

**Budget & Finance Committee
Yellowstone Presbytery
May 15-16, 2009**

Treasurer's Report as of 3/31/09 attached.

B&F has three requests for action by Presbytery.

(1) Amend the 2009 Administrative Budget as follows:

**Increase Stated Clerk Expenses by \$1500 (for computer).
This was in 2008 budget but not spent during that year.**

Increase Presbytery Office budget for insurance by \$350.

Increase Judicial Process Expense by \$3900

The funds for these increases would need to come out of General – Administrative Fund balance.

(2) Request that sections 3.b and 4.b (of E. Reimbursement Policy) of the Fiscal Policy be adjusted:

Sections 3.b and 4.b request: that the rates for meals reimbursement be adjusted to the U.S. General Services Administration per diem rates for Montana, and particularly for Bozeman. These USGA per diem rates are as follows:

Breakfast: \$7.00 (no change from YP allocation)

Lunch: \$11.00 (change from \$9.00)

Dinner: \$18.00 (Change from \$12.00)

Incidentals \$3.00 (this added: tip, etc. as USGA defined)

Per Day USGA rate for meals is the total of the above, or \$39.00.

Also it is reasonable to request that when someone travels to another state, the USGA rates for reimbursement be applied as appropriate to the cost of living in that place.

(3) Request that section 4.d (of E. Reimbursement Policy) of the Fiscal Policy be adjusted:

Request that section 4.d Air Travel be adjusted to read: "A 21-day advanced purchase of the airline tickets is required except for unforeseen events as may be approved by the Moderator of Budget and Finance and the General Presbyter."

The phrase "and a Saturday night stay over is required" would be eliminated.

Also include: Efforts will be made to secure the most economical rate. Travel is only to be in the economy class, unless the employee wants to pay the difference.

4/26/09

