



FIRST PRESBYTERIAN CHURCH

901 W. Platinum • (Excelsior & Platinum) • Butte, Montana 59701 • (406) 782-6595

The First Presbyterian Church of Butte looks forward to hosting the June 27-28 meeting of the Yellowstone Presbytery. The church is located on the corner of Platinum and Excelsior Streets. Parking is available around the church building or across Excelsior in the larger parking lot of what used to be a grocery store. (Please don't park in the parking lot of the small red brick building as that is a private business and parking lot) Information is provided below about registration, lodging meals, and nursery care. We look forward to having you join us.

Registration:

Registration will be held in the church entry (under the bell tower) beginning at 11:00 AM on Friday, June 27. The church will have open wi-fi accessible without a password by everyone's electronic devices.

Meals:

The church will have some pizza available at noon on Friday in the fellowship hall. The evening meal on Friday will be served at 6:00 PM. Our Christian Education Team will serve this meal as a fundraiser for sending our youth to Westminster Spires Camp in Red Lodge, Montana (Our Presbytery's Camp). The cost will be: \$8 /person. We will be serving a lasagna dinner with salad and bread followed by a dessert of homemade pies. The church will also provide snacks on Friday and Saturday with muffins, fruit, cookies, juice, and coffee.

Lodging:

Presbytery Rate Hotels have been arranged for your convenience. Reservations can be made at either of the following hotels up to June 20, 2014 by calling either:

The Butte Comfort Inn (2777 Harrison Avenue, Butte) – 406-494-8850 for \$72.99 plus tax

Or

The Super 8 (2929 Harrison Avenue, Butte) – 406-494-6000 for 69.00 plus tax.

Both Hotels include breakfast. Please identify your reservation with the group name “ Yellowstone Presbytery.”

Nursery Care:

If nursery care is needed please contact Pastor Lanny Rounds at hlrounds@gmail.com and we can arrange to have a nursery attendant provide care during the meeting portions.

We look forward to having you join us!

Pastor Lanny Rounds

hlrounds@gmail.com

406-491-8817

THE PRESBYTERY OF YELLOWSTONE MEETING REGISTRATION

Name: _____

Church: _____

Address: _____

	Street or Box #	Town	Zip
Phone: _____			
E- Mail: _____			

I am a: ____ Minister Member of Yellowstone Presbytery.

I am a: ____ Elder Member of Yellowstone Presbytery.

I am a: ____ Elder Commissioner.

I am a: ____ Corresponding Member (Presbytery of _____).

I am a: ____ Visitor.

Year: _____ EXPENSE VOUCHER

YELLOWSTONE PRESBYTERY

Attn: Treasurer, Sheryl Hallin

203 B Haggerty Lane, Bozeman, MT 59715

More forms available on website: www.yellowstonepcusa.org

Please complete the voucher, including your signature and the signature of one other person (Stated Clerk, Committee, Commission, Council, or Presbytery Moderator). Two signatures are required. Attach documentation and receipts for all expenses except mileage.* **Must submit within 30 days of charge.**

Pay to: NAME _____

MAILING ADDRESS _____

CITY, STATE, ZIP _____ **PHONE** _____

NOTE: Presbytery mileage reimbursement for 2014 is \$0.25 per mile. For car pooling, add \$0.05 per mile per additional passenger. Example: Driver and two passengers, multiply by \$0.35 per mile.

Acct# 7901.7800 For 200 miles @ .25 Presbytery Meeting
Meeting Location Big Sky Date MM/DD/YY \$ 50.00

EXAMPLE

Acct # _____ For _____
Meeting Location _____ Date _____ \$ _____

Acct # _____ For _____
Meeting Location _____ Date _____ \$ _____

Acct # _____ For _____
Meeting Location _____ Date _____ \$ _____

Acct # _____ For _____
Meeting Location _____ Date _____ \$ _____

TOTAL VOUCHER AMOUNT \$ _____

YOUR SIGNATURE Date: _____ SIGNATURE OF OFFICER/MODERATOR Date: _____

If you would like to make a donation to the Presbytery, please do so with a check payable to the Presbytery so that you can obtain a donation letter at year end.

Treasurer's Use Only
Date of Check: _____ Number of Check: _____ Amount: \$ _____

Remaining Budget: _____ As of: _____

2014 CHART OF ACCOUNTS

Please use the following account numbers when completing the voucher on the reverse side. This list does not include all account numbers. Please contact Sheryl at the presbytery office if you have any questions.

CAMPING & YOUTH - Meetings

1301.3700 Meals
1301.7800 Travel

COMMITTEE ON PERSONNEL - Meetings

3701.3700 Meals
3701.7800 Travel

CAMPING PROGRAM - EXPENSES

5.01.1351.2400 Copies & Postage
5.01.1351.2800 Facilities Maintenance
5.01.1351.5700 Publicity
5.01.1351.6000 Refunds
5.01.1360.1400 Camp Staff
5.01.1360.2900 Food
5.01.1360.4000 Misc. expenses
5.01.1360.6200 Rental Equipment
5.01.1360.7400 Supplies
5.01.1360.7490 Swimming
5.01.1360.7710 Transportation
5.01.1360.7800 Travel
5.01.1370.0000 Revamp Camp Misc.
5.01.1350.6010 Triennium
5.01.1390.4000 Winter, Summer, Fall Events, Misc.

COMMITTEE ON REPRESENTATION - Meetings

4001.3700 Meals
4001.7500 Telephone/Conference Calls
4001.7800 Travel

COMMITTEE ON BUDGET & FINANCE - Meetings

2201.3700 Meals
2201.7800 Travel

COMMITTEE ON VOCATIONS - Meetings

4601.2400 Copies & Postage
4601.3600 Lodging
4601.3700 Meals
4601.7800 Travel
4602.4000 Prep for the Ministry-Misc.

COMMITTEE ON HIGHER EDUCATION - Meetings

2501.3700 Meals
2501.7800 Travel

DELEGATES TO OTHER BODIES - Meetings

5201.3600 Lodging
5201.3700 Meals
5201.7800 Travel

COMMITTEE ON MINISTRY - Meetings

5.01.2840.0000 Meeting Expenses
5.01.2840.3600 Lodging
5.01.2840.3700 Meals
5.01.2840.7800 Travel
5.01.2849.4000 Cell Phone
2849.7700 Training
2852.4000 Emergency Career Counseling

PRESBYTERY LEADERSHIP CABINET - Meetings

7601.3600 Lodging
7601.3700 Meals
7601.7500 Telephone/Conference Calls
7601.7800 Travel

COMMITTEE ON MISSION - Meetings

3101.3700 Meals
3101.7800 Travel
3150.4000 Program Misc.

PRESBYTERY - Meetings

7901.3600 Lodging
7901.3700 Meals
7901.4000 Misc.
7901.7800 Travel
7999.4000 Vision Task Force-Misc.

COMMITTEE ON NOMINATIONS - Meetings

3401.3700 Meals
3401.7800 Travel

PRESBYTERY OFFICE

8201.2400 Copies & Postage
8201.4000 Misc.
8201.7400 Supplies
8201.7500 Telephone/Conference Calls

COMMITTEE ON ST. TIMOTHY'S

4301.3700 Meals
4301.7800 Travel

Our Vision

Yellowstone
Presbytery –
guided and
sustained by
Scripture, the Holy
Spirit, and prayer --
is a community
rooted in the love of
Jesus Christ

We will . . .

Gather Together
for God’s glory and
spiritual synergy.

**Equip and
Encourage**
disciple-making
congregations and
leaders for living
the Gospel . . .
intentionally
becoming more like
Christ; ably sharing
our faith; impacting
our communities;
worshipping in
loving response to
God; and mutually
supporting and
training leaders.

Go Out to join
Christ in Christ’s
mission in our
communities,
Montana, and the
world . . .
embodying and
sharing Christ’s
Good News; loving
and serving, as we
are commanded, in
our words, actions,
and relationships.

**PRESBYTERY OF YELLOWSTONE
PRESBYTERY MEETING AGENDA
Friday and Saturday, June 27-28, 2014
1st Presbyterian Church, Butte, Montana**

Friday, June 27, 2013

Gathering Together

11:00 a.m. Registration Opens
12:00 noon Lunch at the Church
1:00 p.m. Opening Prayer; Introductions;
Declaration of a Quorum;
Approval of the Docket; Procedural Motion.
1:25 p.m. Worship/ Dwelling in the Word.

Equipping and

Encouraging

1:55 p.m. Making Young Disciples (Part 1)
3:10 p.m. Break
3:40 p.m. Making Young Disciples (Parts 2 &3)
5:30 p.m. ???????
5:45 p.m. Recess for Dinner
6:00 p.m. Dinner
6:30 p.m. Choir Practice
7:00 p.m. Worship –Traci Ruschetti, Preaching;
Communion (Rev. Dr.
Harlan (Lanny) Rounds Presiding).

Following worship there will be an optional time of prayer for our
leaders, our families and our church(s).

Saturday, June 28, 2013

Re-gathering Together

7:30 a.m. Breakfast at the church
8:30 a.m. Opening Worship and Dwelling in the Word.

Equipping and Encouraging

9:00 a.m. Hearing What the Holy Spirit is doing in the
Congregations of the Anaconda, Deer Lodge, Philipsburg and Butte
and praying for those Congregations.

- 9:30 a.m. Reports from our General Assembly Commissioners.**
- 10:00 a.m. Break**
- 10:30 Ministry Team and Other Reports** - If your report has not been posted on the web-site please bring copies for the presbytery members/commissioners and others. Unless there are questions on the committee reports or action items in those reports the Moderator will move to the next report. The Moderator will call a Break at a convenient time.
- Leadership Cabinet** (including Budget and Finance and Personnel)
Co- General Presbyters –
Pastoral Ministry Team –
Camping and Youth Ministry Team -
PW-
St. Timothy’s –
Representation and Nominations Ministry Team –
Stated Clerks Report -
- 11:50 a.m. Announcements – The next Presbytery meeting will be at 1st Church, Bozeman on November 8&9, following the Convocation.**
- Going Out**
- 11:55 Noon Closing Prayer - As we look forward to Sunday we also pray for Rev. Larry Vandecreek who is Honorably Retired.**
- 12:00 p.m. Adjournment**

**Yellowstone Presbytery Stated Meeting
February 21-22, 2014
1st Presbyterian Church
Billings, Montana**

14-001 – Call to Order – Moderator Don Holland called the meeting to order at 1:40 p.m. Jed offered the opening prayer.

14-002 – Procedural Motion – The Stated Clerk moves the following Procedural Motion:

1. That the roll for this meeting be established by completed Registration Sheets.
2. That written and oral requests for absences received by the Stated Clerk be approved.
3. That any Corresponding members present be seated.
4. That the Presbytery grant the Moderator the authority to give privilege of the floor to persons, other than Members or Commissioners, for the purpose of reporting to this meeting.
5. That the Moderator and the Stated Clerk be empowered to make adjustments to the Docket during the meeting, as may be necessary, to provide for efficiency in reporting.
6. That all reports received at this meeting be accepted.

Ü Presbytery voted to approve the above motion.

14-003 – Roll Call – The following people filled out registration sheets for the meeting.

Church	Minister	Commissioner	Others
Anaconda	Vacant	Linda Smith	
Big Hole	Vacant	Unexcused	
Billings, First	Dave Thompson	Sharon Brady	Bob Culbertson (HE) Jack Bell
Billings, St. Andrew	Susan Barnes	Grady Skaggs	Carol Mick Curt Kochner (C&Y) Ben Larson Sandy Welch Jim Tarr (Vocations)
Bozeman	Jody McDevitt Dan Krebill	Suzanne Bratsky	Chuck Beck
Butte	Harlan L. Rounds	John Clark	Ron Hanson (Stated Clerk)
Colstrip	Unexcused	Unexcused	
Deer Lodge	Teresa Kendall	Unexcused	
Dillon	David Andrew	Unexcused	Merry Lee Hooks (PW)
Ennis	Excused	Unexcused	
Forsyth	Cathy McLean	Gayle Holland	Don Holland (LC Mod.)
Geyser	Excused	Unexcused	
Harlowton	Unexcused	Unexcused	

Hysham	Paul Cannon	Unexcused	0559
Jordan	Unexcused	Claudia Stanton	Tom Stanton
Lewistown	Jed Cauffman	Dave Byerly	Donna Byerly Charles Brown Nancy Osburn-Cauffman Debbie Blackburn (V. Mod.)
Manhattan	Debbie Funke	Marie Westphal	
Miles City	Brandon Willett		
	Kristin Willett	Sharla Helland	
Phillipsburg	Unexcused	Unexcused	
Poplar	Susan Ennis	Unexcused	
Roy	Unexcused	Unexcused	
Stanford	Excused	Unexcused	
Terry	Excused	Gary Pfieffe	
White Sulphur Springs	Excused	Excused	
Wolf Point	Unexcused	Unexcused	

Also Present:

TE George Goodrich, Co-General Presbyter

TE Kathy Goodrich, Co-General Presbyter

TE Susan Thomas

TE Neva Rathbun

TE Leon Rathbun

TE Doug Johnson

TE John Dyce

TE Kimberly Woeste

TE Jim Bell

TE Priscilla Bell

14-004 – Introductions – New Teaching Elders, Commissioners and visitors were introduced.

14-005 - Docket - The Docket was approved.

14-006 - Welcome – Dave Thompson, Host Pastor, welcomed all and spoke on the facilities of the church.

14-007–Installation of the Moderator and Vice-Moderator – Don Holland presided over the installation of Jed Cauffman (Moderator of Presbytery) and Debbie Blackburn (Vice-Moderator of Presbytery).

14-008 –Worship/Dwelling in the Word – This section began with hymn singing with Paul Canon beautifully playing the piano. Then George Goodrich led Dwelling in the Word which centered on Colossians 1:3-14. After everyone had a time to reflect on questions, there was a time of sharing with the entire group.

14-009 – Resourcing the Presbytery – George introduced this section. Charlie Brown (Lewistown) and Nancy Cauffman (Lewistown) shared how prayer has impacted their lives. Kathy followed with information on the practice of listening prayer. All

were given time to participate in silent, listening prayer.

14-010 - VSTF Update – Ron Hanson reported the process used by the VSTF since the last Presbytery Meeting. The VSTF received only one comment about the proposed structure.

14-011 – 2nd Reading and Vote on the Proposed Changes to the Standing Rules – Dan Krebill reviewed the one change to the Standing Rules as proposed in November, 2013.

√ Presbytery voted to approve the proposed changes to the Standing Rules ([See Attachment A](#)).

14-012 Presentation and Vote on the new Presbytery Structure – Debbie Blackburn reviewed the documents describing the various Ministry Teams that will be part of the new structure. Neva Rathbun brought from COM a couple of suggested changes to the page for the Pastoral Ministry Team.

√ Presbytery voted to approve the new Presbytery Structure, as presented, with the addition of the changes brought by COM to the page for the Pastoral Ministry Team ([See Attachment B](#)).

14-013 – Dismissal of the Vision Structure Task Force

√ Presbytery voted to dismiss, with thanks, the Vision Structure Task Force.

14-014 – Presentation of the Ballot from the Representation/Nomination Ministry Team

Gayle Holland presented the ballot of nominations which will be voted on Saturday morning.

14-015 – Bozeman Campus Foundation Fund – Don Holland brought a recommended motion from the Leadership Cabinet to change the restriction on the Bozeman Campus Foundation Fund. Dan Krebill gave some history of the fund.

√ Presbytery voted to approve the process outlined for the Bozeman Campus Foundation Fund ([See attachment C](#)). The Leadership Cabinet will finalize the grant application process.

14-016 – 2014 Budget Proposal – George Goodrich presented a ten year history on the Mission Partnership Funds (from Synod) and the Goodrich Fundraising Funds. He then reviewed what churches get in return for Per Capita paid to the Presbytery and how Mission pledges are used by the Presbytery. Debbie Blackburn (filling in for Budget and Finance Moderator Dan Holland) introduced the 2014 Budget proposal. It was decided to continue the budget discussion on Saturday.

14-017 – Recess for Dinner – A blessing was given for the evening meal. The business meeting was then recessed until 8:30 a.m. Saturday morning.

14-018 – Evening Worship – Worship opened at 7:00 pm. Moderator Jed Cauffman delivered the message centering on Exodus 16. Dave Thompson presided over Communion and Linda Smith gave the Necrology Report ([see Stated Clerk's Report – Attachment I](#)). Paul Canon played the piano for this service.

Saturday, February 21, 2014

14-019 – Opening Worship -Following a continental breakfast provided by members of Billings First Church, Worship/Dwelling in the Word convened at 8:30 a.m. Curt Kochner led dwelling in the Word using James 5 as his Scriptural reference.

14-020 – Hearing what the Holy Spirit is doing in Poplar, Deer Lodge, and St Andrew Church of Billings – Members and pastors from the three churches shared what is happening in their churches.

14-021 - Election of Ministry Team Moderators and Members – Gayle Holland reported that Jody McDevitt has agreed to be moderator of the Leadership Cabinet for one year.

√ Presbytery voted to close the nominations and cast a unanimous vote for the nominees listed on the ballot (See Attachment D) with the addition of Jody McDevitt as moderator of the Leadership Cabinet.

14-022 – Synod Report – It was announced that Synod will meet August 1st and 2nd. Yellowstone Presbytery will have four representatives attending.

14-023 – Co-General Presbyters Report – George and Kathy presented their written report (See Attachment E).

14-024 – Leadership Cabinet Report – Don Holland indicated that two recommendations are coming from the Leadership Cabinet. These will be presented in the Budget and Finance Report.

14-025 – Budget and Finance Report – Debbie Blackburn reviewed the motion on restricted/designated funds.

√ Presbytery voted to approve adoption of a policy that allows the Leadership Cabinet to authorize without Presbytery approval the transfer of up to \$5,000 from designated or restricted funds. Presbytery also voted to approve which units have responsibility over various funds. St Timothy's Group will continue to be responsible for any funds associated with St Timothy's. The Pastoral Ministry Team will be responsible for the following funds: Clergy Emergency Fund, Linda Hofer Fund, Partnership Available, and Transformation. The Leadership Cabinet will be responsible for all other funds.

Debbie reviewed the proposed Administrative and Program Budgets for 2014 including the various income streams (See Attachment F – Attachment G contains the final 2013 Treasurers Report).

√ Presbytery voted to approve the 2014 Budgets as presented.

14-026 Committee on Ministry – Neva Rathbun introduced Jack Bell to be examined by the Presbytery. Jack has been under care of Vocations Committee during his CRE training and has now been approved to COM. There was a time of questions for Jack Bell. It was mentioned that Dave Thompson would serve as mentor for Jack. It was also noted that Jack would like to be invited to visit congregations to share with them his experience of becoming a CRE.

√ Presbytery voted to approve the commissioning of Jack Bell as a CRE to First Presbyterian Church of Billings for ministry at West Park Village and other ministries at the discretion of the session. This would include presiding over sacraments.

√ Presbytery voted to approve Melanie Martin-Dent to be a temporary member (with voting privileges) of Yellowstone Presbytery, concurrent with her contract at the Terry church.

14-027 – Vocations Committee – Jim Tarr reviewed changes that have taken place in the exam reading process. Also he indicated that Veva Larson hopes to complete her CRE training in May of this year.

14-028 – Camping and Youth - Curt announced that youth retreats have been very well attended.

14-029 – Higher Education – Dan Krebill reported on activities of Presby Cats Ministry.

14-030 – Mission Committee – Paul Canon encouraged people to bring ideas for missions to Presbytery meetings since there will not be a mission committee with the new structure.

14-031 – Presbytery Women – Mary Lee Hooks mentioned some activities of PW.

14-032 – St Timothy's – Ron Hanson referred to the written report. There is one action item requested of Presbytery by the Management Group of St Timothy's.

√ Presbytery approved the Budget for 2014 for St Timothy's (See Attachment H).

14-033 – Committee Written Reports – Presbytery voted to receive all committee written reports.

14-034 – Stated Clerk’s Report – Ron reported that last night’s offering (for the Clergy Emergency Fund) was \$466. The written report includes the TE/RE Balance Report (See Attachment I).

√ Presbytery voted to approve the minutes from the November 8, 2013 Presbytery meeting.

14-035 – Commissioning of representatives to General Assembly – Prayer was offered for TE Lanny Rounds, RE Jim Tarr, and YAAD commissioner Martha Krebill for the 2014 General Assembly meeting.

14-036 – Announcements – Cathy McLean thanked the Presbytery for her gift of a pottery set.

14-037 – Adjournment – The meeting was adjourned, until the next Stated Meeting of the Presbytery scheduled for June 28-29, 2014 in Butte, with prayer by Jed Cauffman.

Stated Clerk
Ron Hanson

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DRAFT

Making Young Disciples

Presbytery of Yellowstone
Friday afternoon, June 27, 2014

Part One - Celebrating Current Ministries

Presbytery of Yellowstone Camping and Youth Retreat ministries Curt Kochner & Youth

Discuss and share your ideas in small groups:

1. Presbytery's camping ministry is touching many lives with God's love, making young disciples. How are our congregations touching young lives with God's love?
2. How might God be calling you to a ministry with young people in your situation?

Rockhaven Camp ministries

Jody McDevitt

Discuss and share your ideas in small groups:

1. FPC Bozeman has the resource of Rockhaven, and God is leading the church in using this resource to reach into the community. How are other congregations reaching into their communities?
2. What are the unique resources you have for ministry with young people?

Presby Cats – Campus ministry at Montana State University

Dan Krebill & Presby Cats

Discuss and share your ideas in small groups:

1. Who are the young adults we know and love in our churches? How are they growing as disciples? How are they blessing the congregation?
2. What opportunities do you have for listening to young adults?

Part Two - "Sticky Faith"

Kathy Goodrich

What those who care are discovering about *making young disciples* in our 21st century context, and how YOU can be involved.

Part Three - Topical Discussions on Making Young Disciples

- Multigenerational opportunities – George Goodrich, convenor
- Equipping parents – Kathy Goodrich, convenor
- Youth Leading Youth – Traci Ruschetti, convenor
- Beyond High School – Curt Kochner, convenor

Leadership Cabinet Report to Presbytery June 27-28, 2014

The new Leadership Cabinet of the Presbytery of Yellowstone was elected at the Feb. 21-22 meeting of the Presbytery. This Leadership Cabinet is part of the presbytery's new structure, also implemented this year. Members of the Leadership Cabinet are:

Jody McDevitt, TE	Moderator
Jed Cauffman, TE	Moderator of Presbytery 2014
Debbie Blackburn, RE	Vice-moderator of Presbytery, 2014
Susan Thomas, TE	Personnel
Dan Holland, RE	Budget & Finance
Don Holland, RE	
Lanny Rounds, TE	
Ron Hanson, RE, ex officio	Stated Clerk
George Goodrich, TE, ex officio	Co-General Presbyter
Kathy Goodrich, TE, ex officio	Co-General Presbyter

The Leadership Cabinet has met 3 times since our last Presbytery meeting. A summary of significant actions at these meetings follows.

March 14, 2014 Organizing ourselves as the new Leadership Cabinet

1. Review of administrative manual and "the fifth strand" documents
2. Recruitment of **Review Team** for the new structure, who will listen to "how things are going" and report to presbytery at Nov 2014 and Feb 2015 meetings with suggestions for improvements to structure. *Members: Debbie Blackburn, David Andrew, Jim Tarr, Gayle Holland*
3. Setting calendar, organizational responsibilities, getting the "big picture" for our work

May 6, 2014 Adopting goals and moving ahead

1. Four areas of priority for the Leadership Cabinet for 2014-15 were adopted
 - a. Encouraging the spiritual nurture and formation of pastors and leaders
 - b. Improving communication
 - c. Planning meaningful Presbytery meetings
 - d. Making decisions about staff transitions
2. Theme for June 27-28 presbytery meeting was developed - "Making Young Disciples." A planning team was suggested. (Curt Kochner, Kathy Goodrich, Jody McDevitt, Traci Ruschetti, Debbie Blackburn, Jed Cauffman, Dan Krebill)
3. Dave Thompson updated the LC regarding the new Pastoral Ministry Team.
4. Approval of a grant request for funds from the Peacemaking Fund of the presbytery—to support the hosting of an International Peacemaker in fall 2014. (Talk with Susan Barnes to learn more.)

May 27, 2014 Finalizing proposals for action (conference call)

1. Approved documents for funding proposals for higher education ministries (see attached). These will be forwarded to current higher education ministries and available for any emerging higher education ministries.
2. Approved for Presbytery action documents and details for staff transitions. Susan Thomas, personnel member of Leadership Cabinet, will present these to presbytery June 27-28.

Future scheduled meetings of Leadership Cabinet

September 9, 2014	Bozeman
October 14, 2014	Bozeman

**Presbytery of Yellowstone
Leadership Cabinet Meeting Minutes
May 6, 2014
1st Church, Billings, Montana**

Moderator Jody called the meeting to order at 10:05 a.m.

Present were:

Jody McDevitt
Debbie Blackburn
Jed Cauffman
Susan Thomas
Don Holland
Lanny Rounds (by phone)

Absent:

Dan Holland

Also Present:

George Goodrich, Co-General Presbyter
Kathy Goodrich, Co-General Presbyter
Ron Hanson, Stated Clerk
Dave Thompson (Moderator – PMT)

1. **Opening Prayer** – The opening prayer was offered by Jody.
2. **Christ Candle** – Jody read the Litany of the Christ Candle and lit the Christ Candle.
3. **Quorum** – The Clerk declared that a Quorum was present.
4. **Docket** – The docket was approved.
5. **Minutes of March 14, 2014.**
 - ü The LC voted to approve the minutes of the March 14, 2014 meeting.
6. **Correspondence** - A thank you note for financial support was received from Presby Cats.
7. **Dwelling in the Word** –Susan led the time spent dwelling in Hebrews 12:1-3. There was a time of sharing what this Scripture was saying to individuals and to us as Leadership Cabinet.
8. **Spiritual and Vision Implementation** – Debbie reported that three other people have agreed to be part of the Review Team. These people are David Andrew, Jim Tarr, and Gayle Holland. The Leadership Cabinet then spent time identifying goals for 2014. Jody led us through a process to highlight the top four goals. The consensus of the group resulted in these areas of priority:
 - Spiritual nurture and formation for pastors and leaders
 - Improve Communications
 - Plan meaningful Presbytery meetings
 - Decisions about staff transitionsEach goal has several subtopics of emphasis. The flip chart material will be typed up and distributed to the LC members
9. **Lunch** – The Leadership Cabinet recessed for lunch after Jed gave a blessing for the meal.
 - Organizational Responsibilities** – After lunch the Cabinet spent time looking at different areas of organizational responsibility.
10. **Pastoral Ministry Team** – Dave Thompson (moderator of Pastoral Ministry Team) reported on the work of the PMT including the status of churches in transition. Dave has divided the PMT into three groups (Policies and Procedures, Parishes, and Pastors) in order to better spread out the work to be done.
11. **June Presbytery Meeting in Butte** - It was determined that it would not make sense to hold part of the meeting at St Timothy's Chapel. However, it would be good to have St Timothy's information available for hand out and display. The emphasis for the meeting will be on ministries with young people (including camping, youth groups, higher education, and vacation bible school). A subgroup of Jody, Jed, Kathy, Curt, Traci, and Debbie will work on specific details for the meeting which will have a theme of Making Young Disciples. Jody will convene this group. The churches that will give congregational reports will be Deer Lodge, Butte, Anaconda, and Phillipsburg. It was decided that the deadline for Presbytery reports will be June 19th. Susan will prepare one packet instead of posting individual reports. Lanny is going to proceed with getting the Host Church letter to Susan for posting.

12. **Convocation in November** - George is part of the planning team and reported that plans are progressing. The brochure should be available in August. Joan Gray will be the keynote speaker.
13. **Budget and Finance Report** – It was decided that the Leadership Cabinet needs the full financial report in the future. It was also noted that Ministry Team moderators need a copy of the detailed financial report in order to oversee their budgets. The summary report should be fine for Presbytery. However, the balance sheet will also need to be included in the report for Presbytery. Ron handed out a draft of the Higher Ed grant application that he and Dan Holland have been working on. It was felt that an academic year grant proposal would make more sense. A onetime process for the first half of 2015 may be needed since the 2014 budget is already in place. Ron and Dan will continue to work on this and report back to the Leadership Cabinet.
14. **International Peacemaker Proposal** – A proposal was received from Susan Barnes.
 - √ The LC voted to approve the proposal from Susan Barnes for Yellowstone Presbytery to host an International Peacemaker for a week between September 19 and October 12, 2014. The \$450 cost will come from the Peace Making Offering fund. Susan Barnes will work with a team to coordinate all the details for this. It was requested that host churches be encouraged to have special offerings to replenish the Peace Making Fund in order to have monies available in the future.
15. **Personnel Report** – Susan Thomas updated the Leadership Cabinet on the work of a subgroup on personnel issues. Susan, Ron, Dan Holland, George and Kathy have met in order to look at the possibility of George and Kathy going to half time beginning in August. There is still work to be done, especially on job descriptions and the financial impact of this change. This group will be meeting again in a couple of weeks and will then report to the Leadership Cabinet.
16. **Extending the Docket**
 - √ The LC voted to extend the docket until 2:30 p.m.
17. **Co-General Presbyters Report** - George and Kathy reviewed their report. George is very encouraged by the meetings of the cluster groups. There is a possibility that some members of the UCC and Disciples of Christ would like to attend the convocation. Changes in the office location and/or size will need to be made by November 1, 2014 as J & H needs the space currently being used by YP.
18. **Stated Clerk Report** – Ron reported on his discussion with our insurance agent.
 - √ The LC voted to increase the sexual misconduct coverage to \$500,000 per occurrence and \$1,000,000 Aggregate. The cost for this is \$928 (some of which will be allocated to St Timothy's Chapel).
19. **Administrative Manual** – Ron has prepared a Table of Contents for the administrative manual of YP. The Leadership Cabinet endorses the work that Ron has done on revising this manual and encourages him to continue his work on this
20. **Next Meeting** - The next meeting will be a conference call meeting at 9:30 am on May 27, 2014.
21. **Adjournment** – Kathy gave the closing prayer and the meeting was adjourned at 2:40 pm.

**Presbytery of Yellowstone
Leadership Cabinet Meeting Minutes
May 27, 2014
Phone Conference Call**

Moderator Jody called the meeting to order at 9:30 a.m.

Present were:

Jody McDevitt
Debbie Blackburn
Jed Cauffman
Susan Thomas
Dan Holland
Don Holland

Absent/Excused

Lanny Rounds

Also Present:

George Goodrich, Co-General Presbyter
Kathy Goodrich, Co-General Presbyter
Ron Hanson, Stated Clerk

1. **Opening Prayer** – The opening prayer was offered by Jody.
2. **Higher Ed Grant Application** – There was a period of discussion regarding the revised Grant Application process. It was stated that we need to formally acknowledge this change to the entities involved. Also it was suggested that we need to have conversations with applicants and provide supporting documents (Assessing Questions, Criteria Questions) to them as they work to complete their applications. Jody will work with Susan S. to have the document included in the packet for the June Presbytery meeting.
 - ü The LC voted to add the following wording to the document after the definition of Synergy: This is a change in the method that has been used in the past. We encourage the participants to inquire as to the definition of specificity.
 - ü The LC voted to adopt the document as amended.
3. **Staff Transitions** – The Personnel subgroup reported on their recent meeting concerning the transitioning of George and Kathy to ½ time beginning October 1, 2014.
4. **Position Description (Co-General Presbyters)** – It was suggested than an item 8 be added to the proposed document. This item would state: To serve as the chief administrative officer of the Presbytery with the authority to delegate certain administrative functions in consultation with members of the Leadership Cabinet.
 - √ The LC voted to approve the position description with final adjustments to be made by Susan Thomas.
5. **Terms of Call** – There was discussion of the proposal, which calls for George and Kathy working from the first of the month to the 15th of the month. Mondays would be their designated day off. They would be available for emergencies and unexpected but significant opportunities for ministry that might arise during their nonworking weeks.
 - √ The LC voted to approve the financial portion of the terms of call which are as follows: Salary of \$14,332, Housing Allowance of \$20,000 and Pension/Medical of \$14,728. (It was understood that the Pension/Medical amount might be slightly different.) Study Leave allowance of \$700 and one week paid Study Leave are included.
6. **Paid Vacation**– There is still work to be done to clarify this portion of the terms of call. There will be an email vote on this once more information is available.
7. **F.A.Q. Handout for Presbytery** – Susan Thomas will work on a document that includes both a narrative and potential questions/answers about the change for George and Kathy. The goal is to have this available for the June Presbytery meeting.
8. **Office space** – Possibilities for new office space are being considered.
9. **Adjournment** – Jody gave the closing prayer and the meeting was adjourned at 10:45 am.

June 16, 2014

Dear Friends:

Yellowstone Presbytery has adopted a new process for funding Higher Education. The new process will start with the 2014-2015 academic year.

The new process involves a grant process rather than the allocation of funds based on historical funding practices. A total of \$15,000 is available to be shared by the existing Higher Education units and possibly new units plus the Ukirk program.

Additionally the presbytery has adopted a new Vision Statement. It is expected that your grant application will be consistent with the following Vision Statement of the presbytery.

“Yellowstone Presbytery – guided and sustained by Scripture, the Holy Spirit, and prayer is a community rooted in the love of Jesus Christ.

We will ...

***Gather Together** for God’s glory and spiritual synergy*.*

***Equip and Encourage** disciple-making congregations and leaders for living the gospel... intentionally becoming more like Christ; ably sharing our faith; impacting our communities; worshiping in loving response to God and mutually supporting and training leaders.*

***Go Out** to join Christ in Christ’s mission in our communities, Montana and the world ...embodying and sharing Christ’s Good News; loving and serving, as we are commanded, in our words, actions, and relationships.”*

****Synergy: from the Greek syn-ergos meaning “working together.”***

As a ministry in and of Yellowstone Presbytery receiving grant monies from the presbytery **please be specific** as to how your proposal(s) will be consistent with the above Vision Statement. This is a change to the method used in the past, and we encourage you to inquire into our definition of “specificity.”

The enclosed Grant Application Outline lists the type of information needed by the Leadership Cabinet to make a decision on your application. Applications are due (via e-mail) by August 15, 2014 for the subsequent 2014-2015 academic year. You will be expected to be present to discuss your application at a meeting of the Leadership Cabinet. For the 2014-2015 academic year budget, that meeting is scheduled for September 9, 2014 at Bozeman 1st Church.

The Leadership Cabinet expects quarterly written reports on the accomplishment of your plan, or a final report in the case of a short term project. Your proposed report schedule should be discussed during your presentation to the Leadership Cabinet. Such reports will factor into the grant process for the next academic year grant process.

Should you have questions on this process please contact me or another member of the Leadership Cabinet.

Sincerely,

Jody McDevitt, Moderator of the Leadership Cabinet

Grant Application Outline

_____ hereby requests a grant of \$_____ for the 2015 budget year.

Contact Person: _____ e-mail _____ Phone _____

This is a (Project) or this is a (Program):

(submit separate applications for each)

Description of Project/Program Including the Number of Student Participants:

Anticipated Outcome:

Budget:

Other Funding (Source and Amounts):

Action of the Leadership Cabinet: Amount Granted \$_____, Date _____

Comments:

Narrative Report
Yellowstone Presbytery
Budget & Finance
June 27-28 Presbytery Meeting

Our report has two attachments, which serve to supplement this narrative. The attachments are:

May 31, 2014 Treasurer's report
May 31, 2014 Treasurer's report (Summary)

Our focus since the last Presbytery meeting has been on the proposed changes that will be presented during our gathering in Butte via the Leadership Cabinet. Although this focus is on the future, we cannot neglect the present, and the attached financial reports indicate that the current year is unfolding more or less as expected.

Respectfully Submitted,

Dan Holland, Moderator
Budget & Finance
406-388-0878
djhollandcpa@mindspring.com

Presbytery of Yellowstone - Bozeman MT
Treasurer's Report as of May 2014 for General Fund (Administrative)

Friday, June 13, 2014

Page 1 of 1

Account #	Account Name	Period Activity	YTD Balance	Annual Budget	Annual Budget Remaining
Income					
	Per Capita	\$6,558.75	\$71,760.50*	\$80,400.00	\$8,639.50
	Synod Partnership Funds	\$2,500.00	\$12,500.00	\$30,000.00	\$17,500.00
	Total Other income	\$950.00	\$23,745.00*	\$40,000.00	\$16,255.00
	Transfers	\$0.00	\$0.00	\$54,300.00	\$54,300.00
	Total Income	\$10,008.75	\$108,005.50*	\$204,700.00	\$96,694.50
Expense					
	Pastoral Ministry Team	\$1,075.04	\$3,091.26*	\$6,300.00	\$3,208.74
	Committee on Nominations	\$0.00	\$90.40*	\$200.00	\$109.60
	Com. on St Timothy's Chapel	\$63.75	\$165.70*	\$300.00	\$134.30
	Delegates to Other Bodies	\$50.00	\$89.80	\$400.00	\$310.20
	Payroll Taxes	\$266.44	\$1,395.34	\$3,645.00	\$2,249.66
	Per Capita	\$0.00	\$25,769.86*	\$25,349.00	(\$420.86)
	Admin. Manager	\$2,160.20	\$11,482.15*	\$24,790.00	\$13,307.85
	General Presbyter	\$6,449.78	\$34,681.24	\$91,273.00	\$56,591.76
	Stated Clerk	\$1,294.58	\$6,519.54*	\$15,347.00	\$8,827.46
	Treasurer	\$579.06	\$2,895.30*	\$6,946.00	\$4,050.70
	Personnel	\$10,483.62	\$55,578.23	\$138,356.00	\$82,777.77
	Leadership Cabinet	\$284.80	\$1,180.91	\$5,050.00	\$3,869.09
	Presbytery Expenses	\$0.00	\$1,383.74	\$8,300.00	\$6,916.26
	Presbytery Office	\$761.93	\$5,647.89	\$16,800.00	\$11,152.11
	Total Expense	\$12,985.58	\$94,393.13*	\$204,700.00	\$110,306.87
	Difference	(\$2,976.83)	\$13,612.37	\$0.00	

* = Income/Expense exceeds amount budgeted to date

Presbytery of Yellowstone - Bozeman MT
Treasurer's Report as of May 2014 for General Fund (Program)

Friday, June 13, 2014

Page 1 of 1

Account #	Account Name	Period Activity	YTD Balance	Annual Budget	Annual Budget Remaining
Income					
	Pledge	\$1,122.91	\$111,260.05*	\$25,000.00	\$13,739.95
	Camp Income	(\$200.00)	\$3,118.00	\$20,000.00	\$16,882.00
	Program Transfers	\$0.00	\$0.00	\$37,200.00	\$37,200.00
	Total Income	\$922.91	\$15,300.12	\$83,700.00	\$68,399.88
Expense					
	Camping & Youth	\$306.34	\$8,523.60	\$36,050.00	\$27,526.40
	Higher Education	\$833.33	\$4,166.65	\$16,700.00	\$12,533.35
	Pastoral Ministry Team	\$0.00	\$29.95	\$3,700.00	\$3,670.05
	Leadership Cabinet	\$0.00	\$0.00	\$4,000.00	\$4,000.00
	Mt. Association of Churches	\$0.00	\$3,500.00*	\$3,750.00	\$250.00
	Presbytery Expenses	\$1,249.99	\$6,249.94	\$19,500.00	\$13,250.06
	Total Expense	\$2,389.66	\$22,470.14	\$83,700.00	\$61,229.86
	Difference	(\$1,466.75)	(\$7,170.02)	\$0.00	

* = Income/Expense exceeds amount budgeted to date

Presbytery of Yellowstone - Bozeman MT
Balance Sheet as of May 31, 2014

Friday, June 13, 2014

Page 1 of 2

Account #	Account Name	Beginning Balance	YTD Balance
Assets			
1.00.1010.0000	Checking Account #3133214	55,684.24	66,494.78
1.00.1020.0000	Petty Cash	22.18	22.18
1.00.1030.0000	Money Market #129013355	184,271.83	184,379.29
1.00.1031.0000	St Timothy M. M #1 #3531961	4,143.22	3,971.43
1.00.1032.0000	St. Timothy MM #2 #129013686	2,597.40	2,526.02
	Total Current Assets	\$246,718.87	\$257,393.70
1.00.1040.0000	Beartooth Electric Coop	1,337.70	1,337.70
	Total Other Assets	\$1,337.70	\$1,337.70
1.00.1065.0000	St Timothy Chapel #1 52001085	237,050.29	231,939.35
1.00.1070.0000	St Timothy Chapel #2 52006024	98,376.65	96,255.59
1.00.1075.0000	Bozeman Campus 000104537	73,986.51	73,989.97
1.00.1080.0000	Partnership Fund MM 129013793	45,198.24	45,213.30
	Total Principal Restricted	\$454,611.69	\$447,398.21
	Total Assets	\$702,668.26	\$706,129.61
Liabilities			
2.00.2120.1000	Payroll - Federal	705.58	656.88
2.00.2120.2000	Payroll State	1,471.00	90.00
2.00.2140.0000	G. Goodrich Flex Plan	(0.37)	891.23
2.00.2141.0000	S. Seibert Flex Plan	(0.21)	(1,104.84)
	Total Payroll Liabilities	\$2,176.00	\$533.27
	Total Liabilities	\$2,176.00	\$533.27
Fund Balance			
3.01.2700.0000	Unreserved Fund Balance	0.00	6,442.35
3.02.2800.0000	General - Administrative	12,861.10	12,861.10
3.03.2805.0000	General - Program	39,223.95	39,223.95
3.04.2700.0000	General - Restricted Admin.	45,587.77	45,587.77
	Total General Fund Balance	\$97,672.82	\$104,115.17
3.19.2815.0000	Camp Scholarship Camp. & Youth	935.71	935.71
3.27.2825.0000	Clergy Emergency Fund COM	1,840.00	2,286.00
3.39.2840.0000	Linda Hofer Education	10,584.93	10,584.93
3.43.2845.0000	Equip and Encourage	40,480.44	36,830.44
3.47.2850.0000	Partnership- Available COM	1,666.69	1,681.75
3.49.2700.0000	Co-General Presbyters' Discretionary	2,150.00	2,150.00
3.51.2855.0000	Peace Making Offering Mission	606.55	751.17
3.56.1220.0000	Special Offering Other Fund	0.00	60.30
3.63.2870.0000	Revamp Camp -Camp. & Youth	0.00	10.00
3.65.2825.0000	Springhill Funds	15,000.00	15,000.00
3.67.2875.0000	St. Timothy's Money Market #1	4,143.22	3,971.43
3.68.2877.0000	St Timonthy Money Market #2	2,724.56	2,653.18
3.75.2885.0000	Social Justice	10,789.89	10,897.35
3.85.2850.0000	Westminister Spires Camp Upgrades Balance	(912.91)	6,087.09
	Total Designated funds	\$90,009.08	\$93,899.35
3.37.2800.0000	Funds Awaiting Cabinet Action Balance	1,760.00	3,760.00
3.69.2825.0000	Triennium Balance	2,387.07	2,387.07
3.86.2850.0000	Grant - Evangelism Balance	1,250.13	1,250.13
3.90.2910.0000	Higher Education Grant Fund	73,986.51	73,989.97

Presbytery of Yellowstone - Bozeman MT
Balance Sheet as of May 31, 2014

Friday, June 13, 2014

Page 2 of 2

Account #	Account Name	Beginning Balance	YTD Balance
3.92.2920.0000	St.Timothys #1 (PC USA) Found	237,050.29	231,939.35
3.93.2921.0000	St. Timothys #2 (PC USA) Found	98,376.65	96,255.59
3.94.2930.0000	Partnership Fund Principal COM	43,999.71	43,999.71
	Total Restricted Fund Balances	\$458,810.36	\$453,581.82
3.66.2850.0000	West Yellowstone Funds Balance	54,000.00	54,000.00
	Total Fund Balance	\$700,492.26	\$705,596.34
	Total Liabilities and Fund Balance	<u>\$702,668.26</u>	<u>\$706,129.61</u>

Presbytery of Yellowstone - Bozeman MT
Treasurer's Report as of May 2014 for General Fund (Program)

Friday, June 13, 2014

Page 1 of 2

Account #	Account Name	Period Activity	YTD Balance	Annual Budget	Annual Budget Remaining
Income					
4.01.1210.0000	General Mission Pledge	1,122.91	11,260.05*	25,000.00	13,739.95
		\$1,122.91	\$11,260.05*	\$25,000.00	\$13,739.95
4.01.1420.0000	Summer Camp Fees	0.00	0.00	11,000.00	11,000.00
4.01.1430.0000	Winter, Summer, Fall Events	0.00	2,918.00*	4,000.00	1,082.00
4.01.1440.0000	Rental of Camp Facilities	(200.00)	200.00	5,000.00	4,800.00
		(\$200.00)	\$3,118.00	\$20,000.00	\$16,882.00
4.01.4080.0000	Grant Transfer from Designated Funds	0.00	0.00	16,700.00	16,700.00
4.01.4090.0000	Transfer from Reserves	0.00	0.00	20,500.00	20,500.00
		\$0.00	\$0.00	\$37,200.00	\$37,200.00
4.01.1500.0000	Miscellaneous Program Income	0.00	922.07*	1,500.00	577.93
		\$922.91	\$15,300.12	\$83,700.00	\$68,399.88
Total Income					
Expense					
5.01.1351.2400	Copies & Postage Exp.	0.00	0.00	200.00	200.00
5.01.1351.2800	Facilities Maintenance	(299.20)	(282.63)	1,000.00	1,282.63
5.01.1351.3200	Insurance	0.00	3,535.00*	4,600.00	1,065.00
5.01.1351.5700	Publicity	0.00	12.90	500.00	487.10
5.01.1360.1200	Camp Caretaker	291.67	1,458.35	3,500.00	2,041.65
5.01.1360.1400	Camp Staff	0.00	0.00	9,000.00	9,000.00
5.01.1360.2900	Food	0.00	313.41	3,500.00	3,186.59
5.01.1360.4000	Miscellaneous Exp.	0.00	0.00	300.00	300.00
5.01.1360.6200	Rental Equipment-Rafting	0.00	0.00	1,000.00	1,000.00
5.01.1360.7400	Supplies	0.00	0.00	500.00	500.00
5.01.1360.7490	Swimming	0.00	0.00	100.00	100.00
5.01.1360.7710	Transportation-Bus	0.00	0.00	800.00	800.00
5.01.1360.8300	Utilities: Westminister Spires	13.87	236.82	3,000.00	2,763.18
5.01.1365.4000	PCCCA Membership	0.00	0.00	250.00	250.00
5.01.1380.6010	Triennium	0.00	0.00	2,500.00	2,500.00
5.01.1390.4000	Events Miscellaneous	300.00	3,104.00*	5,000.00	1,896.00
5.01.1395.4000	Admin Travel & Meals	0.00	145.75*	300.00	154.25
		\$306.34	\$8,523.60	\$36,050.00	\$27,526.40
5.01.2550.4000	Higher Ed Travel & Meals	0.00	0.00	200.00	200.00
5.01.2551.4000	Chaplain's Program RMC Misc	0.00	0.00	2,000.00	2,000.00
5.01.2552.4000	Program MSU Billings Misc	833.33	4,166.65*	10,000.00	5,833.35

Presbytery of Yellowstone - Bozeman MT
Treasurer's Report as of May 2014 for General Fund (Program)

Friday, June 13, 2014

Page 2 of 2

Account #	Account Name	Period Activity	YTD Balance	Annual Budget	Annual Budget Remaining
5.01.2553.4000	Program MSU Bozeman Misc	0.00	0.00	4,500.00	4,500.00
	Higher Education	\$833.33	\$4,166.65	\$16,700.00	\$12,533.35
5.01.2849.7700	Committee on Ministry-Training	0.00	29.95	1,000.00	970.05
5.01.2852.4000	Emergency Career Counseling Exp.	0.00	0.00	1,000.00	1,000.00
5.01.2853.4000	Vocations-Other	0.00	0.00	1,700.00	1,700.00
	Pastoral Ministry Team	\$0.00	\$29.95	\$3,700.00	\$3,670.05
5.01.3150.4000	Comm on Mission Program	0.00	0.00	2,000.00	2,000.00
5.01.3160.4000	Congregation Ministry	0.00	0.00	1,000.00	1,000.00
5.01.3180.4000	Western Leadership	0.00	0.00	1,000.00	1,000.00
	Leadership Cabinet	\$0.00	\$0.00	\$4,000.00	\$4,000.00
5.01.5851.4000	MAC Membership Miscellaneous	0.00	3,500.00*	3,500.00	0.00
5.01.5852.4000	MAC Representation Misc	0.00	0.00	250.00	250.00
	Mt. Association of Churches	\$0.00	\$3,500.00*	\$3,750.00	\$250.00
5.01.7903.4000	Convocation Exp	0.00	0.00	1,000.00	1,000.00
5.01.7950.4000	Presbytery Program Other	0.00	0.00	1,500.00	1,500.00
5.01.7960.4000	Cluster Meetings	0.00	0.00	2,000.00	2,000.00
5.01.7970.4000	Allocated GP Salary	1,249.99	6,249.94	15,000.00	8,750.06
	Presbytery Expenses	\$1,249.99	\$6,249.94	\$19,500.00	\$13,250.06
	Total Expense	\$2,389.66	\$22,470.14	\$83,700.00	\$61,229.86
	Difference	(\$1,466.75)	(\$7,170.02)	\$0.00	

* = Income/Expense exceeds amount budgeted to date

Presbytery of Yellowstone - Bozeman MT
Treasurer's Report as of May 2014 for General Fund (Administrative)

Friday, June 13, 2014

Page 1 of 3

Account #	Account Name	Period Activity	YTD Balance	Annual Budget	Annual Budget Remaining
Income					
4.01.1000.0000	Per Capita Presbytery Inc.	4,731.48	51,768.02*	58,000.00	6,231.98
4.01.1010.0000	Per capita Synod	815.91	8,927.01*	10,000.00	1,072.99
4.01.1020.0000	Per capita GA	1,011.36	11,065.47*	12,400.00	1,334.53
	Per Capita	\$6,558.75	\$71,760.50*	\$80,400.00	\$8,639.50
4.01.1821.0000	Block Grant - Administrative	2,500.00	12,500.00	30,000.00	17,500.00
4.01.1900.0000	Administrative Support	\$2,500.00	\$12,500.00	\$30,000.00	\$17,500.00
	Synod Partnership Funds	950.00	23,745.00*	40,000.00	16,255.00
	Total Other income	\$950.00	\$23,745.00*	\$40,000.00	\$16,255.00
4.01.4005.0000	Transfer-Springhill Fund	0.00	0.00	15,000.00	15,000.00
4.01.4010.0000	Transfer-W. Yellowstone	0.00	0.00	14,000.00	14,000.00
4.01.4020.0000	Transfer-Gen.Admin Fund	0.00	0.00	13,000.00	13,000.00
4.01.4030.0000	Transfer-Restricted Admin Fund	0.00	0.00	12,300.00	12,300.00
	Transfers	\$0.00	\$0.00	\$54,300.00	\$54,300.00
	Total Income	\$10,008.75	\$108,005.50*	\$204,700.00	\$96,694.50
Expense					
5.01.2840.0000	COM/Vocation Meetings	790.62	2,369.52*	5,200.00	2,830.48
5.01.2845.4000	COM/Vocation Other Expenses	284.42	721.74*	1,100.00	378.26
	Pastoral Ministry Team	\$1,075.04	\$3,091.26*	\$6,300.00	\$3,208.74
5.01.3401.3500	Nomination Meetings	0.00	90.40*	150.00	59.60
5.01.3401.4000	Nominations Other	0.00	0.00	50.00	50.00
	Committee on Nominations	\$0.00	\$90.40*	\$200.00	\$109.60
5.01.4301.3500	St. Tim's Meetings	63.75	116.25*	250.00	133.75
5.01.4301.4000	St. Tim's Other	0.00	49.45*	50.00	0.55
	Com. on St Timothy's Chapel	\$63.75	\$165.70*	\$300.00	\$134.30
5.01.5201.3500	Delegate's Meetings	50.00	50.00	350.00	300.00
5.01.5201.4000	Delegates Other	0.00	39.80*	50.00	10.20
	Delegates to Other Bodies	\$50.00	\$89.80	\$400.00	\$310.20
5.01.6700.3800	Medicare/Social Security	266.44	1,382.28*	3,120.00	1,737.72
5.01.6700.8100	Work Comp Insurance	0.00	0.00	375.00	375.00
5.01.6700.8200	Unemployment Taxes	0.00	13.06	150.00	136.94
	Payroll Taxes	\$266.44	\$1,395.34	\$3,645.00	\$2,249.66
5.01.7001.4000	Per Capita GA Expenses Misc	0.00	14,166.36*	13,935.00	(231.36)

**Presbytery of Yellowstone - Bozeman MT
Treasurer's Report as of May 2014 for General Fund (Administrative)**

Friday, June 13, 2014

Page 2 of 3

Account #	Account Name	Period Activity	YTD Balance	Annual Budget	Annual Budget Remaining
5.01.7002.4000	Per Capita Synod Expense Misc	0.00	11,603.50*	11,414.00	(189.50)
	Per Capita	\$0.00	\$25,769.86*	\$25,349.00	(\$420.86)
5.01.7301.1100	Admin Mgr.Benefits	0.00	1,500.00*	1,500.00	0.00
5.01.7301.6600	Admin Mgr Salary	2,160.20	9,954.71*	23,170.00	13,215.29
5.01.7301.7800	Admin Mgr Travel	0.00	27.44	120.00	92.56
5.01.7301.8100	Admin Mgr FLEX Plan	0.00	0.00		
	Admin. Manager	\$2,160.20	\$11,482.15*	\$24,790.00	\$13,307.85
5.01.7302.3100	Housing	2,380.66	11,903.30	28,568.00	16,664.70
5.01.7302.3600	GP Lodging	0.00	0.00	500.00	500.00
5.01.7302.3700	GP Meals	17.97	190.81	1,050.00	859.19
5.01.7302.4000	GP Miscellaneous	0.00	0.00	700.00	700.00
5.01.7302.4001	Miscellaneous Expenses - Kathy	0.00	0.00	3,000.00	3,000.00
5.01.7302.4900	GP Pension	2,045.41	10,227.05*	22,659.00	12,431.95
5.01.7302.6600	Salary Exp.	2,091.33	10,456.66*	25,096.00	14,639.34
5.01.7302.7300	Study Leave	0.00	0.00	700.00	700.00
5.01.7302.7500	GP Telephone & Conference Calls	114.41	572.82	1,500.00	927.18
5.01.7302.7800	GP Travel	(200.00)	1,330.60	7,500.00	6,169.40
5.01.7302.8100	FLEX Plan Expenses Exp.	0.00	0.00		
	General Presbyter	\$6,449.78	\$34,681.24	\$91,273.00	\$56,591.76
5.01.7304.3700	Stated Clerk Meals	0.00	47.00*	50.00	3.00
5.01.7304.4000	Stated Clerk Miscellaneous	34.42	171.74*	100.00	(71.74)
5.01.7304.4900	Pension Exp.	308.08	1,540.40	3,771.00	2,230.60
5.01.7304.6600	Stated Clerk Salary	952.08	4,760.40*	11,426.00	6,665.60
	Stated Clerk	\$1,294.58	\$6,519.54*	\$15,347.00	\$8,827.46
5.01.7306.6600	Treasurer Salary	579.06	2,895.30*	6,946.00	4,050.70
	Treasurer	\$579.06	\$2,895.30*	\$6,946.00	\$4,050.70
	Personnel	\$10,483.62	\$55,578.23	\$138,356.00	\$82,777.77
5.01.3101.3500	Mission Meetings	0.00	0.00	650.00	650.00
5.01.3101.4000	Mission Other	0.00	0.00	50.00	50.00
5.01.7601.3500	Council Meetings	126.00	636.65	2,100.00	1,463.35
5.01.7601.4000	Council Other	68.40	208.40	500.00	291.60
5.01.7601.8100	Legal	0.00	15.00	1,000.00	985.00
5.01.7701.4000	Budget/Finance Meetings & Other	0.00	0.00	150.00	150.00
5.01.7751.4000	Personnel Meeting & Other	0.00	0.00	300.00	300.00

Presbytery of Yellowstone - Bozeman MT
Treasurer's Report as of May 2014 for General Fund (Administrative)

Friday, June 13, 2014

Page 3 of 3

Account #	Account Name	Period Activity	YTD Balance	Annual Budget	Annual Budget Remaining
5.01.7801.3500	Task Force Meetings	90.40	320.86*	250.00	(70.86)
5.01.7801.4000	Task Force Other	0.00	0.00	50.00	50.00
	Leadership Cabinet	\$284.80	\$1,180.91	\$5,050.00	\$3,869.09
5.01.7901.3500	Presbytery Meetings	0.00	1,093.74	7,600.00	6,506.26
5.01.7901.4000	Presbytery Other	0.00	290.00	700.00	410.00
	Presbytery Expenses	\$0.00	\$1,383.74	\$8,300.00	\$6,916.26
5.01.8201.2400	Office Copies & Postage	45.90	432.79	1,200.00	767.21
5.01.8201.2600	Equipment Exp.	0.00	335.31*	200.00	(135.31)
5.01.8201.3200	Insurance Exp.	0.00	620.00*	750.00	130.00
5.01.8201.4000	Office Miscellaneous	595.75	472.10*	460.00	(12.10)
5.01.8201.6100	Rental -Office	0.00	3,130.00	9,390.00	6,260.00
5.01.8201.7400	Office Supplies	60.21	242.63	1,800.00	1,557.37
5.01.8201.7500	Office Telephone & Conference Calls	60.07	415.06	3,000.00	2,584.94
	Presbytery Office	\$761.93	\$5,647.89	\$16,800.00	\$11,152.11
	Total Expense	\$12,985.58	\$94,393.13*	\$204,700.00	\$110,306.87
	Difference	(\$2,976.83)	\$13,612.37	\$0.00	

* = Income/Expense exceeds amount budgeted to date

Draft of proposed terms of call for George and Kathy after September 30, 2014:

Salary	\$14,332
Housing	20,000
Pension/medial*	14,728 (2015 dues calculator figures)
Study Leave	700

Two weeks paid vacation and paid holidays per the presbytery's Personnel Policies, recently revised and approved.

One week paid study leave

Expenses

	2014	2014	2015
General Presbyter	Budget	Projected	Projected
GP Lodging	500	500	400
GP meals	1,050	900	800
GP miscellaneous	700	600	500
Misc.-Kathy	3,000	3,000*	2,000
GP telephone/Conf calls	1,500	1,400	1,200
Professional exp	0	0	0
Training exp	0	0	0
GP travel	<u>7,500</u>	<u>7,000</u>	<u>6,000</u>
Total	14,950	14,100	10,900

*Reflects Expenses for Kathy to Attend General Assembly in June 2014.

Total Projected for 2015 \$60,660

*Pension/Medical is required to be paid on a median salary of \$44,000 for those receiving less than that amount.

Position Description: Co-General Presbyters, Yellowstone Presbytery

Updated 2014

The **primary responsibility** of the Co-General Presbyters is to assist the Presbytery of Yellowstone in the fulfillment of its **Vision Statement** and mission priorities. Towards these ends, the Co-General Presbyters will act and assist the presbytery by:

1. Encouraging, discipling, resourcing, teaching, equipping, and pastoring the leaders and presbytery through collaborative learning, exploration and conversation.
2. Working for the transformation of the local churches and presbytery to be all they can be in Christ, helping each entity to receive and pursue Christ's vision for them.
3. Assisting the presbytery and its entities, leaders, and ministry units to implement their decisions, mission and ministries to accomplish the presbytery's stated vision and mission priorities.
4. Prayerfully working for the unification of the presbytery, towards becoming a community of communities.
5. Strengthening the financial viability of the presbytery.
6. Faithfully keeping spiritual disciplines, including prayer, study, worship, seeking to be humble Christ-like servant leaders, and providing an intentional, Christ-like witness of the presbytery's care and leadership to its members and congregations.
7. Representing, **or provide for representation of**, the presbytery to other governing bodies, boards and agencies as directed by working agreements, and interpreting to the presbytery the actions of these entities.
8. **Serving as the chief administrative officer of the Presbytery with the authority to delegate certain administrative functions in consultation with members of the Leadership Committee.**

Why is this change needed?

--Life has changed in the ten years since George and Kathy joined us in Yellowstone Presbytery which include changes in the church globally and with respect to denominations. We have lost churches and members in Yellowstone Presbytery and as a result, our per capita numbers have decreased. Many presbyteries are facing a variety of challenges.

--Savings for the presbytery will be @3500/month or @40,000 year, calculated on no increased or new income.

--Even with George and Kathy moving to half-time, we will face a yearly \$34,000 deficit. This deficit can be met by using restricted and reserve funds; these funds should cover us for seven years.

How will Kathy and George's time be structured with these changes?

--George and Kathy would ordinarily work from the 1st to the 15th of each month, spending Sundays in congregations and designating Mondays as days off. This is a model that has worked in Glacier Presbytery.

What happens in the event of emergencies, where the assistance, counsel, or presence of our General Presbyters is needed?

--They would be available for emergencies and unexpected but significant opportunities for ministry that might arise during their nonworking weeks.

Ministry may not fall neatly into a two-week time frame. What happens with exceptions?

--With approval of Leadership Cabinet or designated members of the Leadership Cabinet, compensation time may be given for work during off-weeks. This may include scheduled events at which Kathy and/or George are expected to attend.

How will George and Kathy divide their responsibilities?

--With the help of the Leadership Cabinet and its Personnel point person, George and Kathy will determine their respective responsibilities.

How will we evaluate this change?

--We will evaluate the change in hours after nine months.

Pastoral Ministry Team
Presbytery Report
June 27-28, 2014

Our newly formed Pastoral Ministry Team (PMT) is a combination of the former Committee on Ministry (COM) and the Vocations Committee. We have organized our team into three categories: Policy and Procedure, Parishes, and Pastors. It is our goal to work alongside churches, pastors, CRE's, and sessions to provide help and support for our ministry in Jesus Christ.

I have included below the responsibilities of the newly formed Pastoral Ministry Team:

Policies and Procedures: Dave Thompson, Dan Krebill, Debbie Blackburn, and Ron Hanson

Set up meeting locations and times

Take minutes of our PMT meetings

Report our work to the Presbytery through written and verbal reports

Make sure vouchers and reimbursements are completed

Oversee the boundary training and Sexual Misconduct Policy and keep records of attendees

Board of Pensions connection with our Presbytery

Provide oversight of trainings, retreats and special events

Parishes: David Andrew, Gayle Holland, Linda Smith, Neva Rathbun, John Clark, and Kathy Goodrich

Pray for the churches within our Presbytery

Provide oversight for triennial visits to all churches in our Presbytery

Work closely with churches that are in transition

Stay in close contact with churches that are going through the discernment process or other issues of disagreement and difficulty.

Pastors: Jim Tarr, Charlie Mandeville, Susi Ennis, Editha McKay, and George Goodrich

Pray for the TEs, CREs, and REs within our Presbytery

Actively seek and promote pastoral leadership within our Presbytery

Provide oversight and direction to Inquirers, Candidates, Seekers, and Learners

Provide oversight to those in the Commissioned Ruling Elder (CRE) program

Help new pastors to our Presbytery become acclimated

Provide pastoral care to Teaching Elders and Commissioned Ruling Elders as needed

Stay in contact with retired pastors within our Presbytery

Other business pertaining to the work of the PMT:

1. The PMT is currently updating the Commissioned Ruling Elder (CRE) Handbook

2. David Andrew, Jim Tarr, and Dave Thompson recently attended the Board of Pension Western Regional Benefits Consultation Workshop in San Diego. If you have questions about the changes in BOP policies that are coming with the new Healthcare Reform Act, please feel free to talk with David, Jim, or Dave.

3. Current churches in transition within our Presbytery include Terry Community Presbyterian and the Anaconda/Big Hole congregations. Please continue to pray for these churches, their current leadership, and pastoral leadership to come. The church in Roy has also been considering their future ministry possibilities.

4. The PMT will be working to continue to build relationships with churches and pastors in our presbytery with our PMT members and liaisons.

Camping and Youth Team Report
Yellowstone Presbytery
June 27-28, 2014

-Overview of 2014 Westminster Spires Camp Season

-Camp Schedule

- Staff Training- July 10-12
- Elementary Camp- July 13-17, Camp Registration \$210
- Senior High Camp- July 20-25, Camp Registration \$260
- Junior High Camp- July 27- August 1, Camp Registration \$235

-Staffing

- Curt Kochner will be responsible for Registration and Logistics
- George Goodrich will lead Staff Training, Elementary Camp and Senior High Camp
- David Andrew will lead Junior High Camp
- Bill, Belinda and Mara will return as our Chef Team
- Cynthia Kessler will be our Crafts Leader
- Returning counselors include Ruth Letson, Hailey Muller, Taylor Cashmore, Stephanann Costello, Tanner Robison and Heather O'Brien.
- New counselor is Jon DuPuis and new CITs are Jessica Jones and Nichole Ferestad

-Guests and Guest Speakers

- Paul Cannon will be a guest for Elementary Week (one camper child and one pre-camp child)
- Kara Kochner will be a guest for Elementary (two camper children and two pre-camp children)
- Susi Ennis will be a guest for Senior High camp

-Promotion

- All previous campers and youth that have attended a Fall or Winter Retreat have received a brochure and registration materials.
- A slide show of Westminster Spires 2013 has been sent to all members of the Camping and Youth Team and churches that have sent youth to camp or retreats.

-Westminster Spires Facilities

-Roof Replacement: Several of the buildings need to have the roof replaced. We will begin the project this summer with the boys' cabin. At this point we have received the following pledges toward this project:

- \$4,000 Individual Donor
- \$2,000 Billings First
- \$1,000 Billings First Youth
- \$2,065 St. Andrew

-The dead and dangerous tree cutting is pretty much completed. Our caretaker, Simon Hill, burned many of the brush piles during the winter. The grounds look quite different and the facilities and grounds are much safer due to the work that has been done.

-Other Camp Guests

- Revamp the Camp- June 6-8
- Bridger Ski Foundation Camp- June 19-25
- Family Reunion- July 3-6
- Camp Season- July 10-August 1
- Family Reunion- August 4-7
- Highland Holy Days- September 5-7

-Yellowstone Presbytery Fall Youth Retreat

- October 16-18, 2014
- Rockhaven

NOTE OF INTEREST: Since the summer camp season of 2010, we have had 187 different young people participate in camps at Westminster Spires, fall or winter youth retreats or Presbyterian Youth Triennium (2010 and 2013).

Many thanks to all the churches in Yellowstone Presbytery that so generously provide scholarships for young people to participate in these activities and events!

Introducing Yellowstone Presbytery: www.yellowstonepcusa.org

“Yellowstone Presbytery is all of us.”

Who We Are

We are 25 churches of the Presbyterian Church (U.S.A.) in southern and eastern Montana who, together, are called to meet, love, and live God through Jesus Christ. As we disciple each other, and resource pastors, leaders and congregations, we are prayerfully working for the strengthening and the reinvigorating of our churches. Together in common ministry and mission, we are presenting Christ's love, justice and saving work across Montana.

Our Vision

Yellowstone Presbytery – guided and sustained by Scripture, the Holy Spirit, and prayer -- is a community rooted in the love of Jesus Christ

We will . . .

Gather Together for God's glory and spiritual synergy*.

Equip and Encourage disciple-making congregations and leaders for living the Gospel . . . intentionally becoming more like Christ; ably sharing our faith; impacting our communities; worshipping in loving response to God; and mutually supporting and training leaders.

Go Out to join Christ in Christ's mission in our communities, Montana, and the world . . . embodying and sharing Christ's Good News; loving and serving, as we are commanded, in our words, actions, and relationships.

What Can Yellowstone Presbytery Do to Help Churches?

We help give vision. George and Kathy or members of the Pastoral Ministry Team can meet with your session to help your discern where God may be leading you in the years ahead. We help you prayerfully dream.

We help with mission. We have money available to help you launch new mission efforts in your community. We can help you launch mission trips or join your members with one already going. We connect you with other congregations who can resource you who may already be doing what you are dreaming.

We help support and nurture pastors. Most of our pastors and Commissioned Ruling Elders (CRE's) meet regularly in one of four pastor clusters for Bible Study, sharing, support and prayer.

We help train elders and congregational leaders.

We pastor pastors and their families and resource churches, helping them navigate the challenges of these changing times. George also offers spiritual direction ministry for Yellowstone pastors for free.

We provide a camping and youth ministry for the youth of the churches in the presbytery and offer a Christian summer camping experience at Camp Westminster Spires south of Red Lodge.

We support in several ways the Presbyterian campus ministries through the congregations who are reaching out to our college students and their friends.

We encourage on-going ministries such as Presbyterian Women (PW) and help begin new ministries where there is a dream to do so, such as UKirk on Montana College Campuses.

We pray for you and your pastor faithfully and regularly. We answer your questions when you call the office...
And much more!



Presby Cats

College student fellowship and Bible study at First Presbyterian Church in Bozeman



Climbing tower at Rockhaven Camp



- ◆ High Ropes Course & Bonfire at Rockhaven Aug. 22
- ◆ Weekly Sunday lunch and Bible study gatherings beginning Aug. 24
- ◆ Fall retreat at Rockhaven Oct. 3-4 Winter Retreat at Rockhaven Jan. 30-31
- ◆ Spring Break mission trip to Palmer Home for Children in Hernando, Mississippi March 7-15
- ◆ Much more in the works!

Presby Cats college student fellowship and Bible study meets each Sunday during the academic year at 11:45 a.m., following the 10:30 service. Lunch is provided along with fun games and learning about Jesus! Fun activities will also include zip-lining across the Gallatin River, high ropes course, a spring break mission trip, and much more. Presby Cats is on facebook! Contact Monica at 303-549-7878 or Dan at 406-223-2557 for more information.

First Presbyterian Church

Corner of S. Willson & W. Babcock
Bozeman, Montana

Phone: 406-586-9194

Text: 406-223-2557

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www.fpcbozeman.org

Find us on facebook at Presby Cats

Presby Cats is a ministry funded by the Presbytery of Yellowstone and carried out on behalf of the presbytery by the members and staff of First Presbyterian Church.



2014 Mission Trip to Ghost Ranch in New Mexico

An affiliate of UKirk, the network of collegiate ministries supported by the Presbyterian Church (U.S.A.) and charged with reaching, loving, and teaching college students so that they may be lifelong followers of Jesus Christ.

JOINT CONVOCATION GLACIER- YELLOWSTONE PRESBYTERIES

*Sailing With The Winds Of
The Holy Spirit*

Keynote Speaker: Joan Gray



November 6 & 7, 2014
First Presbyterian Church
Bozeman, MT

Registration Brochures will be available in September