

To be deleted

To be added

ADMINISTRATIVE FUNCTIONS

Nominations Committee:

Purpose: The committee shall be responsible for identifying, recruiting, nominating and assimilating leadership into the presbytery structure as well as for other governing bodies as requested. It shall coordinate its efforts with the Committee on Representation in keeping with the Book of Order.

This committee shall consist of six (6) members; 2 Clergy, 2 laywomen, and 2 laymen as equally representative of geography and gender as possible. It shall meet not less than three times per year.

Duties:

- A. Develop and maintain a skills bank of both laity and clergy for use in the whole presbytery.
- B. Identify and recruit lay and clergy leadership for the presbytery structure using the skills bank and other reliable sources.
- C. Design and administer a means of properly assimilating new leadership into the presbytery structure to include proper indoctrination.
- D. ~~Design and annually make available to local congregations a training workshop for nominating committees.~~
- E. Be prepared to fill vacancies on presbytery committees as they occur off normal term cycle.
- F. To annually review ~~their~~ *the Nominating Committee* policies and procedures to assure their appropriateness.
- G. Nominate moderators annually for each of the presbytery committees *except Presbyterian Women and Nominating Committee.*
- H. Inform nominees once they are elected by presbytery. Inform moderators of election of their committee members.

Approved by Presbytery February 8, 2003, Billings (03-19.1)

Paragraph H added by Presbytery March 4, 2008, Miles City (08-xx.x)