospel...intentionally becoming more like Christ; ably sharing our faith; impacting our communities; worshipping in loving response to God; and mutually supporting and training leaders.

Go Out to join Christ in Christ's mission in our communities, Montana, and the world... embodying and sharing Christ's Good News; loving and serving, as we are commanded, in our words, actions, and relationships.

*Synergy: from the Greek syn-ergos, *συνεργος* meaning working together

Yellowstone Presbytery Leadership Cabinet

Tuesday, January 15, 2019 10:00am – 3:00pm
First Presbyterian Church, Bozeman

The gifts he gave were that some would be apostles, some prophets, some evangelists, some pastors and teaches, to equip the saints for the work of ministry, for building up the body of Christ, until all of us come to unity of the faith and the knowledge of the Son of God, to maturity, to the measure of the full stature of God. – Ephesians 4:11-13

- 10:00 Convene
Christ Candle & Prayer
Roll call & Quorum (Jack gone)
MOTION: Approval of Docket
MOTION: Approval of Corporation Letter
MOTION: Final Approval of Minutes from 10/9/2018
MOTION: Approval of Minutes from 12/13/2018

Dwelling in the Word - 1 Corinthians 12:4-11 - Paul
- 10:45 Review 2018 Goals
Co-Presbyter's Report - George/Kathy
Vision Statement
Goals & Priorities for 2019
- 12:00 Lunch - Suzanne Meal Grace - Russ
- 12:30 DISCUSSION: March Presbytery Meeting
Request from Mark Fry for pre-workshop
REPORT: Personnel Committee - Susi
REPORT: Finance - Dan
2019 Presbytery Meetings Dates - Teresa
REPORT: Oswego Property-Paul/Susi/George/Jim
Rep/Nom Committee - Teresa, Suzanne
MOTION to recommend to Presbytery
2019 LCabinet meeting schedule - Teresa
DISCUSSION: GA Amendments particular to LCabinet - Jim
MOTION to recommend to Presbytery
REPORT: Stated Clerk Report - Jim
Update on year end & per capita statistics
Review Administrative manual
Bank Signatures
- Action Item List Review -
- 3:00 Dismissal with closing prayer - Susi

Leadership Cabinet

Purpose – The primary purpose of the Leadership Cabinet (LC) is to guide the implementation of the Vision Statement and the mission of Yellowstone Presbytery. The LC also serves as the Trustees of the presbytery and oversees the presbytery's financial, personnel, and administrative processes.

Membership – The Leadership Cabinet is composed of 6-9 members. This includes a Moderator, the Immediate Past Moderator of presbytery, the Moderator and Vice-Moderator of the presbytery, a person skilled in financial practices, a person skilled in personnel practices and up to 3 At-Large Members elected by the presbytery. To the extent practical, representation shall be balanced between TE's, RE's, geography, and gender. The General Presbyter(s) and the Stated Clerk shall serve as ex official members without vote.

Specific Responsibilities –

I. Spiritual and Vision Implementation: To serve as the unit with the responsibility for implementing the Vision Statement of the presbytery.

- a. To listen to the leadings of the Holy Spirit for and within the Presbytery.
- b. To encourage new and emerging ministries prompted by the Spirit.
- c. To develop spiritual practices for spiritual formation and equipping itself and the presbytery
- d. To develop and engage in prayer for the presbytery in all aspects.
- e. To encourage partnerships and to interface with other mission and councils of the PCUSA and other denominations.
- f. To annually review the '5th Strand' and make adjustments as needed

II. Organizational Responsibilities:

- a. To oversee the Gathering, Equipping and Encouraging and Going Out of the Presbytery and to prepare the presbytery meeting Dockets emphasizing those elements.
- b. To propose to the presbytery and oversee the budget(s) for the upcoming year that includes expenditures of Designated/Restricted Funds under the control of the Leadership Cabinet and to assist ministry teams in managing their budgets.
- c. To oversee personnel, budget and finance functions of the presbytery.
- d. To develop and maintain a Manual of Administrative Operations for the presbytery.
- e. To serve as the Board of Trustees of the presbytery with responsibilities for an annual financial review and securing adequate insurance coverage.
- f. To schedule at least one educational event/retreat for the presbytery annually.
- g. To provide for a Mission Interpretation presentation at each presbytery meeting.
- h. To maintain ecumenical relationships.

As a reminder, here are the 2018 Goals the Leadership Cabinet has adopted for the Presbytery.

Yellowstone Presbytery Leadership Cabinet Goals for 2018

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1. Encourage and emphasize discipleship among the people of Yellowstone Presbytery.

--Continue to model Dwelling in the Word or Word-Share-Pray at Presbytery meetings, at all ministry team meetings, and clusters; encouraging sessions to include this in the life of their congregations.

--Extend Stan Ott's training by planning a video visit from Stan during the March presbytery meeting and offering a study guide to his resources.

--Provide Growing Young resources and training for leaders and congregations at each Presbytery meeting in 2018. This may be as short as a 5 minute announcement or as long as a 45-60 minute workshop. Sharing how Growing Young is impacting the Presbytery and individual congregations.

--Provide Elder or Leadership resources and training for leaders and congregations at each Presbytery meeting in 2018. This may be as short as a 5 minute announcement or as long as a 45-60 minute workshop.

--Equip Lay Leaders/CREs in congregations through providing specific programs including the Whitworth Leadership Training through their Office of Church Engagement. Also provide disciple mentors for leaders in congregations as needed.

2. Support the spiritual nurture of pastors and leaders across the presbytery.

--Offer support to the PMT as they plan for a pastor's retreat to be held in 2019. This support would include the encouragement of pastors to attend the retreat through announcements and emails.

--Encourage prayer for one another, including use of the presbytery prayer calendar.

Determine how many churches are using the Prayer Calendar; in what ways do they use it? How do we encourage the use of the calendar? (Email and encourage use of it)

--Ask Pastors/Leaders how the Presbytery can nurture and encourage their spiritual journey. (How do we do it better?)

3. Foster community in the presbytery.

-- We will continue to encourage and support presbytery clusters.

--We continue to support Presbytery Sunday on the 2nd Sunday in October (Oct. 14, 2018) by providing ideas and resources.

--Support Leadership subcommittee efforts to share stories from around the presbytery at meetings or in the Currents. Encourage each Leadership Cabinet member to think about or find a story to share at a Presbytery meeting or in the Currents.

4. Support Presbytery staff by establishing and strengthening the Personnel ministry sub-group. Ensure that this sub-group can:

--Provide clear job descriptions and job expectations for staff members

--Plan for timely and consistent reviews as appropriate, i.e. 30 day, 60 day, 90 day, 6 month, or annually.

--Ensure that the newly hired Stated Clerk is equipped as she or he begins their ministry in the Presbytery.

5. Examine staffing patterns and budget in light of the changes in synod support and determine if adjustments are needed. At the June Leadership Cabinet meeting be prepared to look at what our funding options and budget options look like and begin to formulate a plan for 2019.

Clerk Report Nov -2018 to March 2019

Nov 2, 3, 2018 attended Presbytery meeting in Bozeman MT. This was my second stated meeting and I thought I was better prepared, however the volunteers who were to work the registration did not get on the registration desk until just before the meeting opening time and as a result the process did not go smooth for the delegates. The short notice cancellation of the Mark Fry Pension pre meeting seminar also caused some issues and adjustments to the registration process.

On Nov 8, 2018 the PMT Met in Bozeman. Minutes of this meeting were recorded

On November 19th the clerk had knee replacement surgery and following the procedure I spent a couple weeks in a rehabilitation nursing home. The clerk took a couple weeks reduced activity while getting physical therapy and recovering.

The LC met via conference phone Dec 13 and elected the officers of the corporation. The meeting constituted and annual meeting of the Board of Directors of the corporation. Minutes of the meeting were recorded.

The primary work of the stated clerk in December was to send a year end letter to all the churches regarding access to the annual statistic reports and their per capita statements. Since some of the churches had refrained from paying their full share off the per capita payment, the churches were advised the presbytery was required to pay the full amounts to the Synod and GA and failure to pay the full amount would place a burden on the presbytery and not the higher councils of the church. Hope in the practice will stop as such a protest will not be effective. I developed a spreadsheet with all the information sent and who it was sent to for making the system work a little easier next year. The financial secretary was sent the updated billing information on the same spreadsheet.

One issue to consider is not all church session clerks have email contact capability except via their church office or the installed Pastor. We should consider this when assuming churches can be notified of pending meetings or actions required and the time to get the information out when using USPS mail and not email.

Another issue the clerk's office noted is the administrative manual is out of date and needs to be reviewed and updated. The Leadership will need to address this issue and delegate responsibilities for getting all the needed updating needed.

The LC decided in October that the overtures to be voted on by the presbytery's need to be reviewed by various committees and recommendations made for a vote on these overtures during the March Meeting. The clerk has been tracking the status of the voting and will supply any committee doing a review what the status of the voting is when they take up the subjects assigned. The only committee not meeting regularly is the PJC and so the items they might be interested in reviewing may need to be sent to them individually for comment directly to the LC.