

Leadership Cabinet Minutes
Tuesday, June 8, 2021 via Zoom

Yellowstone Presbytery Leadership Cabinet met on Tuesday, June 8, 2021.

Cabinet members present:

MWS Teresa Kendall, Moderator,
MWS Susan Thomas
RE Russ Kline,
MWS - Chuck Carlson,
RE Suzanne Bratsky,
RE Ric Tieman,
MWS Jamie Schmeling,
CRE Margee Smith,
MWS Dave Thompson,
RE Julie Boksich.

Cabinet members absent:

None

Others present:

MWS George Goodrich, Co-Executive Presbyter,
MWS Kathy Goodrich, Co-Executive Presbyter,
RE Caroline Fleming, Stated Clerk.
RE Melissa Bell, Guest

- 1. Opening:** Moderator Teresa Kendell called the meeting to order at 9:50 a.m.
Teresa welcomed Caroline Fleming as the newly installed Stated Clerk and thanked everyone for the prayers lifted for her family in recent days. The meeting was opened with prayer offered by Chuck Carlson.
- 2. Quorum:** Teresa declared a quorum present.
- 3. Dwelling in the Word:** Susan Thomas led the group in reflection and discussion on the scripture passage II Corinthians 5: 16-20 using The Message version that focuses on evaluating, befriending and working with people based on the central belief that Christ died for everyone.
- 4. Time for Prayer:** The group was separated into breakout rooms where personal concerns were shared and prayer was raised for one another.
- 5. Mini-Retreat:** Cabinet members shared their insights from Shannon Kiser's presentation at the May Presbytery meeting "Reconnecting our Churches with our Communities". Ideas for next steps about how to continue the work both individually and as the Leadership Cabinet as well as how to share the information with the presbytery's churches were offered.

Leadership Cabinet will ask people who are gifted, motivated and called to serve on a task force that will explore ways continue the discussion and enthusiasm generated from the May presbytery meeting workshop with individuals and churches in the presbytery. Leadership Cabinet members willing to serve on the task force are Russ Kline and Melissa Bell. Kathy Goodrich will serve as staff. Other names proposed were Marilynn Thomas of Deer Lodge, Karalee Larsen of Butte, and Kimmy Briggs of Lewistown. Teresa plans to talk with Marilyn Thomas concerning her interest.

It is noted that the workshop packet from Shannon Kaiser is being prepared for availability to persons in the Presbytery. It will be password protected and is not available online to the general public.

Susan Thomas closed the mini-retreat with prayer.

6. Business meeting:

Note: At this point, Russ Kline, Dave Thompson and Susan Thomas had to leave the meeting. Moderator Teresa declared that we still had a quorum and would proceed with business.

A. Three applications were received for Higher Education grants this year:

1. MSU-Billings: Dwight Welch requested \$2000.00
2. Rocky Mountain College: Kim Woeste requested \$1500.00
3. Presby Cats (Bozeman): Dan Krebill requested \$2000.00

Cabinet members discussed the advantages of disbursing the entire \$6000.00 that is available now or of setting the unrequested \$500.00 aside for either new campus ministry seed funds or for needs that arise later in the year, such as assistance with a mission trip.

A motion was made to accept each application and award the amounts each grant asked for, reserving \$500.00 for use later. The motion was seconded and accepted unanimously.

Teresa will work with Ric Tieman in sending letters and checks to the three successful applicants. In August, Teresa will send letters to Miles City, Butte and Dillon to inform them that \$500 in funds are still available for campus ministry.

B. **For the Record:** On May 28th at 10:00 a.m. by text it was voted to nominate Rev. Neva Rathbun (Terry) to Representation/Nominating Ministry Team for the class of 2021.

C. Ric Tieman reported that Presbytery finances are good. (see Attachment A) Our accountant Elizabeth Linsky will be distributing reports. She will also generate budget sheets for both program and administration. For those needing reimbursements: vouchers are available on the website: yellowstonepcusa.org. Download a voucher, save it to your computer, fill it in, and send it to Ric.

D. Presbytery has received a check for \$43,515.30 from the Harlowton Church sale. We still have to complete our settlement with the United Methodists concerning final expenses and insurance payments and/or reimbursement. Ric suggested the funds be set aside for now until a decision is made concerning the presbytery's office. They might be used for computers or

software, or a new website. For the future, Ric raised the implications of deciding to not have a physical office - Where will paper records be stored?

A motion was made to deposit the proceeds of the Harlowton church sale into the New Covenant Fund at the PC (USA) Foundation. The motion was seconded and was adopted.

Special thanks were given to Jamie and her family concerning the closing of the church in Harlowton and sale of the property. A suggestion was made that we might consider giving a tithe that would be advantageous to the Harlowton community. No action was taken.

7. Announcements:

1. People were asked their opinion concerning the boundary training event held on Saturday, June 5. Those who attended were very enthusiastic, stating it was an excellent training session.
2. Dave Thompson and First Presbyterian Church, Billings are taking a mission trip to Zambia beginning June 21. We might ask for a presentation at a future presbytery meeting.
3. First Presbyterian Church, Billings will be conducting Vacation Bible School at Stanford this summer.
4. Dave Murchie, a UCC minister, was installed as pastor at Colstrip Community Church Sunday, June 6. People are encouraged to reach out and welcome him.
5. George and JP Carlson are leading a training program for interested lay leaders to develop their preaching abilities and pastoral care skills. The group meets on the first Tuesday of each month and several participants are already providing pulpit supply around the presbytery.
6. Next Presbytery Meeting dates: November 5 & 6

Cabinet members decided that the next meeting will be held on **Wednesday, September 8 at 9:30 a.m. via zoom**, provided the date works for members who were not present for the discussion.

A motion was made to adjourn the meeting, the motion was seconded and was adopted.

The meeting adjourned with prayer offered by Suzanne Bratsky at 1:00 p.m.

Approved September 8, 2021

Presbytery of Yellowstone PCUSA
Statement of Financial Position
As of May 31, 2021

Accrual Basis

	May 31,21	Dec 31, 20	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1000- Checking 3214	102,267.74	92,988.27	9,279.47
1010 • Money Market 3355	140,629.42	140,588.70	40.72
1015 ■ Partnership Fund MM 3793	45,397.22	45,389.71	7.51
1020 • St Timothy Checking 1961	4,911.76	2,500.00	2,411.76
1030 ■ St Timothy Checking 3686	2,856.00	2,500.00	356.00
1050 - New Covenant 4537			
1051 • Higher Education	21,446.87	21,446.87	0.00
1052 ■ Other Designated Funds	46,757.81	47,705.81	(948.00)
Total 1050 • New Covenant 4537	68,204.68	69,152.68	(948.00)
1060 • Vanco Clearing Account	0.00	392.00	(392.00)
1100 • St Timothy Endowment Funds			
1110- St Timothy Chapel #1 1085	351,057.03	343,307.99	7,749.04
1120 • St Timothy Chapel #2 6024	115,344.84	112,798.78	2,546.06
Total 1100 • St Timothy Endowment Funds	466,401.87	456,106.77	10,295.10
Total Checking/Savings	830,668.69	809,618.13	21,050.56
Total Current Assets	830,668.69	809,618.13	21,050.56
Other Assets			
1850 ■ Beartooth Electric Co-op	1,337.70	1,337.70	0.00
1900 ■ Char Rem Trust-Deferred	90,911.14	90,911.14	0.00
Total Other Assets	92,248.84	92,248.84	0.00
TOTAL ASSETS	922,917.53	901,866.97	21,050.56

Presbytery of Yellowstone PCUSA
Statement of Financial Position
As of May 31, 2021

Accrual Basis

	May 31, 21	Dec 31, 20	\$ Change
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 • Accounts Payable	2,204.22	3,796.38	(1,592.16)
Total Accounts Payable	2,204.22	3,796.38	(1,592.16)
Other Current Liabilities			
2100 ■ Payroll Liabilities			
2110- Federal Liabilities	690.32	641.34	48.98
2120 • State Liabilities	114.95	108.20	6.75
2140 ■ Flex Plan Payable	(175.00)	0.00	(175.00)
2150 • Retirement Payable	279.10	354.12	(75.02)
2160 ■ Health Insurance Payable	1,018.24	LOO 1.18	17.06
Total 2100 • Payroll Liabilities	1,927.61	2,104.84	(177.23)
2200 • Other Current Liabilities			
2200.01 • GA Pentacost Offering PC999999	0.00	393.00	(393.00)
2200.02 • GA Mission Pledges	237.35	1,114.70	(877.35)
2200.03 • GA Peacemaking PM999999	0.00	365.00	(365.00)
2200.04 • GA One Great Hour OG999999	1,420.00	165.00	1,255.00
2200.05 • GA Christinas Joy CJ999999	0.00	1,584.00	(1,584.00)
2200.06 ■ GA Theological EducationTE99...	0.00	100.00	(100.00)
2200.09 • GA Other Donation	1,100.00	1,500.00	(400.00)
Total 2200 • Other Current Liabilities	2,757.35	5,221.70	(2,464.35)
Total Other Current Liabilities	4,684.96	7,326.54	(2,641.58)
Total Current Liabilities	6,889.18	11,122.92	(4,233.74)
Total Liabilities	6,889.18	11,122.92	(4,233.74)
Equity			
3100 • General Funds			
3100.1 • Administrative	8,255.07	8,255.07	0.00
3100.2 • Admin Support	51,477.07	51,477.07	0.00
3100.3 • Program	43,824.18	43,824.18	0.00
3100.4 • West Yellowstone Funds	41,311.90	41,311.90	0.00
3100.9 ■ Unrestricted	18,647.66	(30,172.45)	48,820.11
Total 3100 • General Funds	163,515.88	114,695.77	48,820.11

Presbytery of Yellowstone PCUSA

Statement of Financial Position

As of May 31, 2021

Accrual Basis

		May 31, 21	Dec 31,20	\$ Cha
3200 • Designated Funds				
3200.01 • Camp Scholarships	1,744.24	1,454.24	290.00	
3200.02 • Clergy Emergency Fund	1,756.99	1,756.99	0.00	
3200.03 • Equip & Encourage	45,069.14	50,569.14	(5,500.00)	
3200.04 • Evangelism Grant	1,250.13	1,250.13	0.00	
3200.05 • Higher Education Grant	23,446.87	21,446.87	2,000.00	
3200.06 • Linda Hofer Education	18,906.65	18,906.65	0.00	
3200.07 * Partnership Spendable Funds	1,390.00	1,390.00	0.00	
3200.08 • Peace Making Offering to YP	4,797.55	4,643.53	154.02	
3200.09 • Presbyter Discretionary Fund	1,200.14	1,200.14	0.00	
3200.10 * Presbyter Study Leave	150.00	150.00	0.00	
3200.11 • Presbytery Continuing Education	3,716.92	3,716.92	0.00	
3200.12 • Revamp Camp	11,240.69	11,892.69	(652.00)	
3200.13 • Rural Ministry Grant	1,070.28	1,070.28	0.00	
3200.14 • Social Justice	6,469.45	6,469.45	0.00	
3200.16 • St Timothy's MM #1	2,500.00	2,500.00	0.00	
3200.17 • St Timothy's MM #2	2,500.00	2,500.00	0.00	
3200.18 * Tricennium Fund	5,293.52	5,293.52	0.00	
Total 3200 ■ Designated Funds	132,502.57	136,210.55	(3,707.98)	
3300 • Restricted Funds				
3300.1 • St Timothy Endowments	456,106.77	456,106.77	0.00	
3300.2 ■ Char Rem Trust	90,911.14	90,911.14	0.00	
3300.3 • Partnership Funds Principle Amt	43,999.71	43,999.71	0.00	
Total 3300 ■ Restricted Funds	591,017.62	591,017.62	0.00	
Net Income	28,992.28	48,820.11	(19,827.83)	
Total Equity	916,028.35	890,744.05	25,284.30	
TOTAL LIABILITIES & EQUITY	922,917.53	901,866.97	21,050.56	

Presbytery of Yellowstone PCUSA
Statement of Financial Income and Expense
May 2021

Accrual Basis

	May 21	Jan - May 21	% YTD
Ordinary Income/Expense			
Income			
RECEIPTS			
4001 ■ Administrative Support	100.00	4,855.00	2.1%
4002 • Camp Income			
4002.1 • Summer Camp Fees	1,410.00	2,300.00	61.3%
4002. • Rental of Camp Facilities	0.00	800.00	0.0%
4002.5 • Other Camp Income	0.00	7,000.00	0.0%
Total 4002 • Camp Income	1,410.00	10,100.00	14.0%
4003 • General Mission Pledge	1,949.40	16,167.00	12.1%
4004 • Per Capita Income	718.26	74,421.65	1.0%
4005 • Interest Income	9.26	356.26	2.6%
4006 ■ Dividend Income	0.00	4,068.82	0.0%
Total RECEIPTS	4,186.92	109,968.73	3.8%
Total Income	4,186.92	109,968.73	3.8%
Expense			
CAMPING & YOUTH			
6100 • Camping Expenses			
6101 • Activities	0.00	570.00	0.0%
6102 • Food	206.00	206.00	100.0%
6103 • Supplies	322.43	322.43	100.0%
6106 • Salaries & Wages	339.66	1,698.30	20.0%
Total 6100 • Camping Expenses	868.09	2,796.73	31.0%
6200 • Admin Camping Expenses			
6203 • Liability Insurance	0.00	5,026.00	0.0%
6206 ■ Utilities	190.35	580.46	32.8%
Total 6200 • Admin Camping Expens...	190.35	5,606.46	3.4%
Total CAMPING & YOUTH	1,058.44	8,403.19	12.6%
LEADERSHIP CABINET			
6304 • Accounting Fees	215.00	2,173.00	9.9%
Total LEADERSHIP CABINET	215.00	2,173.00	9.9%
MT ASSOCIATION OF CHURCHES			
6401 • MAC Membership	3,000.00	3,000.00	100.0%
Total MT ASSOCIATION OF CHUR...	3,000.00	3,000.00	100.0%
PASTORAL MINISTRY TEAM			
6501 • Training	250.00	250.00	100.0%
Total PASTORAL MINISTRY TEAM	250.00	250.00	100.0%
PERSONNEL EXPENSES			
6601 • Admin Manager			
6601.1 • Salary	2,282.26	14,911.30	15.3%
6601.4 ■ Travel Reimb	0.00	135.24	0.0%
Total 6601 • Admin Manager	2,282.26	15,046.54	15.2%

Presbytery of Yellowstone PCUSA
Statement of Financial Income and Expense
May 2021

Accrual Basis

	May 21	Jan - May 21	% YTD
6602 ■ General Presbyter			
6602.1 • Salary	1,583.58	7,917.90	20.0%
6602.2 ■ Housing	1,700.00	8,500.00	20.0%
6602.3 • Retirement	279.10	1,395.50	20.0%
6602.4 ■ insurance	1,018.25	5,033.29	20.2%
6602.5 • Meals Reimb	0.00	5.44	0.0%
Total 6602 • General Presbyter	4,580.93	22,852.13	20.0%'
6603 • Stated Clerk			
6603.1 • Salary	1,104.68	5,523.40	20.0%
6603.2 ■ Retirement	330.00	1,650.00	20.0%'
Total 6603 • Stated Clerk	1,434.68	7,173.40	20.0%
6604 • Payroll Taxes	150.23	1,565.39	9.6%.
Total PERSONNEL EXPENSES	8,448.10	46,637.46	18.1%
PRESBYTERY EXPENSES			
6703 ■ Per Capita Expense	0.00	18,281.48	0.0%
6704 • Presbytery Meetings	500.00	500.00	100.0%
6705 • Presbytery Other Exp	0.00	730.00	0.0%
Total PRESBYTERY EXPENSES	500.00	19,511.48	2.6%.
PRESBYTERY OFFICE			
6802 • Insurance	0.00	10,929.29	0.0%
6803 • Office Supplies	40.72	73.14	55.7%
6804 • Rent	0.00	2,070.00	0.0%
6805 • Computer & Telephone Expe..	95.19	1,069.36	8.9%
6806 • Bank Service Charges	0.00	4.74	0.0%'
Total PRESBYTERY OFFICE	135.91	14,146.53	1.0%
Total Expense	13,607.45	94,121.66	14.5%
Net Ordinary Income	(9,420.53)	15,847.07	(59,4)%
Other Income/Expense			
Other Income			
Unrealized Gain(Loss)	0.00	13,145.21	0.0%
Total Other Income	0.00	13,145.21	0.0%
Net Other Income	0.00	13,145.21	0.0%
Net Income	(9,420.53)	28,992.28	(32.5)%