

## **Presbytery of Yellowstone Special Meeting – February 15, 2018**

The Presbytery of Yellowstone met in a Special Meeting, via conference call, on Thursday, February 15, 2018 at 2:00 p.m.

**18 - 001 – Call to Order** -- CRE Jack Bell, Moderator, called the meeting to order and offered the opening prayer.

**18 - 002 - Purpose of the Meeting** –Moderator Jack Bell announced the purpose of the meeting. The purpose of the meeting is to examine the Rev. Diane White to serve as Interim Pastor of the First Presbyterian Church in Lewistown, Montana and membership in Yellowstone Presbytery. Terms of contract will also be considered. No other Presbytery business shall be transacted at this meeting.

**18 - 003 – Attendance**– Stated Clerk Debbie Blackburn reminded those on the call to send an email confirming their participation in the phone call. Those who sent an email to the Stated Clerk are shown as present.

CRE Jack Bell (Moderator)	TE Susi Ennis
RE Debbie Blackburn (Stated Clerk)	TE Teresa Kendall
TE Kathy Goodrich (Co-General Presbyter)	TE Dave Thompson
TE George Goodrich (Co-General Presbyter)	TE Neva Rathbun
RE Kathy Whitesitt (Manhattan)	TE Freeman McCall
RE Robert Kelsey (Poplar)	TE Susan Thomas
RE Betty Kelsey (Poplar)	TE Susan Barnes
RE Charlie Brown (Lewistown)	TE Jody McDevitt
RE Sandy Schoenberger (Billings First)	TE Dan Krebill
RE Jim Tarr (Synod Commissioner)	TE Jean Johnson
	TE Debbie Funke

Also present: Rev. Diane White (Santa Barbara Presbytery)

**18 - 004 – Quorum** – Stated Clerk Debbie Blackburn announced that a quorum was present.

**18 - 005 – Report from Pastoral Ministry Team** – TE Dave Thompson, Moderator of the Pastoral Ministry Team, introduced Rev. Diane White and gave some background information. He also reported that the PMT had met with Diane by conference call a couple of weeks ago. Diane shared some of her personal faith story. Then there was a time of dialog and examination. Diane responded to questions from members of the Presbytery. There was a motion to call the question.

√ Motion passed to call the question.

√ Motion passed to approve the motion from the Pastoral Ministry Team:  
The Pastoral Ministry Team recommends to the Yellowstone Presbytery to approve the Rev. Diane White to serve as interim pastor of the First Presbyterian Church in Lewistown, Montana, to receive her into membership of Yellowstone Presbytery, and to approve the Terms of Contract between her and the First Presbyterian Church of Lewistown. [See Attachment A for terms of contract.]

**18 - 006 - Adjournment** - CRE Jack Bell adjourned the meeting at 2:50 pm after Rev. Diane White offered the closing prayer.

Debbie Blackburn  
Stated Clerk

First Presbyterian

Lewistown, Montana

Rev Diane White -Interim



Church Name

City

Minister

At a congregational meeting held on 2/4/18 Session, the congregation approved the following terms of call for the church's pastor(s) for the year 2018.

**YELLOWSTONE PRESBYTERY  
YEAR 2018 ANNUAL MINISTER'S REPORT FORM - Part 2 (CRE salary is 75% of Full Time Pastor, pro-rated for Part Time)**

**COMPENSATION (subject to Board of Pensions Dues)**

% Call: \_\_\_\_\_

- 1. ANNUAL CASH SALARY<sup>i</sup> \$ 40,000 [\$36,150 minimum <3yrs - only if manse provided]  
[\$34,600 minimum > 3yrs - only if manse provided]
- 2. FAIR RENTAL VALUE OF THE MANSE (Manse provided by church)<sup>ii</sup> \$ \_\_\_\_\_ [30% of line 1 and lines 3-8, minimum]
- 3. HOUSING ALLOWANCE (see notes following)<sup>iii</sup> \$ 10,000
- 4. UTILITIES ALLOWANCE<sup>iv</sup> (optional) \$ \_\_\_\_\_
- 5. DEFERRED INCOME<sup>v</sup> (optional) \$ \_\_\_\_\_
- 6. MEDICAL DEDUCTIBLE, COINSURANCE PAYMENTS, DENTAL, INDIVIDUAL INSURANCE PREMIUMS<sup>vi</sup> (optional) \$ \_\_\_\_\_
- 7. BONUSES, LUMP SUM ALLOWANCES, GIFTS, ETC.<sup>vii</sup> (optional) \$ \_\_\_\_\_
- 8. OTHER (optional) \$ \_\_\_\_\_

**SUBTOTAL #2** (total of lines 1-8) [used only for calculation of Social Security Offset to be entered on Line 16 option] \$ 50,000

9. **EXCESS** SOCIAL SECURITY OFFSET B [ONLY SS OFFSET **IN EXCESS** OF 8.24% OF SUBTOTAL #2 IS PENSIONABLE.]<sup>11</sup>  
\$ \_\_\_\_\_

10. **TOTAL EFFECTIVE SALARY (LINES 1-9).**<sup>viii</sup> \$ \_\_\_\_\_ [\$47,000 minimum <3yrs]  
[\$44,975 minimum >3yrs]

11. BOARD OF PENSIONS DUES \$ 18,500 [please see note changes in 2018]

**ACCOUNTABLE REIMBURSEMENT PLAN<sup>ix</sup> (then not subject to BoP dues, IRS taxes or Social Security)**

- 12. CONTINUING EDUCATION (cumulative to 6 weeks, including 2 Sundays) \$ 600 [\$600 minimum]
- 13. PROFESSIONAL EXPENSES \$ \_\_\_\_\_
- 14. AUTOMOBILE ALLOWANCE \$ 500 [Minimum terms: actual mileage or costs]  
(Actual ministry mileage at current IRS rate, plus tolls & parking, **OR** actual auto expenses)
- 15. OTHER \$ 1600 Moving Expense

**OPTIONAL**

16. **SOCIAL SECURITY OFFSET<sup>x</sup>** [Up to 8.24% of Subtotal #2 **can be excluded** from Effective Salary, anything greater **must** be included]  
\$ 3632

17. **TOTAL COST** OF MINISTRY TO CHURCH BUDGET (LINES 10-16) \$ 74,832

**OTHER REQUIRED BENEFITS**

- 18. VACATION 4 WEEKS (INCLUDING 4 SUNDAYS) 4
- 19. CONTINUING EDUCATION LEAVE TWO WEEKS (CUMULATIVE TO SIX WEEKS, INCLUDING 2 SUNDAYS)
- 20. FAMILY LEAVE – EACH CHURCH SHOULD DEVELOP A FAMILY POLICY

Carol A. Brown

February 4, 2018

PASTOR

CLERK OF SESSION

DATE

REFER TO EXPLANATORY FOOTNOTES TO THIS REPORT FORM AND TO BOARD OF PENSIONS PUBLICATIONS.

**\*\*Please return this page to the Presbytery office after it has been signed by the Minister and Clerk of Session (or other session appointee): Presbytery of Yellowstone, PO Box 1254, Bozeman, MT 59771**