## Administrative Commission for Jamie Schmeling's Installation Service Saturday, October 16, 2021 Community Presbyterian Church, Terry, MT

The Administrative Commission was convened with an opening prayer at 12:40 p.m. by Ruling Elder Russ Kline, Moderator.

Commission members present: MWS George Goodrich, At Large MWS Kathy Goodrich, At Large RE Russ Kline, Billings, Commission Moderator MWS Dave Thompson, 1<sup>st</sup> Presbyterian, Billings RE Caroline Fleming, Miles City RE Andy Pehl, Terry RE Sheryl Morast, Terry RE Bev Harbaugh, Jordan Rev. Jason Asselstine, Asst. Bishop, Montana Synod Carleen Gaub, Lutheran, Fallon Caryn Rein, Lutheran, Fallon

Guests of the commission: Rev. Neva Rathbun of Terry, Rev. Tim Tharp of Savage

Moderator Russ Kline requested a motion to convene the commission for the purpose of installing Jamie Schmeling as pastor at Terry Community Presbyterian Church and Hope Lutheran Church of Fallon, MT, and to adjourn the commission after the benediction at the conclusion of the service. The motion received a second and passed unanimously.

All present stated their names for the minutes.

The Commission reviewed the flow and logistics of the service. Jamie instructed that people can offer their parts from anywhere, but they must have the small black box that is on the pulpit with them to allow those joining by Zoom to hear. Elders, Deacon and Ministers of the Word and Sacraments will be invited to participate in the laying on of hands during the Prayer of Installation. There will be 4 stations from which people can receive Communion elements, two at the front f the sanctuary and two at he back. Commission members volunteered to serve at the various stations.

Jason and George offered prayers for Jamie and for this time of celebration in worship after which the commission recessed to the sanctuary for the service of installation.

Carline Fleming, Stated Clerk Clerk of the Commission