

Clerk Report for the Presbytery Meeting May 21, 22, 2021

Procedural Motion - The Stated Clerk moves the following Procedural Motion:

1. That the roll for this meeting be established by email to;
statedclerk@yellowstonepcusa.org
2. Call in or Zoom attendees shall indicate in the email if they are a Member, Minister of Word and Sacrament, Elder Commissioner, Other Member with vote according to the presbytery standing rules, or guest.
3. That written requests for absences received by the Stated Clerk be approved.
4. That any Corresponding members present on the call phone be seated.
5. That the Presbytery grant the Moderator the authority to give privilege of the floor to persons, other than Members or Commissioners, for the purpose of reporting to this meeting.
6. That the Moderator and the Stated Clerk be empowered to suggest and adjust the Agenda during the meeting, as may be necessary, to provide for efficiency in reporting, and
7. That all reports received at this meeting be accepted and if not supplied to the presbytery office in advance an electronic copy shall be supplied to the office of the stated clerk and the presbytery office immediately following the meeting in .DOC or .EXL format only.

Rules for This Zoom Meeting- The Stated clerk Moves the following be established as rules of conduct of all participants at this meeting:

1. All those present at the meeting shall gain practical skills needed to turn on the video and audio functions in Zoom as soon as possible as the meeting begins and to keep their audio microphone in the muted position until called upon or recognized to speak.
2. All attendees who do not have their name attached to the screen showing who they are, will identify who they are and who they represent before speaking. (In ZOOM the 3 dots on your picture screen can be clicked and you can rename yourself and the Church you represent)
3. The Moderator shall designate who can or cannot share documents before the meeting begins and all documents need to be posted in advance on the presbytery website or available to share will all at this meeting in digital format. (This means no paper handouts will be available to participants during a virtual meeting.)
4. Attendance by phone only with no video will be subject to these same rules and must remain muted unless addressed to speak. When speaking, a phone call attendee must state name and church connection before addressing the body.
5. Attendees when voting shall indicate in favor or opposed only when asked for a vote. Votes are cast by using the hand symbol in Zoom or visually raising of the hand and holding it until the vote can be counted. Phone in only participants will unmute and vote

verbally after the visual votes are cast and before the determination of the vote is completed.

6. During recesses and/or breaks attendees are to keep their computers on, turn off their video, but not the audio setting so they can hear when the meeting reconvenes. Log off when long recesses are planned or if an attendee must leave the meeting for any reason.

Omnibus motion. The Stated Clerk moves the following items be approved:

1. **The minutes** of the Presbytery meeting March 5,6, 2021 draft, be approved as published on the Presbytery Website.
2. The treasures report is be accepted as presented.
3. The following committee reports, if filed, will be reported as received if submitted to the Stated Clerk before the meeting begins as written:
 - a. Camping and youth
 - b. Presbyterian Women
4. The report of the Stated Clerk Search committee be received as posted on the Website.
5. The Co-GP report be accepted as presented.
6. The PMT report be accepted as presented or posted.
7. The LC report be accepted as presented or posted.
8. The report of the administrative commission working on the sale of the Federated Church of Harlowton property be received, if presented.
9. The report of the administrative commission working on the sale of the McAllister Property be received, if presented.
10. The minutes of this meeting shall report that there has been no call for a meeting of the Presbytery's PJC this year to date and that the following former members are still eligible to serve if needed; MWS Dan Krebill, RE Lloyd Mandeville, MWS Sally Ralston.
HR
11. That the clerk reminded the Presbytery that there remains **4 Churches** in this Presbytery that **do not** have their Child and Youth Protection Policy either completed and/or on file at the Presbytery Office. **Churches were to complete this action By June 1, 2019.**
12. The churches who currently have a Child and Youth Protection Policy are encouraged to consider adding provisions to protect their elderly and developmentally disabled persons with similar protections.
13. That the clerk reported there are 3 churches who have presented their church records for review and 19 are yet to be completed this year or before the November 2021 meeting of the Presbytery. **This motion will also allow the Session Clerks of the churches** who are unable to attend this meeting, to send electronic copies for review to the Stated Clerk via email for review after this meeting.

14. End of Motion.

The above motions will be made at the opening of the May 21, 2021 meeting and will be in the meeting packet for review before the meeting begins.

The office of the Stated Clerk has attended all meetings of the Presbytery and as required the office also attended all meetings of the PMT and Leadership Cabinet and recorded actions taken at those meetings which were held since March 2021 to the present time.

The clerk was actively involved in helping the new Stated Clerk get information needed to make the transition efficient. The Stated clerk was in communication with the Stated Clerk Search Committee, the Personnel Committee, and the Proposed new Stated Clerk regarding the transfer of records and information needed by the Clerk Elect to make the transition as smooth as practical. I am confident the process will go forward with all the cooperation needed to keep the Presbytery functions operating smoothly during the period of transition. This Stated Clerk will work with the new clerk for as long as needed to make sure this smooth transition happens.

The clerk participated in signing of the modified agreement with the sales agreement for the sale of the Harlowton Church property.

The clerk completed actions and records needing changed by the PCUSA Clerk portal.

The clerk attended the ZOOM meeting of the Stated Clerks of the Synod of the Rocky Mountains April 26, 2021 and helped welcome a few new clerks. Our minutes remain deficient is getting the Church Record reviews completed and getting a review of the financial records completed. At the least the process has started but is not completed annually as required.

Jim Tarr

Stated Clerk

Yellowstone Presbytery