

October 27, 2014

Dear Sisters and Brothers in Christ,

We welcome you to the Presbytery of Yellowstone meeting which will be at First Presbyterian Church of Bozeman on **Friday, November 7, 2014, from 2 pm - 8 pm**. We are pleased that the joint convocation of Glacier and Yellowstone Presbyteries will be here November 6-7, and we hope that you are planning to attend both the convocation and the presbytery meeting.

**Parking** Our church is located at the corner of Willson Avenue and Babcock Street. Parking is available on the surrounding streets. Please be aware that the 2-hour limit will be enforced UNLESS you have a parking permit which we can provide when you register for the meeting.

**Lodging** In connection with the convocation, a block of rooms has been reserved at The City Center Inn, 507 W. Main St., 406-587-3158. When making reservations, reference conference #102516 to receive our rate of \$65.20 with taxes and fees. Other local hotels are

Lewis & Clark Hotel, 824 W. Main St., 406-86-3341

(Single, \$69 + tax; Double (2 Queen beds), \$79 + tax)

GranTree Inn, 1325 N. 7<sup>th</sup>, 406-587-5261

(\$129 + tax)

All hotels include breakfast.

**Childcare** will be available upon advance request. Please notify the church, 406-586-9194.

**Registration** will begin at 10 am on Thursday at the 26 W. Babcock entrance to the church.

**Meal costs** for the Convocation are included in registration costs for that event. A snack will be provided on Friday afternoon. Dinner on Friday evening will be \$7, payable at the meal.

**A service project** has been arranged with Family Promise of Gallatin Valley on Thursday morning at 10 am. Please meet at the church at this time to participate. Family Promise is a nonprofit network which provides shelter and opportunities for homeless families.

We look forward to seeing you here!

Yours in Christ,

First Presbyterian Church of Bozeman

# THE PRESBYTERY OF YELLOWSTONE MEETING REGISTRATION

Name: \_\_\_\_\_

Church: \_\_\_\_\_

Address: \_\_\_\_\_

	Street or Box #	Town	Zip
Phone: _____			
E- Mail: _____			

I am a: \_\_\_\_ Minister Member of Yellowstone Presbytery.

I am a: \_\_\_\_ Elder Member of Yellowstone Presbytery.

I am a: \_\_\_\_ Elder Commissioner.

I am a: \_\_\_\_ Corresponding Member (Presbytery of \_\_\_\_\_).

I am a: \_\_\_\_ Visitor.

Year: \_\_\_\_\_ EXPENSE VOUCHER  
**YELLOWSTONE PRESBYTERY**  
Attn: Treasurer, Sheryl Hallin  
PO Box 1254, Bozeman, MT 59771

More forms available on website: [www.yellowstonepcusa.org](http://www.yellowstonepcusa.org)

Please complete the voucher, including your signature and the signature of one other person (Stated Clerk, Committee, Commission, Council, or Presbytery Moderator). Two signatures are required. Attach documentation and receipts for all expenses except mileage.\* **Must submit within 30 days of charge.**

Pay to:

NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_ PHONE \_\_\_\_\_

**NOTE: Presbytery mileage reimbursement for 2014 is \$0.25 per mile. For car pooling, add \$0.05 per mile per additional passenger. Example: Driver and two passengers, multiply by \$0.35 per mile.**

Acct# 7901.7800\_\_\_ For 200 miles @ .25 Presbytery Meeting  
Meeting Location Big Sky\_\_\_\_\_ Date MM/DD/YY \$\_\_\_50.00\_\_\_

Acct # \_\_\_\_\_ For \_\_\_\_\_

Meeting Location \_\_\_\_\_ Date \_\_\_\_\_ \$ \_\_\_\_\_

Acct # \_\_\_\_\_ For \_\_\_\_\_

Meeting Location \_\_\_\_\_ Date \_\_\_\_\_ \$ \_\_\_\_\_

Acct # \_\_\_\_\_ For \_\_\_\_\_

Meeting Location \_\_\_\_\_ Date \_\_\_\_\_ \$ \_\_\_\_\_

Acct # \_\_\_\_\_ For \_\_\_\_\_

Meeting Location \_\_\_\_\_ Date \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL VOUCHER AMOUNT \$ \_\_\_\_\_

\_\_\_\_\_  
YOUR SIGNATURE

\_\_\_\_\_  
SIGNATURE OF OFFICER/MODERATOR

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**If you would like to make a donation to the Presbytery, please do so with a check payable to the Presbytery so that you can obtain a donation letter at year end.**

Treasurer's Use Only

Date of Check: \_\_\_\_\_ Number of Check: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Remaining Budget: \_\_\_\_\_ As of: \_\_\_\_\_

## CHART OF ACCOUNTS

Please use the following account numbers when completing the voucher on the reverse side. This list does not include all account numbers. Please contact Sheryl at the presbytery office if you have any questions.

### PRESBYTERY OFFICE

8201.2400 Copies & Postage  
8201.4000 Misc.  
8201.7400 Supplies  
8201.7500 Telephone/Conference Calls

### PRESBYTERY - Meetings

7901.3600 Lodging  
7901.3700 Meals  
7901.4000 Misc.  
7901.7800 Travel  
7999.4000 Vision Task Force-Misc.

### PRESBYTERY LEADERSHIP CABINET – Meetings

7601.3600 Lodging  
7601.3700 Meals  
7601.7500 Telephone/Conference Calls  
7601.7800 Travel

#### BUDGET & FINANCE - Meetings

2201.3700 Meals  
2201.7800 Travel

#### PERSONNEL - Meetings

3701.3700 Meals  
3701.7800 Travel

### CAMPING & YOUTH TEAM - Meetings

1301.3700 Meals  
1301.7800 Travel

### CAMPING PROGRAM . EXPENSES

5.01.1351.2400 Copies & Postage  
5.01.1351.2800 Facilities Maintenance  
5.01.1351.5700 Publicity  
5.01.1351.6000 Refunds  
5.01.1360.1400 Camp Staff  
5.01.1360.2900 Food  
5.01.1360.4000 Misc. expenses  
5.01.1360.6200 Rental Equipment  
5.01.1360.7400 Supplies  
5.01.1360.7490 Swimming  
5.01.1360.7710 Transportation  
5.01.1360.7800 Travel  
5.01.1370.0000 Revamp Camp Misc.  
5.01.1350.6010 Triennium  
5.01.1390.4000 Winter, Summer, Fall Events, Misc.

### PASTORAL MINISTRY TEAM - Meetings

5.01.2840.0000 Meeting Expenses  
5.01.2840.3600 Lodging  
5.01.2840.3700 Meals  
5.01.2840.7800 Travel  
5.01.2849.4000 Cell Phone  
2849.7700 Training  
2852.4000 Emergency Career Counseling

### REPRESENTATION/NOMINATING TEAM - Meetings

4001.3700 Meals  
4001.7500 Telephone/Conference Calls  
4001.7800 Travel

### HIGHER EDUCATION - Meetings

2501.3700 Meals  
2501.7800 Travel

### ST. TIMOTHY'S

4301.3700 Meals  
4301.7800 Travel

### DELEGATES TO OTHER BODIES - Meetings

5201.3600 Lodging  
5201.3700 Meals  
5201.7800 Travel

**Our Vision**

**Yellowstone  
Presbytery** –  
guided and  
sustained by  
Scripture, the Holy  
Spirit, and prayer --  
is a community  
rooted in the love of  
Jesus Christ

**We will . . .**

**Gather Together**  
for God’s glory and  
spiritual synergy\*.

**Equip and  
Encourage**  
disciple-making  
congregations and  
leaders for living  
the Gospel . . .  
intentionally  
becoming more like  
Christ; ably sharing  
our faith; impacting  
our communities;  
worshipping in  
loving response to  
God; and mutually  
supporting and  
training leaders.

**Go Out** to join  
Christ in Christ’s  
mission in our  
communities,  
Montana, and the  
world . . .  
embodying and  
sharing Christ’s  
Good News; loving  
and serving, as we  
are commanded, in  
our words, actions,  
and relationships.

**PRESBYTERY OF YELLOWSTONE  
STATED MEETING AGENDA  
Friday, November 7, 2014  
1<sup>st</sup> Presbyterian Church, Billings, Montana**

**Friday, November 7, 2014**

**Gathering Together**

- 2:00 p.m. Motion, Approval of the Docket
- 2:15 p.m. Opening Worship, JP Carlson Preaching

**Equipping and Encouraging**

- 2:45 p.m. Representation and Nominating Ministry Team – 1<sup>st</sup>  
Reading of nominations & Leadership Cabinet

Proposal for

Stated Clerk and Nominations for the  
Representation Nominations Ministry Team.

- 3:00 p.m. Break
- 3:50 p.m. Pastoral Ministry Team – Examination of JP Carlson.
- 4:20 p.m. WNLT Report.
- 4:30 p.m. Synod of the Rocky Mtn. Report – David Ezekiel.
- 4:45 p.m. Leadership Cabinet Report Inc. 2015 Budget.
- 5:15 p.m. Camping and Youth Ministry Team.
- 5:25 p.m. Hearing from churches on what  
the Holy Spirit is doing

In their communities and beyond

- 5:40 p.m. Announcements.
- 5:45 p.m. Break for Dinner.
- 7:00 p.m. Election of Ministry Team  
members and vote on the

Proposal for the Stated Clerk.

- 7:10 p.m. International Peacemaker Report.
- 7:20 p.m. Co-General Presbyters Report.
- 7:35 p.m. Presbyterian Women Report.
- 7:40 p.m. St. Timothy’s Chapel Report.
- 7:45 p.m. Stated Clerks Report.

**Going Out**

- 7:50 p.m. Closing prayer and hymn.
- 8:00 p.m. Adjournment

## **PRESBYTERY CABINET AND COMMITTEE POSITIONS DRAFT BALLOT**

**\*\*\* Please note we are still working on a few slots. If you know someone, including yourself, who would be interested and qualified for one of our open slots, please contact Debbie Funke at 209-2624. Please realize that the Rep/Nom committee has the big picture and will present the final ballot after prayerful reflection on your suggestions. We do welcome your suggestions of names. Some may be referred for next year or openings later in the year.**

### **LEADERSHIP CABINET (9)**

TE Jed Cauffman - 2015 Lewistown - Immediate Past Moderator

RE Debbie Blackburn -2016 Manhattan -Moderator of Presbytery

TE \_\_\_\_\_ Vice Moderator - Someone is Considering

TE Jody McDevitt - 2016 Bozeman

RE Dan Holland 2016 Bozeman - Finance

\_\_\_\_\_ - Male TE or Female RE but mostly someone with Personnel experience

RE Don Holland -2016 Forsythe

TE Susan Ennis - 2017 Poplar

RE Dave Kimball -2015 Billings St. Andrew

### **PASTORAL MINISTRY TEAM (12)**

#### **Class of 2015**

TE David Andrew - Dillion

RE Linda Smith - Anaconda

TE Susi Ennis - Poplar

RE Charlene Mandeville - Bozeman

#### **Class of 2016**

TE David Thompson- Billings Ist

TE Dan Krebill - Bozeman

RE Charlie Brown - Lewistown

RE Gayle Holland - Forsythe

#### **Class of 2017**

TE female \_\_\_\_\_

RE Debbie Blackburn - 2017 Manhattan -

RE Jim Tarr - 2017 Billings St. Andrews -

\_\_\_\_\_ RE Male from west if possible- RE from Billings is considering this.

### **CAMPING and YOUTH MINISTRY TEAM (8)**

#### **Class of 2015**

TE Paul Cannon - Hyshum

RE Russ Kline - Billings First

RE Pam Jackson - White Sulphur Springs

**Class of 2016**

RE Curt Kochner Moderator - Billings St. Andrew

TE Cathy McLean - Forsythe

**Class of 2017**

\_\_\_\_\_ May have someone for this but unknown at the this time.

TE Brandon Willet - Miles City

**REP/NOM MINISTRY TEAM (4) (appointed by the leadership cabinet)**

RE Gayle Holland (Moderator) 3 yr.

TE Lanny Rounds (2015)

TE Debbie Funke (2016)

**PERMANENT JUDICIAL COMMISION (7)**

**Class of 2014**

RE Carolyn Fleming, Miles City - Gayle has confirmed

RE male

**Class of 2016**

TE Jean Johnson

TE Neva Rathbun

**Class of 2018**

TE Dan Krebill

RE Lloyd Mandeville

TE Sally Ralston

**ST. TIMOTHY CHAPEL**

**Committee**

TE Lanny Rounds 2016

TE Teresa Kendall 2016

**Management**

RE Dan Holland 2016

**Synod Council (Not sure of term)**

TE Kathy Goodrich

RE Ron Hanson - volunteered and knows he's being nominated

**MAC BOARD**

Paul Cannon - TE is on the board in an at-large position (FYI we don't nominate this position)

\_\_\_\_\_ Female RE is being asked but not confirmed





Pastoral Ministry Team  
Presbytery Report  
November 7, 2014

The purpose of the Pastoral Ministry Team is to come alongside of churches, sessions, and pastors to provide encouragement, support, and training as we work together to share the Good News of Jesus Christ. The PMT has been working closely with several churches as they discern their future with the Presbyterian Church (USA). Although we don't want to see any church leave our Presbytery and denomination, we are there to provide a listening and understanding ear to the needs and desires of those in our midst.

Action items needing the approval of the Presbytery include:

1. The Rev. Jonathan P. Carlson

To receive the Rev. Jonathan P. Carlson as a Teaching Elder (TE) within the Yellowstone Presbytery of the Presbyterian Church (USA), pending successful completion of the examination by the members of the Yellowstone Presbytery, signing of the Sexual Misconduct Policy, and approval of the Terms of Call for the position as Teaching Elder for the Anaconda and Big Hole congregations.

To allow the PMT to appoint a commission to install the Rev. Jonathan P. Carlson at an appropriate date and time yet to be determined.

**JP Carlson**  
**Statement of Faith**

In the beginning God created the heavens and the earth. In the end God will make all things new. We live in a time between God's triumphant victory through Christ's resurrection and God's final renewal of creation through the return of Christ.

Human beings are primary actors in a grand narrative set in motion and sustained by the living, triune God. Made in God's image, humankind was created to represent God's nature and character on earth. Inheritors of a sinful nature, we are in need of a redemption that we cannot attain on our own terms or by our own effort. The grace of God through Christ is our one and sure hope of redemption. It is by God's grace and through the power of the Holy Spirit that we profess our faith, grow in the knowledge of our Savior, and enter into the life everlasting.

The Bible witnesses to a living God who possesses a steadfast love for creation. The writings of the Old and New Testaments, written by human hands in particular historical contexts, are nonetheless inspired by the Holy Spirit, revealing the God whose nature is love. Free to do whatever God pleases, God chooses to love rebellious humankind with an enduring faithfulness. Although we continually turn away from God, God seeks a relationship with us marked by mutual love, sacrifice, and service.

According to God's perfect will a covenant has been established with humankind through Jesus, the promised Messiah and Son of God. Only through Jesus, the Word made flesh are we saved from the

judgment we deserve, made righteous, and freed to worship God in Spirit and truth. Christ is the Advocate of all who sin and fall short of the glory of God. In his life Christ shows us the way; in his death he incurs the wrath of God for our sin; and in his resurrection Christ raises us to new life with God.

Jesus, the head of the Church Universal, commands his followers to love God and one another. The Church embodies Christ’s love in several distinct yet connected ways. 1. Worship of the Living God: God calls the individual and the community to worship in spirit and truth. Worship is our response to God’s love for us in Jesus Christ and our worship is brought to life by the Holy Spirit. Wherever we are – at home, at work, on vacation or at church – we are created to glorify God. 2. Proclamation of the Word: The Word proclaimed is the church’s gift and responsibility for the edification of others. Those who preach the Word proclaim the Living Word as he is revealed in scripture. 3. Administration of the Sacraments - Baptism and the Lord’s Supper: The sacraments are physical signs signifying a spiritual reality. In Baptism and the Lord’s Supper we remember God’s promise in Christ, partake of God’s present goodness, share in the fellowship of God and others, and receive a foretaste of God’s coming kingdom. 4. Provision of care for others: the command to love one another implies that we are to care for each other’s physical, mental, emotional and spiritual needs. Our care is guided by Christ’s words, “Truly I tell you, just as you did it to one of the least of these...you did it to me” (Matthew 25:40).

Faith finds its source and fulfillment in the triune God. Given to us by God, faith in God the Father, Son and Holy Spirit is the foundation upon which the church rests. Standing upon this reliable foundation we live the Gospel in thought, word, and deed, bearing witness to God before all peoples, at all times, and in all places. Imperfect as we are, the Church relies upon God for guidance, forgiveness, and strength, until the final day when every knee shall bow and tongue confess that Jesus Christ is Lord.

## **Terms of Call for the Rev. Jonathan P. Carlson**

**Effective Salary for both churches combined is \$41,500**

**This salary is predicated on an 80% time equivalency**

<b>EFFECTIVE SALARY:</b>	<b>Anaconda</b>	<b>Big Hole</b>
	<b>\$25,500</b>	<b>\$16,000</b>
	<b>Anaconda</b>	<b>Big Hole</b>
<b>CASH SALARY:</b>	<b>\$16,000.00</b>	<b>\$16,000.00</b>
<b>MANSE:</b>	<b>9,500.00</b>	<b>N/A</b>
<b>DEATH &amp; DISABILITY</b>	<b>255.00</b>	<b>159.96</b>
<b>MEDICAL:</b>	<b>5,935.68</b>	<b>3,724.32</b>
<b>PENSION:</b>	<b>2,805.00</b>	<b>1,760.04</b>
<b>STUDY LEAVE:</b>	<b>300.00</b>	<b>300.00</b>
<b>TRAVEL: (estimated)</b>	<b>400.00</b>	<b>2,563.00</b>
<b>UTILITIES:</b>	<b>1,500.00</b>	<b>2,375.00</b>
<b>Total:</b>	<b>\$36,695.68</b>	<b>\$26,882.32</b>

## 2. The Rev. Neva Rathbun's Retirement Status

To grant the Rev. Neva Rathbun the status of "Honorably Retired" as Minister of Word and Sacrament in the Presbyterian Church (USA). This status would be effective pending the vote of the Yellowstone Presbytery on November 7, 2014.

## 3. Minimum salary figures for 2015

To approve the following Minimum Salary Guidelines for the Yellowstone Presbytery effective January 1, 2015:

### **Full-Time Pastor in 1<sup>st</sup> three years of a call:**

Cash - \$32,303

Housing - \$9,691.

Effective Salary - \$41,994.

Board of Pension dues - Family - \$15,819, Member Only - \$15,159.

Continuing Education - \$600.

Travel - Vouchered at Federal IRS Rate.

Study Leave - 2 weeks (Cumulative to 6 weeks) including 2 Sundays.

Vacation - 4 weeks including 4 Sundays.

Family Leave - Each church shall develop a Family Leave Policy.

### **Full-Time Pastor after 3 years in a call:**

Cash - \$33,916.

Housing - \$10,176.

Effective Salary - \$44,092.

Board of Pension dues ó Family - \$16,094, Member Only \$15,432.

Continuing Education - \$600.00.

Travel - Vouchered at Federal IRS Rate.

Study Leave - 2 weeks (Cumulative to 6 weeks) including 2 Sundays.

Vacation - 4 weeks including 4 Sundays.

Family Leave - Each church shall develop a Family Leave Policy.

### **Commissioned Ruling Elder (CRE)**

The CRE full-time salary is 75% of the Full-Time Pastor salary, pro-rated for part-time.

## 4. CRE Handbook

The Pastoral Ministry Team of the Yellowstone Presbytery recently updated the Commissioned Ruling Elder (CRE) Handbook. This Handbook has been sent on to the Yellowstone Presbytery Cabinet for approval and implementation.

**Presbytery of Yellowstone  
Leadership Cabinet Meeting Minutes  
October 14, 2014  
1<sup>st</sup> Church, Bozeman, Montana**

Moderator Jody called the meeting to order at 10:00 a.m.

**Present were:**

Jody McDevitt  
Debbie Blackburn  
Dan Holland  
Susan Thomas (phone)  
Don Holland (phone)  
Jed Cauffman (phone)

**Absent:**

Lanny Rounds

**Also Present:**

George Goodrich, Co-General Presbyter  
Kathy Goodrich, Co-General Presbyter  
Ron Hanson, Stated Clerk

1. **Opening Prayer** – The opening prayer was offered by Jody.
2. **Christ Candle** – Jody read the Litany of the Christ Candle and lit the Christ Candle.
3. **Quorum** – The Clerk declared that a Quorum was present.
4. **Docket** – The docket was approved.
5. **Minutes of September 9, 2014**  
✓ The LC voted to approve the minutes of the September 9, 2014 meeting.
6. **Dwelling in the Word** – Ron led Dwelling in the Word focusing on Philippians 3:10-14. We were asked to consider if we are aiming too low. There was a time of sharing what this Scripture was saying to individuals and to us as Leadership Cabinet. Ron closed this section in prayer.
7. **Fifth Strand** – Time was spent discussing the mission of the Presbytery and Jody shared some of her power point presentation on the ~~W~~WHY+of mission. It was decided to use the theme of mission for the 2015 Presbytery meetings. Some mission related workshops should also be included in the Convocation.
8. **Leadership Cabinet 2014 Goals** . Time was spent going over the actions items determined at the last meeting. Most items appear to be in progress. George asked for help with the Currents newsletter. It was suggested that we have several reminders (as training) at Presbytery meetings for people to fill in information on their report form (What happened at the Presbytery meeting?). Ron has written a guide for commissioners. Dan Holland is to let Sheryl know the names of people for sending monthly financial statements (email). This list will need to be updated after the Presbytery meeting to reflect changes after elections.
9. **Amendment Assignments** . We need a plan for how amendments will be addressed at the winter Presbytery meeting. Jody will convene a subgroup to work on this. It was suggested that PMT be assigned items 14A and 14B. Ron will be responsible for 14D. The other amendments are yet to be assigned.
10. **Sexual Misconduct and Insurance Questions** . Ron has received a questionnaire from our insurance company in response to our request to increase the coverage limit for sexual misconduct. Ron will contact those persons who have not yet signed the appropriate sexual misconduct forms. Ron will reply to the questionnaire from the insurance company.
11. **Presbytery Roll Call and Introductions** - It was decided to return to the practice of introductions at the beginning of each Presbytery meeting. The official meeting attendance will still be based on written attendance forms. The Stated Clerk will give an oral report at each meeting regarding requests received for excused absences.
12. **Lunch** . The LC took a short break to gather food for lunch. Jody offered prayer for the meal.
13. **Higher Ed Ministry Grants** . Dan Holland had prepared a proposal regarding the grants.

✓ The LC voted to approve the Summary of Proposed Actions Regarding Higher Education Grants

(Attachment A). Jody will contact the higher education ministers. Dan will work with Sheryl on items she needs to do.

- 14. Preparations for November 7<sup>th</sup> Presbytery Meeting** . The current proposed docket does not include any meeting time on Saturday. The YP meeting would conclude on Friday night.
  - ½ The LC voted to approve that the Presbytery meeting will be on November 7, 2014.  
Jody will contact Susan Seibert about making notifications that there will be no meeting on November 8<sup>th</sup>.
- 15. Budget for 2015** . Dan handed out preliminary budgets for 2015. There will be a phone conference call on Wednesday, October 22, 2014 (1 o'clock) to consider the budget after some adjustments are made.
  - It was noted that some of the salary for the General Presbyter is included in the program budget.
  - √ The LC voted to recommend a 2% salary increase for staff.
- 16. Nomination to Representation-Nominating Committee** – The LC needs to nominate someone to replace a male ruling elder.
  - √ The LC voted to nominate Bob Culbertson (RE from 1<sup>st</sup> Billings). The LC voted to nominate Lloyd Mandeville (1<sup>st</sup> Bozeman) as an alternate should Bob Culbertson decline the nomination. Jody will contact Bob.
- 17. Process for Stated Clerk Search** . Ron is finishing his second three year term. Our Standing Rules do not allow for more than six consecutive years
  - ½ LC voted to ask Ron to serve one more year as Stated Clerk and to recommend that the Presbytery set aside the standing rules to allow this and have the LC appoint a search committee to nominate someone by November, 2015 for Stated Clerk beginning in 2016.
- 18. Synod By-Laws Changes** . proposed changes for Synod of the Rocky Mountains
  - ½ LC voted to recommend to the Presbytery the proposed changes in Synod Standing Rules and By Laws (Attachment B).
- 19. Co-General Presbyters Report** . George handed out their report for October. The Synod transition will bring many changes. Susan Gibb and Rusty Craig will represent YP at MAC this month. Kathy reported on her conversations with Whitworth regarding a program to place interns in rural and small churches.
- 20. CRE Program** . This handbook needs to go in the administrative manual and comes to the LC from the PMT. There is one small typo (duplicate words) that Jody will report to Dan Krebill.
  - ½ The LC voted to recommend to Presbytery approval of the revised CRE handbook.
- 21. Offering and Mission Interpretation** . It was noted that the Presbytery docket includes several opportunities for mission interpretation. The convocation committee has already determined the convocation offering designations as Family Promise of Gallatin Valley and the PresbyCats.
- 22. Presbytery Meetings for 2015** . It was recommended that the first meeting of the year be March 6<sup>th</sup> and March 7<sup>th</sup> at St Andrew in Billings. It was recommended that the second meeting of the year be June 12<sup>th</sup> and June 13<sup>th</sup> at White Sulphur Springs. Ron will contact these churches to determine if they are agreeable to hosting the Presbytery on these dates. If WSS declines, then Ron will contact Lewistown regarding the second meeting. The last meeting of the year would be at a site in Glacier Presbytery (if the convocation is held in November of 2015).
- 23. Extending the Docket**
  - ½ LC voted to extend the docket to 2:10 p.m.
- 24. Leadership Cabinet Meeting Dates for 2015** – The following dates and locations were suggested:
  - Wednesday, January 14, 2015 (Bozeman)
  - Tuesday, February 10, 2015 (Billings)
  - Tuesday, April 14, 2015 (Bozeman)
  - Tuesday, May 12, 2015 (Billings)
  - Tuesday September 1, 2015 (Bozeman)
  - Tuesday, October 6, 2015 (Billings)
  - ½ LC voted to approve the suggested meeting dates.
- 25. Next Meeting** – The next meeting will be a phone meeting on Wednesday, October 22, 2014 at 1 pm.
- 26. Adjournment** - Dan gave the closing prayer and the meeting was adjourned at 2:10 pm.

## **Leadership Cabinet Minutes of October 14, 2014.**

### **Summary of Proposed Actions Regarding Higher Education Grants**

1. We should discontinue the payment of \$833.33 per month to MSU-Billings as of 9/30/14.
2. We should reclassify the monies advanced to MSU Bozeman in the amount of \$2,000.00 from account 3.90.2910 to account 5.01.2553.4.
3. We should enact the procedures necessary to transfer \$16,700 from the Higher Education Grant Fund (hereinafter HEGF) account held at the Foundation and deposit that money into the general checking account (it should be coded to account 4.01.4080.) We should further instruct the Foundation to reinvest any future dividends earned by that account back into the same account (in lieu of sending periodic dividend checks to us.)
4. MSU-Billings: we should send them a check in the amount of \$2,900.00 by the end of October. We should send them another check in the amount of \$6,000 in January, 2015. We should further instruct them to submit a grant proposal prior to our January meeting for \$2,000.00 to fund their spring mission trip. (Since they have already submitted this proposal, we could just verify with them that it is still their intent at that time.)
5. Rocky Mountain College: we should send them a check for \$1,300.00 by the end of October. We should send them another check in the amount of \$2,000.00 in January, 2015.
6. MSU-Bozeman: we should send them a check for \$3,000.00 by the end of October. We should send them another check in the amount of \$3,000.00 in January, 2015. We should further instruct them to submit a grant proposal prior to our January meeting to fund their spring mission trip.
7. We should instruct all parties that they should be prepared to submit grant proposals for the 2015-2016 academic year prior to our meeting in May, 2015. The grants awarded at that time will be paid out according to the timetable requested by the applicants.

**Attachment B**

**From: Synod of the Rocky Mountains Coordinating Council**

**To: Presbytery of Yellowstone**

**Date: August 14, 2014**

**Re; Proposed change in Synod Standing Rules and ByLaws**

**Motion:** Shall the presbyteries of the Synod of the Rocky Mountains concur with the following change in the plan and number for electing commissioners to the Synod Assembly?

In accordance with the Book of Order G-3.0401, effective January 1, 2015, the Synod of the Rocky Mountains has determined the plan for the election of Synod Commissioners to be:

- 1) Each presbytery of the Synod will elect two commissioners to Synod, one of whom shall be a ruling elder and one of whom shall be a teaching elder. Each commissioner shall serve a two year term and may be re-elected to serve no more than six years consecutively.
- 2) It is recommended that at least one of the commissioners from each presbytery be a member the presbytery council or its equivalent. Commissioners shall serve until their successors are elected by their respective presbyteries.
- 3) It is the responsibility of the presbyteries to ensure that the principles of participation and representation are fulfilled as found in F-1.0403 and G-3.0103.

All presbyteries must report the outcome of the vote to the Stated Clerk of the Synod no later than December 1, 2014.

**Rationale:**

The 2014 Synod Assembly, meeting in Denver, CO, on Friday, August 1, 2014, effected changes to the Synod's bylaws and standing rules changing the number of commissioners. The *Book of Order* requires that its entities be ever mindful that in the election of commissioners that representation and diversity is not diminished or ignored. To that end, the presbyteries are to give diligence in electing commissioners to the councils of the church. By approving this motion, the presbytery affirms that it will honor the principles of participation as found in F-1.0403 and G-3.0103.

**Presbytery of Yellowstone  
Leadership Cabinet Meeting Minutes  
October 22, 2014**

The Leadership Cabinet of Yellowstone Presbytery met by conference call on October 22, 2014 at 1:00 pm.

**Present were:**

Jody McDevitt  
Debbie Blackburn  
Dan Holland  
Susan Thomas  
Don Holland  
Jed Cauffman

**Absent:**

Lanny Rounds

**Also Present:**

Ron Hanson, Stated Clerk

1. **Opening Prayer** – The opening prayer was offered by Jody
2. **Quorum** – The Clerk declared that a Quorum was present.
3. **Docket** – The docket was approved with one addition.
4. **Budget for 2015** – There was discussion of the Administrative and Program budgets that had been sent out by Dan. A change was needed in George's salary and Kathy's expenses. George's salary amount (administrative budget) needs to be increased by \$687. Kathy's expenses need to be reduced by \$1,000. It was noted that there is still some uncertainty as to the exact figure for George's pension expense for 2015. The Board of Pensions dues calculator indicates various figures depending on the number of hours worked amount that is shown. George and BOP need to be consulted on this.  
√ The LC voted to recommend to the Presbytery the Administrative and Program Budgets with the change to George's salary and Kathy's expenses. Dan will revise the budgets to present to the Presbytery.
5. **Per Capita for 2015** - Dan recommended that the Per Capita rate for 2015 remain at \$45.00. The General Assembly rate increased five cents so the Presbytery rate would need to be reduced by five cents in order to keep the rate the same.  
½ The LC voted to recommend to the Presbytery that the Yellowstone Presbytery Per Capita rate for 2015 be \$32.18. (GA rate is \$7.07 and Synod rate is \$5.75). This gives a total Per Capita rate of \$45.00.
6. **Representation/Nomination Team Request** – The Rep/Nom Team requested that the Leadership Cabinet approve the nominations for Synod Commissioners. Other presbyteries have already made their nominations and the Synod is trying to work on the 2015 meeting schedule at this time.  
½ The LC voted to approve RE Ron Hanson and TE Kathy Goodrich as Synod commissioners.
7. **LC Nomination to the Rep/Nom Ministry Team** . Jody reported that Bob Culbertson has agreed to serve on the Rep/Nom Ministry Team.
8. **Moderator for Rep/Nom Team for 2015** – The LC needs to nominate someone to moderate for 2015.  
½ The LC voted to nominate Debbie Funke as the 2015 moderator of the Rep/Nom Team. Jody will contact Debbie Funke to see if she is willing to serve in this position.
9. **Locations for 2015 Presbytery Meetings** . Ron reported that St Andrew Billings is willing to host the Presbytery meeting on March 6<sup>th</sup> and 7<sup>th</sup>. Ron has not heard back from White Sulphur Springs regarding the June 12<sup>th</sup> and 13<sup>th</sup> meeting. Lewistown is the next choice if WSS declines. It was noted that we will probably need to decide on a location for the November meeting if Glacier decides to delay the next Convocation until the spring of 2016. We should know more on this after the 2014 Convocation. There was also discussion regarding the pros and cons of having Presbytery meetings at churches at either end of the Presbytery. Dan Holland will work with Ron on a proposal to the Presbytery to get input on this.
10. **Next Meeting** – The next regularly scheduled meeting is January 14, 2015 in Bozeman. (There will be a joint meeting with Glacier at the close of the Convocation.)
26. **Adjournment** - Jody gave the closing prayer and the meeting was adjourned at 2:00 pm.



Narrative Report  
Yellowstone Presbytery  
Budget & Finance  
November 6-7 Presbytery Meeting

Our report has four attachments, which serve to supplement this narrative. The attachments are:

- 1) September 30, 2014 Treasurer's report (composed of three separate files)
- 2) 2015 Proposed budget (one file)

- 1) The September 30, 2014 Treasurer's report is presented for information purposes only.
- 2) Budget & Finance has also attached a proposed budget for 2015 and submits the following action items.

Action Item:

On behalf of the Leadership Cabinet we request Presbytery approve the 2015 budget.

Action Item:

On behalf of the Leadership Cabinet we request Presbytery approve the following 2015 Per Capita amounts:

Presbytery	\$32.18
Synod	5.75
GA	<u>7.07</u>
Total	\$45.00
	=====

(We should point out that this total is unchanged from 2014, although the GA's portion was increased by \$.05 and the Presbytery's portion was decreased by \$.05.)

Respectfully submitted,

Dan Holland, Budget & Finance  
406-388-0878  
[djhollandcpa@mindspring.com](mailto:djhollandcpa@mindspring.com)

**Presbytery of Yellowstone - Bozeman MT**  
**Balance Sheet as of September 30, 2014**

Thursday, October 23, 2014

Page 1 of 2

Account #	Account Name	Beginning Balance	YTD Balance
<b>Assets</b>			
1.00.1010.0000	Checking Account #3133214	55,684.24	46,617.03
1.00.1020.0000	Petty Cash	22.18	22.18
1.00.1030.0000	Money Market #129013355	184,271.83	184,458.31
1.00.1031.0000	St Timothy M. M #1 #3531961	4,143.22	1,501.29
1.00.1032.0000	St. Timothy MM #2 #129013686	2,597.40	1,500.81
	<b>Total Current Assets</b>	<b>\$246,718.87</b>	<b>\$234,099.62</b>
1.00.1040.0000	Beartooth Electric Coop	1,337.70	1,337.70
	<b>Total Other Assets</b>	<b>\$1,337.70</b>	<b>\$1,337.70</b>
1.00.1065.0000	St Timothy Chapel #1 52001085	237,050.29	256,856.60
1.00.1070.0000	St Timothy Chapel #2 52006024	98,376.65	103,485.64
1.00.1075.0000	Bozeman Campus 000104537	73,986.51	73,759.47
1.00.1080.0000	Partnership Fund MM 129013793	45,198.24	45,223.68
	<b>Total Principal Restricted</b>	<b>\$454,611.69</b>	<b>\$479,325.39</b>
	<b>Total Assets</b>	<b>\$702,668.26</b>	<b>\$714,762.71</b>
<b>Liabilities</b>			
2.00.2120.1000	Payroll - Federal	705.58	615.34
2.00.2120.2000	Payroll State	1,471.00	80.00
2.00.2140.0000	G. Goodrich Flex Plan	(0.37)	137.18
2.00.2141.0000	S. Seibert Flex Plan	(0.21)	(625.33)
	<b>Total Payroll Liabilities</b>	<b>\$2,176.00</b>	<b>\$207.19</b>
2.00.2500.0000	Pentacost Offering	0.00	96.00
	<b>Total Liabilities</b>	<b>\$2,176.00</b>	<b>\$303.19</b>
<b>Fund Balance</b>			
3.01.2700.0000	Unreserved Fund Balance	0.00	(26,075.78)
3.02.2800.0000	General - Administrative	12,861.10	12,861.10
3.03.2805.0000	General - Program	39,223.95	39,223.95
3.04.2700.0000	General - Restricted Admin.	45,587.77	45,587.77
	<b>Total General Fund Balance</b>	<b>\$97,672.82</b>	<b>\$71,597.04</b>
3.19.2815.0000	Camp Scholarship Camp. & Youth	935.71	576.56
3.27.2825.0000	Clergy Emergency Fund COM	1,840.00	2,286.00
3.32.2832.0000	Convocation	0.00	1,000.00
3.39.2840.0000	Linda Hofer Education	10,584.93	10,584.93
3.43.2845.0000	Equip and Encourage	40,480.44	36,830.44
3.47.2850.0000	Partnership- Available COM	1,666.69	1,692.13
3.49.2700.0000	Co-General Presbyters' Discretionary	2,150.00	2,150.00
3.51.2855.0000	Peace Making Offering Mission	606.55	751.17
3.56.1220.0000	Special Offering Other Fund	0.00	60.30
3.63.2870.0000	Revamp Camp -Camp. & Youth	0.00	260.00
3.65.2825.0000	Springhill Funds	15,000.00	30,000.00
3.67.2875.0000	St. Timothy's Money Market #1	4,143.22	1,501.29
3.68.2877.0000	St Timonthy Money Market #2	2,724.56	1,627.97
3.75.2885.0000	Social Justice	10,789.89	10,976.37
3.85.2850.0000	Westminister Spires Camp Upgrades Balance	(912.91)	3,066.70
	<b>Total Designated funds</b>	<b>\$90,009.08</b>	<b>\$103,363.86</b>
3.37.2800.0000	Funds Awaiting Cabinet Action Balance	1,760.00	3,760.00
3.69.2825.0000	Triennium Balance	2,387.07	2,387.07

**Presbytery of Yellowstone - Bozeman MT**  
**Balance Sheet as of September 30, 2014**

Thursday, October 23, 2014

Page 2 of 2

Account #	Account Name	Beginning Balance	YTD Balance
3.86.2850.0000	Grant - Evangelism Balance	1,250.13	1,250.13
3.90.2910.0000	Higher Education Grant Fund	73,986.51	73,759.47
3.92.2920.0000	St. Timothys #1 (PC USA) Found	237,050.29	256,856.60
3.93.2921.0000	St. Timothys #2 (PC USA) Found	98,376.65	103,485.64
3.94.2930.0000	Partnership Fund Principal COM	43,999.71	43,999.71
	<b>Total Restricted Fund Balances</b>	<b>\$458,810.36</b>	<b>\$485,498.62</b>
3.66.2850.0000	West Yellowstone Funds Balance	54,000.00	54,000.00
	<b>Total Fund Balance</b>	<b>\$700,492.26</b>	<b>\$714,459.52</b>
	<b>Total Liabilities and Fund Balance</b>	<b><u>\$702,668.26</u></b>	<b><u>\$714,762.71</u></b>

**Presbytery of Yellowstone - Bozeman MT**  
**Treasurer's Report as of September 2014 for General Fund (Administrative)**

Thursday, October 23, 2014

Page 1 of 3

Account #	Account Name	Period Activity	YTD Balance	Annual Budget	Annual Budget Remaining
<b>Income</b>					
4.01.1000.0000	Per Capita Presbytery Inc.	6,930.85	59,961.50*	58,000.00	(1,961.50)
4.01.1010.0000	Per capita Synod	1,195.17	10,339.91*	10,000.00	(339.91)
4.01.1020.0000	Per capita GA	1,481.48	12,816.84*	12,400.00	(416.84)
	<b>Per Capita</b>	<b>\$9,607.50</b>	<b>\$83,118.25*</b>	<b>\$80,400.00</b>	<b>(\$2,718.25)</b>
4.01.1821.0000	Block Grant - Administrative	2,500.00	22,500.00	30,000.00	7,500.00
	<b>Synod Partnership Funds</b>	<b>\$2,500.00</b>	<b>\$22,500.00</b>	<b>\$30,000.00</b>	<b>\$7,500.00</b>
4.01.1900.0000	Administrative Support	250.00	27,695.00	40,000.00	12,305.00
	<b>Total Other income</b>	<b>\$250.00</b>	<b>\$27,695.00</b>	<b>\$40,000.00</b>	<b>\$12,305.00</b>
4.01.4005.0000	Transfer-Springhill Fund	0.00	0.00	15,000.00	15,000.00
4.01.4010.0000	Transfer-W. Yellowstone	0.00	0.00	14,000.00	14,000.00
4.01.4020.0000	Transfer-Gen.Admin Fund	0.00	0.00	13,000.00	13,000.00
4.01.4030.0000	Transfer-Restricted Admin Fund	0.00	0.00	12,300.00	12,300.00
	<b>Transfers</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$54,300.00</b>	<b>\$54,300.00</b>
	<b>Total Income</b>	<b>\$12,357.50</b>	<b>\$133,313.25</b>	<b>\$204,700.00</b>	<b>\$71,386.75</b>
<b>Expense</b>					
5.01.2840.0000	COM/Vocation Meetings	901.27	3,270.79	5,200.00	1,929.21
5.01.2845.4000	COM/Vocation Other Expenses	54.36	579.29	1,100.00	520.71
	<b>Pastoral Ministry Team</b>	<b>\$955.63</b>	<b>\$3,850.08</b>	<b>\$6,300.00</b>	<b>\$2,449.92</b>
5.01.3401.3500	Nomination Meetings	0.00	90.40	150.00	59.60
5.01.3401.4000	Nominations Other	0.00	0.00	50.00	50.00
	<b>Committee on Nominations</b>	<b>\$0.00</b>	<b>\$90.40</b>	<b>\$200.00</b>	<b>\$109.60</b>
5.01.4301.3500	St. Tim's Meetings	22.50	138.75	250.00	111.25
5.01.4301.4000	St. Tim's Other	0.00	49.45*	50.00	0.55
	<b>Com. on St Timothys Chapel</b>	<b>\$22.50</b>	<b>\$188.20</b>	<b>\$300.00</b>	<b>\$111.80</b>
5.01.5201.3500	Delegate's Meetings	0.00	50.00	350.00	300.00
5.01.5201.4000	Delegates Other	0.00	39.80*	50.00	10.20
	<b>Delegates to Other Bodies</b>	<b>\$0.00</b>	<b>\$89.80</b>	<b>\$400.00</b>	<b>\$310.20</b>
5.01.6700.3800	Medicare/Social Security	253.67	2,369.26*	3,120.00	750.74
5.01.6700.8100	Work Comp Insurance	0.00	0.00	375.00	375.00
5.01.6700.8200	Unemployment Taxes	0.00	18.72	150.00	131.28
	<b>Payroll Taxes</b>	<b>\$253.67</b>	<b>\$2,387.98</b>	<b>\$3,645.00</b>	<b>\$1,257.02</b>
5.01.7001.4000	Per Capita GA Expenses Misc	0.00	14,166.36*	13,935.00	(231.36)

**Presbytery of Yellowstone - Bozeman MT**  
**Treasurer's Report as of September 2014 for General Fund (Administrative)**

Thursday, October 23, 2014

Page 2 of 3

Account #	Account Name	Period Activity	YTD Balance	Annual Budget	Annual Budget Remaining
5.01.7002.4000	Per Capita Synod Expense Misc	0.00	11,603.50*	11,414.00	(189.50)
	<b>Per Capita</b>	<b>\$0.00</b>	<b>\$25,769.86*</b>	<b>\$25,349.00</b>	<b>(\$420.86)</b>
5.01.7301.1100	Admin Mgr.Benefits	0.00	1,500.00*	1,500.00	0.00
5.01.7301.6600	Admin Mgr Salary	1,993.17	17,565.51*	23,170.00	5,604.49
5.01.7301.7800	Admin Mgr Travel	0.00	64.53	120.00	55.47
5.01.7301.8100	Admin Mgr FLEX Plan	(1,387.33)	(1,387.33)		
	<b>Admin. Manager</b>	<b>\$605.84</b>	<b>\$17,742.71</b>	<b>\$24,790.00</b>	<b>\$7,047.29</b>
5.01.7302.3100	Housing	2,380.66	21,425.94	28,568.00	7,142.06
5.01.7302.3600	GP Lodging	0.00	79.10	500.00	420.90
5.01.7302.3700	GP Meals	33.74	407.97	1,050.00	642.03
5.01.7302.4000	GP Miscellaneous	0.00	31.94	700.00	668.06
5.01.7302.4001	Miscellaneous Expenses - Kathy	1,083.06	1,133.01	3,000.00	1,866.99
5.01.7302.4900	GP Pension	2,045.41	18,408.69*	22,659.00	4,250.31
5.01.7302.6600	Salary Exp.	2,091.33	18,821.98*	25,096.00	6,274.02
5.01.7302.7300	Study Leave	0.00	0.00	700.00	700.00
5.01.7302.7500	GP Telephone & Conference Calls	94.37	1,010.35	1,500.00	489.65
5.01.7302.7800	GP Travel	2,554.11	4,315.22	7,500.00	3,184.78
5.01.7302.8100	FLEX Plan Expenses Exp.	1,387.33	1,387.33		
	<b>General Presbyter</b>	<b>\$11,670.01</b>	<b>\$67,021.53</b>	<b>\$91,273.00</b>	<b>\$24,251.47</b>
5.01.7304.3700	Stated Clerk Meals	0.00	47.00*	50.00	3.00
5.01.7304.4000	Stated Clerk Miscellaneous	34.37	311.44*	100.00	(211.44)
5.01.7304.4900	Pension Exp.	308.08	2,772.72	3,771.00	998.28
5.01.7304.6600	Stated Clerk Salary	952.08	8,568.72*	11,426.00	2,857.28
	<b>Stated Clerk</b>	<b>\$1,294.53</b>	<b>\$11,699.88*</b>	<b>\$15,347.00</b>	<b>\$3,647.12</b>
5.01.7306.6600	Treasurer Salary	579.06	5,211.54*	6,946.00	1,734.46
	<b>Treasurer</b>	<b>\$579.06</b>	<b>\$5,211.54*</b>	<b>\$6,946.00</b>	<b>\$1,734.46</b>
	<b>Personnel</b>	<b>\$14,149.44</b>	<b>\$101,675.66</b>	<b>\$138,356.00</b>	<b>\$36,680.34</b>
5.01.3101.3500	Mission Meetings	0.00	0.00	650.00	650.00
5.01.3101.4000	Mission Other	0.00	0.00	50.00	50.00
5.01.7601.3500	Council Meetings	47.45	684.10	2,100.00	1,415.90
5.01.7601.4000	Council Other	0.00	208.40	500.00	291.60
5.01.7601.8100	Legal	100.00	115.00	1,000.00	885.00
5.01.7701.4000	Budget/Finance Meetings & Other	0.00	0.00	150.00	150.00
5.01.7751.4000	Personnel Meeting & Other	0.00	0.00	300.00	300.00

**Presbytery of Yellowstone - Bozeman MT**  
**Treasurer's Report as of September 2014 for General Fund (Administrative)**

Thursday, October 23, 2014

Page 3 of 3

Account #	Account Name	Period Activity	YTD Balance	Annual Budget	Annual Budget Remaining
5.01.7801.3500	Task Force Meetings	0.00	320.86*	250.00	(70.86)
5.01.7801.4000	Task Force Other	0.00	0.00	50.00	50.00
	<b>Leadership Cabinet</b>	<b>\$147.45</b>	<b>\$1,328.36</b>	<b>\$5,050.00</b>	<b>\$3,721.64</b>
5.01.7901.3500	Presbytery Meetings	0.00	2,481.19	7,600.00	5,118.81
5.01.7901.4000	Presbytery Other	0.00	290.00	700.00	410.00
	<b>Presbytery Expenses</b>	<b>\$0.00</b>	<b>\$2,771.19</b>	<b>\$8,300.00</b>	<b>\$5,528.81</b>
5.01.8201.2400	Office Copies & Postage	217.00	1,660.25*	1,200.00	(460.25)
5.01.8201.2600	Equipment Exp.	0.00	335.31*	200.00	(135.31)
5.01.8201.3200	Insurance Exp.	0.00	620.00*	750.00	130.00
5.01.8201.4000	Office Miscellaneous	60.00	512.10*	460.00	(52.10)
5.01.8201.6100	Rental -Office	782.50	6,260.00	9,390.00	3,130.00
5.01.8201.7400	Office Supplies	0.00	384.01	1,800.00	1,415.99
5.01.8201.7500	Office Telephone & Conference Calls	45.19	979.25	3,000.00	2,020.75
	<b>Presbytery Office</b>	<b>\$1,104.69</b>	<b>\$10,750.92</b>	<b>\$16,800.00</b>	<b>\$6,049.08</b>
	<b>Total Expense</b>	<b>\$16,633.38</b>	<b>\$148,902.45</b>	<b>\$204,700.00</b>	<b>\$55,797.55</b>
	<b>Difference</b>	<b><u>(\$4,275.88)</u></b>	<b><u>(\$15,589.20)</u></b>	<b><u>\$0.00</u></b>	

\* = Income/Expense exceeds amount budgeted to date

**Presbytery of Yellowstone - Bozeman MT**  
**Treasurer's Report as of September 2014 for General Fund (Program)**

Thursday, October 23, 2014

Page 1 of 2

Account #	Account Name	Period Activity	YTD Balance	Annual Budget	Annual Budget Remaining
<b>Income</b>					
4.01.1210.0000	General Mission Pledge	1,000.00	18,288.78	25,000.00	6,711.22
	<b>Pledge</b>	<b>\$1,000.00</b>	<b>\$18,288.78</b>	<b>\$25,000.00</b>	<b>\$6,711.22</b>
4.01.1420.0000	Summer Camp Fees	0.00	10,350.00*	11,000.00	650.00
4.01.1430.0000	Winter, Summer, Fall Events	0.00	2,918.00	4,000.00	1,082.00
4.01.1440.0000	Rental of Camp Facilities	0.00	8,025.00*	5,000.00	(3,025.00)
	<b>Camp Income</b>	<b>\$0.00</b>	<b>\$21,293.00*</b>	<b>\$20,000.00</b>	<b>(\$1,293.00)</b>
4.01.4080.0000	Grant Transfer from Designated Funds	0.00	0.00	16,700.00	16,700.00
4.01.4090.0000	Transfer from Reserves	0.00	0.00	20,500.00	20,500.00
	<b>Program Transfers</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$37,200.00</b>	<b>\$37,200.00</b>
4.01.1500.0000	Miscellaneous Program Income	1,230.00	2,902.07*	1,500.00	(1,402.07)
	<b>Total Income</b>	<b>\$2,230.00</b>	<b>\$42,483.85</b>	<b>\$83,700.00</b>	<b>\$41,216.15</b>
<b>Expense</b>					
5.01.1351.2400	Copies & Postage Exp.	0.00	0.00	200.00	200.00
5.01.1351.2800	Facilities Maintenance	67.96	325.48	1,000.00	674.52
5.01.1351.3200	Insurance	0.00	3,535.00*	4,600.00	1,065.00
5.01.1351.5700	Publicity	0.00	12.90	500.00	487.10
5.01.1360.1200	Camp Caretaker	291.67	2,625.03	3,500.00	874.97
5.01.1360.1400	Camp Staff	0.00	11,249.44*	9,000.00	(2,249.44)
5.01.1360.2900	Food	0.00	3,109.85*	3,500.00	390.15
5.01.1360.4000	Miscellaneous Exp.	0.00	87.88	300.00	212.12
5.01.1360.6200	Rental Equipment-Rafting	0.00	770.00*	1,000.00	230.00
5.01.1360.7400	Supplies	0.00	253.01	500.00	246.99
5.01.1360.7490	Swimming	0.00	0.00	100.00	100.00
5.01.1360.7710	Transportation-Bus	0.00	195.47	800.00	604.53
5.01.1360.8300	Utilities: Westminster Spires	254.02	2,144.65	3,000.00	855.35
5.01.1365.4000	PCCCA Membership	0.00	0.00	250.00	250.00
5.01.1380.6010	Triennium	0.00	0.00	2,500.00	2,500.00
5.01.1390.4000	Events Miscellaneous	0.00	3,104.00	5,000.00	1,896.00
5.01.1395.4000	Admin Travel & Meals	0.00	528.25*	300.00	(228.25)
	<b>Camping &amp; Youth</b>	<b>\$613.65</b>	<b>\$27,940.96*</b>	<b>\$36,050.00</b>	<b>\$8,109.04</b>
5.01.2550.4000	Higher Ed Travel & Meals	0.00	0.00	200.00	200.00
5.01.2551.4000	Chaplain's Program RMC Misc	0.00	0.00	2,000.00	2,000.00
5.01.2552.4000	Program MSU Billings Misc	833.33	7,499.97*	10,000.00	2,500.03

**Presbytery of Yellowstone - Bozeman MT**  
**Treasurer's Report as of September 2014 for General Fund (Program)**

Thursday, October 23, 2014

Page 2 of 2

Account #	Account Name	Period Activity	YTD Balance	Annual Budget	Annual Budget Remaining
5.01.2553.4000	Program MSU Bozeman Misc	0.00	2,000.00	4,500.00	2,500.00
	<b>Higher Education</b>	<b>\$833.33</b>	<b>\$9,499.97</b>	<b>\$16,700.00</b>	<b>\$7,200.03</b>
5.01.2849.7700	Committee on Ministry-Training	0.00	29.95	1,000.00	970.05
5.01.2852.4000	Emergency Career Counseling Exp.	0.00	0.00	1,000.00	1,000.00
5.01.2853.4000	Vocations-Other	0.00	0.00	1,700.00	1,700.00
	<b>Pastoral Ministry Team</b>	<b>\$0.00</b>	<b>\$29.95</b>	<b>\$3,700.00</b>	<b>\$3,670.05</b>
5.01.3150.4000	Comm on Mission Program	88.80	88.80	2,000.00	1,911.20
5.01.3160.4000	Congregation Ministry	0.00	0.00	1,000.00	1,000.00
5.01.3180.4000	Western Leadership	0.00	580.00	1,000.00	420.00
	<b>Leadership Cabinet</b>	<b>\$88.80</b>	<b>\$668.80</b>	<b>\$4,000.00</b>	<b>\$3,331.20</b>
5.01.5851.4000	MAC Membership Miscellaneous	0.00	3,500.00*	3,500.00	0.00
5.01.5852.4000	MAC Representation Misc	0.00	0.00	250.00	250.00
	<b>Mt. Association of Churches</b>	<b>\$0.00</b>	<b>\$3,500.00*</b>	<b>\$3,750.00</b>	<b>\$250.00</b>
5.01.7903.4000	Convocation Exp	0.00	0.00	1,000.00	1,000.00
5.01.7950.4000	Presbytery Program Other	0.00	80.85	1,500.00	1,419.15
5.01.7960.4000	Cluster Meetings	0.00	0.00	2,000.00	2,000.00
5.01.7970.4000	Allocated GP Salary	1,249.99	11,249.90	15,000.00	3,750.10
	<b>Presbytery Expenses</b>	<b>\$1,249.99</b>	<b>\$11,330.75</b>	<b>\$19,500.00</b>	<b>\$8,169.25</b>
	<b>Total Expense</b>	<b>\$2,785.77</b>	<b>\$52,970.43</b>	<b>\$83,700.00</b>	<b>\$30,729.57</b>
	<b>Difference</b>	<b><u>(\$555.77)</u></b>	<b><u>(\$10,486.58)</u></b>	<b><u>\$0.00</u></b>	

\* = Income/Expense exceeds amount budgeted to date



**Presbytery of Yellowstone-Administrative**

<b>Account</b>		<b>2,014</b>	<b>Actual</b>	<b>% of</b>	<b>2015</b>	<b>Notes</b>
<b>ID</b>	<b>Account Name</b>	<b>Budget</b>	<b>Through</b>	<b>Budget</b>	<b>Prelim.</b>	
			<b>8/31/14</b>			
4.01.1000	Per Capita Presby	58,000	53,031	91%	54,250	
4.01.1010	Per Capita Synod	10,000	9,145	91%	9,700	
4.01.1020	Per Capita GA	12,400	11,335	91%	11,900	
4.01.1025	Prior Year Per Capita	0	0			
4.01.1821	Block Grant	30,000	20,000	67%	27,450	
	Transfer-Springhill fund	15,000			13,000	
	Transfer-W. Yellow.	14,000	0		2,000	
	Transfer-Gen. Admin fund	13,000	0		2,000	
	Transfer-Rest. Admin fund	12,300	0		18,063	
4.01.1900	Administrative Support	40,000	27,445	69%	30,000	
	<b>Total Budgeted Income</b>	<b>204,700</b>	<b>120,956</b>	<b>59%</b>	<b>168,363</b>	
			<b>Actual</b>	<b>% of</b>	<b>2015</b>	<b>Notes</b>
	<b>PMT</b>	<b>Budget</b>	<b>Through</b>	<b>Budget</b>	<b>Prelim.</b>	
	Meetings Exp	5,200	2,370	46%	5,200	
	Other	1,100	525	48%	1,100	
	Total PMT	6,300	2,895	46%	6,300	
			<b>Actual</b>	<b>% of</b>	<b>2015</b>	<b>Notes</b>
	<b>Comm. On Nominations</b>	<b>Budget</b>	<b>8/31/14</b>	<b>Budget</b>	<b>Prelim.</b>	
	Nomination meetings	150	90	60%	150	
	Nomination other	50	0	0%	50	
	Total Nominations	200	90	45%	200	
			<b>Actual</b>	<b>% of</b>	<b>2015</b>	<b>Notes</b>
	<b>St. Timothy's</b>	<b>Budget</b>	<b>8/31/14</b>	<b>Budget</b>	<b>Prelim.</b>	
	St. Tim's meetings	250	116	46%	250	
	St. Tim's other	50	49	98%	50	
	Total St. Timothy's	300	165	55%	300	
			<b>Actual</b>	<b>% of</b>	<b>2015</b>	<b>Notes</b>
	<b>Delegates to other bodies</b>	<b>Budget</b>	<b>8/31/14</b>	<b>Budget</b>	<b>Prelim.</b>	
	Delegates meetings	350	50	14%	350	
	Delegates other	50	40	80%	50	
	Total Delegates	400	90	23%	400	
			<b>Actual</b>	<b>% of</b>	<b>2015</b>	<b>Notes</b>
	<b>Payroll Taxes</b>	<b>Budget</b>	<b>8/31/14</b>	<b>Budget</b>	<b>Prelim.</b>	
	Medicare/Soc. Sec.	3,120	2,116	68%	3,242	
	W/C Insurance	375	0	0%	375	
	Unemployment	150	19	13%	150	
	Total Payroll Taxes	3,645	2,135	59%	3,767	
			<b>Actual</b>			

	2,014	Through	% of	2015	Notes
Per Capita	Budget	8/31/14	Budget	Prelim.	
Per Capita GA	13,935	14,166	102%	14,013	
Per Capita Synod	11,414	11,604	102%	11,397	
Total Per Capita	25,349	25,770	102%	25,410	
		<b>Actual</b>			
Admin Mgr.	2,014	Through	% of	2015	Notes
	Budget	8/31/14	Budget	Prelim.	
Admin Mgr. Salary	23,170	15,572	67%	23,634	
Admin Mgr travel	120	65	54%	120	
Admin Mgr benefits	1,500	1,500	100%	1,500	
Total Admin Mgr	24,790	17,137	69%	25,254	
		<b>Actual</b>			
General Presbyter	2,014	Through	% of	2015	Notes
	Budget	8/31/14	Budget	Prelim.	
Housing	28,568	19,045	67%	20,000	
GP Lodging	500	79	16%	500	
GP meals	1,050	374	36%	1,050	
GP miscellaneous	700	32	5%	700	
Misc.-Kathy	3,000	50	2%	2,000	
GP Pension	22,659	16,363	72%	19,217	
Salary exp	25,096	16,731	67%	7,519	
Study leave	700	0	0%	700	
GP telephone/Conf calls	1,500	916	61%	1,500	
GP travel	7,500	1,761	23%	7,500	
Total General Presbyter	91,273	55,351	61%	60,686	
		<b>Actual</b>			
Stated Clerk	2,014	Through	% of	2015	Notes
	Budget	8/31/14	Budget	Prelim.	
Stated Clerk meals	50	47	94%	50	
Stated Clerk misc.	100	277	277%	500	
Pension exp.	3,771	2,465	65%	3,846	
Stated Clerk salary	11,426	7,617	67%	11,655	
Stated Clerk travel	0	0	#DIV/0!	0	
Total Stated Clerk	15,347	10,406	68%	16,051	
		<b>Actual</b>			
Treasurer	2,014	Through	% of	2015	Notes
	Budget	8/31/14	Budget	Prelim.	
Treasurer Salary	6,946	4,632	67%	7,085	
Total Treasurer	6,946	4,632	67%	7,085	
<b>Subtotal Personnel</b>	142,001	89,661	63%	112,843	
		<b>Actual</b>			
Leadership Cabinet	2,014	Through	% of	2015	Notes
	Budget	8/31/14	Budget	Prelim.	
Mission meetings	650	0	0%	0	
Mission other	50	0	0%	0	
LC meetings	2,100	637	30%	1,500	
LC other	500	208	42%	500	
Legal	1,000	15	2%	1,000	
B&F meetings	150	0	0%	0	
Personnel meetings	300	0	0%	0	
Task Force meetings	250	321	128%	500	
Task Force other	50	0	0%	0	
Total LC	5,050	1,181	23%	3,500	
		<b>Actual</b>			
Presbytery	2,014	Through	% of	2015	Notes
	Budget	8/31/14	Budget	Prelim.	
Presbytery meetings	7,600	2,481	33%	7,600	
Presbytery other	700	290	41%	700	
Total Presbytery	8,300	2,771	33%	8,300	

		2,014	Actual		2015	Notes
	Presbytery Office	Budget	Through 8/31/14	% of Budget	Prelim.	
	Copies & postage	1,200	1,443	120%	1,200	
	Equipment	200	335	168%	200	
	Insurance	750	620	83%	750	
	Miscellaneous	460	452	98%	460	
	Rent	9,390	5,478	58%	4,200	
	Supplies	1,800	384	21%	1,800	
	Telephone & Conf calls	3,000	934	31%	2,500	
	Total Presby Office	16,800	9,646	57%	11,110	
	<b>Total Expenses</b>	204,700	132,269	65%	168,363	
	<b>Net</b>	0	-11,313		0	

Presbytery of Yellowstone-Program						
Account		2,014 Budget	Actual Through 8/31/14	% of Budget	2015 Prelim.	Notes
ID	Account Name					
4.01.1210	General Mission pledge	25,000	17,289	69%	22,450	
4.01.1250	Prior year pledge					
4.01.1420	Summer camp fees	11,000	10,350	94%	11,000	
4.01.1430	Winter/summer/fall events	4,000	2,918	73%	4,000	
4.01.1440	Rental of camp	5,000	8,025	161%	8,000	
	Other Camp income				0	
4.01.1810	Transfer from Designated	16,700	0	0%	0	
	Transfer from Reserves	20,500	0	0%	8,750	
4.01.1500	Misc Program income	1,500	1,672	111%	0	
	<b>Total Budgeted Income</b>	<b>83,700</b>	<b>40,254</b>	<b>48%</b>	<b>54,200</b>	
		2,014 Budget	Actual Through 8/31/14	% of Budget	2015 Prelim.	Notes
<b>Camping &amp; Youth</b>						
	Copies & postage	200	0	0%	100	
	Facilities Maintenance	1,000	258	26%	0	
	Insurance	4,600	3,535	77%	4,600	
	Publicity	500	13	3%	250	
	Camp caretaker	3,500	2,333	67%	3,500	
	Camp staff	9,000	11,249	125%	9,000	
	Food	3,500	3,110	89%	3,250	
	Miscellaneous	300	88	29%	200	
	Rental equip/rafting	1,000	770	77%	1,000	
	Supplies	500	253	51%	300	
	Swimming	100	0	0%	100	
	Transportation/Bus	800	195	24%	800	
	Utilities-Westminster					
	Spire	3,000	1,891	63%	2,750	
	PCCCA membership	250	0	0%	0	
	Triennium	2,500	0	0%	2,500	
	Camping travel	300	528	176%	400	
	Events misc.	5,000	3,104	62%	5,000	
	<b>Total Camping &amp; Youth</b>	<b>36,050</b>	<b>27,327</b>	<b>76%</b>	<b>33,750</b>	
		2,014 Budget	Actual Through 8/31/14	% of Budget	2015 Prelim.	Notes
<b>Higher Education</b>						
	RMC program	2,000	0	0%	0	
	MSU-B program	10,000	6,667	67%	0	
	Meetings	200	0	0%	0	
	MSU-Bozeman	4,500	0	0%	0	
	<b>Total Higher ED</b>	<b>16,700</b>	<b>6,667</b>	<b>40%</b>	<b>0</b>	
		2,014 Budget	Actual Through 8/31/14	% of Budget	2015 Prelim.	Notes
<b>PMT</b>						
	PMT training	1,000	30	3%	1,000	
	Vocations other	1,700	0	0%	1,700	
	Emergency counseling	1,000	0	0%	1,000	
	<b>Total PMT</b>	<b>3,700</b>	<b>30</b>	<b>1%</b>	<b>3,700</b>	
		2,014 Budget	Actual Through 8/31/14	% of Budget	2015 Prelim.	Notes
<b>Leadership Cabinet</b>						
	Mission Program Misc.	2,000	0	0%	0	
	Congregation ministry misc.	1,000	0	0%	0	
	Western Leadership misc.	1,000	580	58%	1,000	

	Total LC	4,000	580	15%	1,000	
			<b>Actual</b>			
		<b>2,014</b>	<b>Through</b>	<b>% of</b>	<b>2015</b>	<b>Notes</b>
	<b>MT Ass. of Churchs</b>	<b>Budget</b>	<b>8/31/14</b>	<b>Budget</b>	<b>Prelim.</b>	
	MAC membership	3,500	3,500	100%	3,500	
	MAC representation	250	0	0%	250	
	Total MAC	3,750	3,500	93%	3,750	
			<b>Actual</b>			
		<b>2,014</b>	<b>Through</b>	<b>% of</b>	<b>2015</b>	<b>Notes</b>
	<b>Presbytery</b>	<b>Budget</b>	<b>8/31/14</b>	<b>Budget</b>	<b>Prelim.</b>	
	Convocation	1,000	0	0%	1,000	
	Program misc.	1,500	81	5%	1,500	
	Cluster meetings	2,000	0	0%	2,000	
	Allocated GP salary	15,000	10,000	67%	7,500	
	Total Presbytery	19,500	10,081	52%	12,000	
	<b>Total Expenses</b>	<b>83,700</b>	<b>48,185</b>	<b>58%</b>	<b>54,200</b>	
	<b>Net</b>	<b>0</b>	<b>-7,931</b>		<b>0</b>	

## **Camping and Youth Team Report Yellowstone Presbytery, November 2014**

### **-Overview of 2014 Westminster Spires Camp Season**

#### **-Camp Registrations:**

-Elementary Camp- 15 campers

-Senior High- 14 campers

-Junior High- 16 campers

We had 10 first time elementary campers, 5 first time junior high campers and 2 new senior high campers.

Since the summer of 2010, we have had 210 different young people participate in a youth activity sponsored by Yellowstone Presbytery (summer camp/fall or winter retreat/triennium).

#### **-Total Camp Numbers:**

-Elementary- 15 campers/ 12 staff/ 4 cooks/ 5 guests- Kara, Evelyn and Annelise Todd- Paul and Danny Cannon

-Senior- 14 campers/ 10 staff/ 3 cooks/ 7 guests- Todd Family (5)- Susie Ennis- Traci Ruschetti

-Junior High- 16 campers/ 12 staff/ 3 cooks/ 6 guests- Todd Family- Jed Cauffman

-It was a great benefit to have so many pastors and other guests join us to enjoy part of the camp experience.

Pastors that spent time at camp included George Goodrich, David Andrew, Paul Cannon, Jed Cauffman, Susie Ennis and Susan Barnes, along with youth leaders Orrin Feddes and Traci Ruschetti.

-Former camp counselor Kara Todd and her four children were guests at camp for the entire season.

-Bill and Belinda Scott and granddaughter Mara served as cooks for their sixth season.

-Nine of the twelve leaders and counselors were returning for at least their third year in a leadership position. The continuity of leadership in all positions has provided stability and familiarity for campers.

### **-Westminster Spires Facilities**

-Roof Replacement: One side of the boys' cabin roof was replaced during Revamp the Camp. Materials to reroof three additional buildings have been purchased. \$9,065 was donated by individuals and churches to support the roofing project and to cover other facility upgrades at Westminster Spires. Thanks to all who contributed to this project!

### **-Other Camp Rentals:**

-Revamp the Camp- June 6-8

-Bridger Ski Foundation Camp- June 19-25 (\$3,000)

-Family Reunion- July 3-6 (Cox Family- repeat guests- \$4,200)

-Camp Season- July 10-August 1

-Family Reunion- August 4-7 (Nathan Family- repeat guests- \$450)

-Highland Holy Days- September 5-7 (\$200)

### **-Additional Financial Support**

-\$9,065 was collected to support the roof project and facilities improvements

-\$4,028.48 donation to support general camp expenses

-\$250 donation toward camp scholarships (Individual Donor)

-\$450 donation toward camp scholarships (Individual Donor)

-\$320 Yellowstone Presbytery offering from Butte meeting for camp scholarships

### **-Camp Fee Income**

-\$1,400 (Presbytery scholarships)

-\$2,808 (Church scholarships)

-\$5,107 (Campers)

\$ 9,315 Total camp registration income

### **-Yellowstone Presbytery Fall Youth Retreat**

-October 16-18, 2014 at Rockhaven Camp and Conference Center

-16 junior high and 17 senior high youth attended along with seven adult leaders (6 first-time attendees).

-Many thanks to Pam Jackson for the outstanding food! Talks presented by Traci Ruschetti, George Goodrich, Orrin Feddes.

We had a very successful summer camp season, and rental income was strong this year. The facilities and grounds are looking good, and we expect to continue to bring back repeat guests and add additional programs and outside guests. The Winter Ski Retreat and Fall Retreat brought together 40 or more youth and leaders. Many thanks to Yellowstone Presbytery and all the churches that supported the program with prayers, financial support or by allowing their pastor or a member of their staff to participate as a leader for these youth events!

## November, 2014 George & Kathy Goodrich Co-General Presbyters' Report to Yellowstone Presbytery

Now to [God] who by the power at work within us is able to accomplish abundantly far more than all we can ask or imagine, to him be glory in the church and in Christ Jesus to all generations, forever and ever. Eph. 3:20-21

We are grateful to God and to you as we reflect on and celebrate 10 years here partnering with each of you in Christ's body, in Christ's mission! We are grateful God has worked in and sustained us all through some difficult decisions and times. We rejoice in answered prayers, many congregations reaching out to join Christ in his mission and growing in numbers as well as more Christ-like as disciples. As we shared, we want to dream Christ's dreams with you, love, help lead and equip us all to follow Christ, yet not deplete presbytery finances. It is a hard transition to move to ½ time, the last couple of months our work has been focused in the following areas:

- 1- Assisting the **Pastoral Ministry Team** has included:
  - a. Churches in the discernment, dismissal or closing process (Stanford, Geysler, Hysham, others possible. Some considering joining the Fellowship. Roy closing.)
  - b. Working on complicated process, celebrating the call for JP Carlson to Anaconda/Big Hole churches.
  - c. Preaching, moderating, celebrating anniversaries, supporting quite a few pastors in various crises.
  - d. Increased opportunities for discipleship & outreach/service in small towns/rural communities. Grant submitted. See # 6 below
  - e. Spiritual support & pastor/leadership training and community, helping congregations improve discipleship and outreach through marriage and family and 'Sticky Faith' ministries
- 2- **Convocation Planning Team work**, November 6-7 in Bozeman. Please register, room left. See website.
- 3- **Presbytery Transition** The research, sorting, relocation of the office to FPC-Bozeman. Thank you for your welcome. Staff adjustments. We owe Ric Tieman and J&H enormous thanks for generosity, space, and support of every kind for many years. Positioning the presbytery for half-time co-general presbyter service, working with Cabinet & PMT, has required
- 4- Developing the **Pastor Clusters** for mutual discipleship, support, accountability, and mission
  - a. The White Sulphur Cluster launched the presbytery in cluster *ministry* with its Prayer retreat in August, attended by 9 congregations, excellent evaluations, requests to offer it in at least 2 other locations. Cluster *ministry/mission* is a key piece in our new presbytery structure / vision. To what might God be calling your congregation/cluster?
- 5- **Leadership Cabinet**
  - a. Presbytery Mission
    - a. Working with Cabinet & presbytery to establish priorities / Task Forces
    - b. Clusters in ministry/mission.
    - c. YP consider prioritizing 1001 new worshiping communities. FPC Billings conversations.
  - b. Coverage / function of the office, systems & our work when we are ½ time and not available.
- 6- **Exploring partnering with Whitworth University**, including to establish a student rural ministry internship initiative here in YP. Joint Grant request submitted for DREAM grant through Synod. Kathy is taking the lead in this. Conversation and coordination with PMT. 2 grants and fundraising involved.
- 7- **Camping and Youth**
  - a. George, Junior/Senior High Fall Retreat – October 16-18 at Rockhaven Camp. With Curt Kochner, organizing and preparing to speak.
  - b. George Assisting Curt Kochner in leading the summer camp in July and beginning to plan 2015.
- 8- **Communication**, we need help here with communication priority of Cabinet .
  - a. Revitalizing Yellowstone Currents

- b. Developing a plan, with leadership Cabinet, for better and more effective communication and connecting within the presbytery.
- 9- **Assisting the YP Nominating Committee** in its work to present the teams for 2015
- 10- Assisting the **Budgeting Process** for 2015 and the **fundraising** for our position in 2014.
- 11- **Our Synod of the Rocky Mountains** is escalating its transition, some it planned, some due to GA mandated merging of synods to 10-12 maximum by 2016.
- a. Meeting with the other General Presbyters in the Synod for mutual support of our ministries, for identifying potential areas of fruitful partnership and collaboration, including beyond our Synod bounds.
  - b. Assisting the presbytery to understand the coming changes; offering input so the changes at the synod level are evenhanded, benefiting Yellowstone Presbytery *and* all the others.
  - c. Participated in Western National Leadership Training (WNLT). Key Learnings include:
    - 1. Ken McFayden (UTS, Richmond): Proper process: Ask “Why,” before “What and How.” We took a lot of notes. We could offer this to YP.
    - 2. Future of WNLT? “This is an old and questionable model of learning.” In Jackson?
- 12- **Board of Trustee work:** Whitworth University (Kathy); Intermountain Childrens Services (George); Rocky Mountain College (George); MAC (George, moving to decreased role).
- 13- **Spiritual Direction Training, Certification, and Practice**, George continues in the Selah Program and four Yellowstone Pastors requested are engaged with him in Spiritual Direction / Companionship.
- 14- **Personal Notes for us:**
- a. In process discerning God’s call(s) for our other half-time
    - i. Kathy –a. has been approached twice to consider leading/facilitating EP/pastor/leadership groups or learning communities; b. dreaming, equipping congregations and families grow and improve discipleship and outreach including relationship, marriage and family and Sticky Faith insights; c. speaking & retreats for congregations, presbyteries, groups, d. university communities.
    - ii. George is progressing in establishing a ministry of spiritual direction, personal and group retreats.
  - b. Our family is doing well where they are currently planted. Little Charlie is a joyful blessing!
  - c. The saga of the aging parents continues for both sets of parents. Fairly stable at present.
  - d. **Spiritually,**
    - i. Kathy, in addition to **Sticky Faith: Everyday Ideas to Build Lasting Faith in Your Kids (gift to each congregation @ our June presbytery meeting with trainings offered)** and **Sticky Faith Guide for Your Family** by Kara Powell, is inspired by Mark Labberton’s new book, **Called: the Crisis and Promise of Following Jesus Today**, which reminds us as Christians that our high calling, both as individuals and as disciple communities, is to follow Jesus which entails sharing and embodying the ways and the character of Christ. “If we put first things first (Matthew 22:36-40), our sense of call will shape our character, transform how we perceive the world, reshape us.... This is what God desires and intends to do in us in order to exhibit or embody such qualities through us.... Be the ‘Good News’ Church in a time of global change and confusion.” – Mark Labberton.
    - ii. George continues to follow the lectionary in the Presbyterian Yearbook for Prayer and Study, enjoying his readings for his spiritual direction courses. . The book that has spoken to him profoundly this month is **The Solace of Fierce Landscapes** by Belden C. Lane. The author treats desert spirituality, with the wisdom of the desert fathers and mothers and brings it forward to us today.



## Presbyterian Women of The Yellowstone

In lieu of a Fall Gathering, PW of the Congregation facilitated the International Peacemaker Program of the PC (USA) by hosting the Rev. Lala Raja Rasendrasahina on Oct. 5, 2014. The title of his presentation was "No reconciliation, no peace." He shared stories of his church and was most proud of the organs they have in their small churches.

The primary message he wanted to communicate was, "We need the support of the PC(USA) - prayers, people resources - in our fight for reconciliation. The PC(USA) is well-positioned because of its presence at the United Nations and in Washington, D.C.. This can be very important to us because, without biblically and theologically based peace and reconciliation there can be no justice."

The World Peace Prayer used at Anaconda by Pastor Linda Smith for World Communion Sunday was, "Lead me from death to life; from falsehood to truth. Lead me from despair to hope; from fear to trust. Lead me from hate to love; from war to peace. Let peace fill our hearts, our world, our universe."

PW sent kids to camp this summer, we met our commitments to creating an inclusive community of women as well as participating in the Horizons bible study titled, "Reconciling Paul." (Not all circles subscribe to the Horizons bible study, choosing to create their own).

We anticipate attending the Synod Coordinating Team meeting Jan. 23-25, 2015 and the World Wide Gathering of Women in June, 2015.

Merry Lee Hooks, Moderator

**St Timothy's Memorial Chapel Committee**  
**Report to Yellowstone Presbytery**  
**November, 2014**

The September 2014 meeting was held at the Chapel at noon on September 8, 2014. A quorum was present and the meeting was opened with prayer.

**Major items of business were:**

**Worship** – Summer Pastors for the 2015 season were approved. Rev. Andrew Mullin will be present for the first two Sundays, Rev. Bob Young, a Presbyterian Pastor from Texas, will preach for the next four Sundays and Rev. Wayne Boulton will lead worship for the last 6 Sundays.

After several years of declining attendance and giving there was a 10% increase in attendance and a corresponding 13% increase in giving during 2014. The increases would have been greater but the second Sunday was real stormy and no services were held.

**Long Range Plan** – The committee reviewed the updated Long Range Plan, which has been under development for the past year, and voted to recommend it to presbytery for their concurrence (see attached)..

**Finance and Investment Subcommittee** ó Treasurer Gary Rowe was not present to present the Treasurer's report. Ron will ask him to e-mail the report to the members and include a preliminary budget for 2015.

**Public Address System** – Ray Treblehorn presented an updated proposal for a public address system which everyone agreed was needed. The installed cost, based on the bids that were received was just under \$12,000. The committee voted to authorize \$6,000 for the system if Ray can come up with another \$6,000. It is expected that the system will be installed yet this year.

**Road Relocation** – It does not appear that the road will be done this year. ARCO plans to pay the Southern Cross Company. Ron has met with their engineer and the County Planning Director. We may have to grant an easement to Southern Cross for a sliver of land for the road. This small sliver of land will in no way effect the future development plans of the committee.

**Labyrinth and Columbarium** – The location of these elements was discussed. Since the meeting we have received a draft design of and a preliminary cost estimate for these two facilities. The committee will make a decision on these facilities at its January 12<sup>th</sup> meeting. Both these facilities are part of the Long Range Plan.

**50<sup>th</sup> Anniversary Celebration** – The celebration is scheduled for July 25-26, 2015. Rev. Tom Long has been secured as the guest speaker. The thought is that the presbytery might be able to take advantage of his presence in Montana and have him present some sort of a workshop. Details of the celebration will be finalized at our January 12<sup>th</sup> meeting.

# **ST. TIMOTHY'S MEMORIAL CHAPEL LONG RANGE PLAN**

## **MISSION STATEMENT**

The mission of St. Timothy's Memorial Chapel is to provide an inspirational setting for Christian worship. This is primarily accomplished through the summer ministry and outreach to the surrounding area. The Chapel is also available for weddings, religious retreats, concerts and other church related activities. There is an opportunity in the future to expand the mission by developing youth programs, summer camps, retreats, Bible studies, small group ministries and other such activities. Programs and events in cooperation with other churches in the area have exciting possibilities. These are visions for the future and with God's blessing some or all of them may be accomplished.

## **BACKGROUND**

**HISTORY** - St. Timothy's Memorial Chapel is a memorial to Timothy Dillon Bowman who was tragically killed in an automobile accident while a college student in preparation for the ministry. His parents, John and Crete Bowman of Sterling, Illinois, and their other children paid for all legal, architectural, construction and furnishings costs related to the Chapel. The Chapel was dedicated in 1965.

The Chapel is located at the largely abandoned mining community of Southern Cross, overlooking Georgetown Lake, national forests and the continental divide. The Chapel sits on 20.26 acres. Included are the mine superintendent's house and the mine office building

Harrison Ray Anderson, long-time pastor of the Fourth Presbyterian Church of Chicago and a friend of the Bowman's, was the first pastor at the Chapel and arranged for the Chapel to be assigned to the Presbytery of the Yellowstone, Presbyterian Church (USA).

Currently the Chapel is open for twelve weeks during the summer, mid-June through August. Worship services are held each Sunday at 11:00AM. Dr. Harrison Ray Anderson was summer pastor from 1965-75, followed by Dr. Joseph McCabe and Dr. Calvin De Vries. Since then the Chapel has been served by two or three different pastors each summer.

**MISSION AND PURPOSE OF THE CHAPEL** - Early statements of mission in the files of the Chapel Committee indicate the desire to provide a meaningful opportunity for worship and witness in a geographical area noted for leisure and recreational opportunities. The area has a number of private summer homes and National Forest campgrounds, lodges and motels, a ski area and innumerable water and land based recreational opportunities. The striking interior of the Chapel, plus its setting in a magnificent view of mountains and forests, were intended to inspire the worship of God in regular Sunday worship as well as for times of private meditation.

From the early records specific purposes can be summarized as follows:

1. To provide an inspirational setting for Sunday worship for vacationers, summer residents and interested persons from a wide area and a place for personal meditation.
2. To provide a setting for wedding services.
3. To provide a place for religious retreats and conferences, church related meetings, music concerts and other events in keeping with this mission statement.

The Sunday worshipers do not constitute a congregation in an ecclesiastical sense. There is no communicant membership as in a constituted congregation nor is the summer pastor installed. Funerals are not held at the Chapel and if a baptism or the Lord's Supper were celebrated such an unusual need would require the approval of the Session of the Anaconda Presbyterian Church, as well as that of the Chapel Committee.

**RELATIONSHIP TO THE PRESBYTERIAN CHURCH**—St. Timothy is a specialized ministry within the bounds of the Presbytery of the Yellowstone, Presbyterian Church (USA). Both the donors and Dr. Anderson, organizing pastor, wished to avoid an independent and unrelated chapel venture, desiring affiliation with the Presbyterian Church.

The normal and on-going relationship of the Chapel program to the Presbytery is through the St Timothy Chapel Committee. The Chapel Committee is a standing committee of the Yellowstone Presbytery. Its membership consists of seven Presbyterians from the area, of whom up to three shall be Presbyterian pastors. One of the seven is designated as moderator. In addition the Committee includes up to four representatives of the donor family, and up to seven ecumenical (non-Presbyterian) members. The summer pastor, representatives of the Yellowstone Presbytery and other members of the donor family may attend meetings in an ex-officio capacity without vote.

The Committee reports annually through the moderator to Yellowstone Presbytery. Reports include data on program usage, summer pastors and a financial report indicating current income and expenditures and such other information as Presbytery may appropriately desire.

**FINANCES** The establishment of the program and physical assets of the Chapel were cared for, as described earlier, by the John Bowman family of Sterling, Illinois. At the beginning of the Chapel operation administrative costs were provided by the Presbytery, in part from its per capita apportionment from congregations. The goal from the outset was that St. Timothy be financially self-sufficient. This has now been achieved through offerings, use fees, private gifts and the establishment of restricted endowment funds for the manse and Chapel property (including furnishings and maintenance).

Chapel income is under the care and supervision of the Chapel Committee with a treasurer who keeps all financial records and reports at each meeting of the Committee. The St. Timothy Chapel Committee treasurer is an Assistant treasurer of Yellowstone Presbytery. Specific uses or restrictions of gifts are carefully followed. Committee expenses are paid for by the Presbytery's per capita budget.

**SUMMER PASTORS** - Summer pastors are engaged under a written contract for a twelve-week period, mid-June through August, or divided as the Committee may decide. From the outset it was assumed that a pastor carrying all or a major part of the summer Sunday responsibility would have their ordination credentials in the Presbyterian Church and affiliated with a specific Presbytery. Exceptions are made when emergency or other needs require a Sunday substitute, with the Committee making such arrangements in the centrist Protestant tradition.

Since Presbyterian pastors are not independent agents but members of a specific Presbytery and accountable to it, the home Presbytery of a pastor and the Presbytery into which a pastor enters for pastoral activity, both have the right of review. The expectation is that pastors are loyal to the Presbyterian Church, not divisive, but ecumenical in temperament, with evident abilities in leading worship and preaching. Presbytery and the Chapel Committee have a mutually consultative relationship on pastors.

The contractual understanding between the Chapel Committee and the summer pastor has been that their responsibility is for the Sunday worship. Summer pastors are not available for weddings, baptisms or funerals, except in genuine emergencies and then only with permission of the Session of the Anaconda Presbyterian Church. Emergency counseling for tourists or campers is part of the summer pastor's responsibility.

The manse for the summer pastor was purchased in 1976, after having been rented for such use for several years. It is located on Montana Highway 1 (13903 Route 1 West), about three miles from the Chapel. Dr. McCabe, second summer pastor, secured just over one-half the cost through private donations. The Bowman family guaranteed the balance. Gifts toward the house cost (approximately \$40,000) were restricted to that purpose, as are gifts designated for manse maintenance. Pastors and families are expected to provide the same interior care of the manse and its furnishings and of the lawn that would be provided in one's own home. Major maintenance or utility repair or replacement is cared for by the Committee.

**RECENT ACTIONS** - In 1999 the St. Timothy's Chapel Committee established a long range planning committee to study the future of St Timothy's. In 2000, Yellowstone Presbytery's Council, assigned a task force to work with the Chapel Committee to more clearly define the operating relationship between the Presbytery and the Chapel Committee. This proposed long-range plan is an outgrowth of both of the above actions.

The original Long Range Plan for St. Timothy's Memorial Chapel, approved by Yellowstone Presbytery in 2002, envisioned an expansion of its facilities and its ministry. Several projects listed in that Plan have been accomplished. These accomplishments are:

First, the property has been expanded by the acquisition of land from the Southern Cross Company. The attached plot map shows the current land ownership. As part of that land transaction the Mine Office Building and the Mine Superintendent's Home were also acquired.

Secondly, the rerouting of the access road from the front of the Chapel has been basically agreed to by Southern Cross and Atlantic Richfield and should be completed in 2014. However, since it has not been completed it is retained as part of this plan.

This updated Long Range Plan identifies other specific projects and their schedule for completion. The impetus for updating the Long Range Plan is the upcoming 50<sup>th</sup> Anniversary of the Chapel in 2014.

The projects listed below, and on the attached spreadsheet, follow. They are presented in four groups ó Facilities, Ministry, Maintenance and Funding.

### **Facilities:**

- **Road Relocation** - The existing county road presently runs between the Chapel and the parking lot. During the summer months recreational and other traffic is disruptive to our worship services. Noise and dust are the major problems although increased vehicular traffic is creating a safety concern as well. Additionally, the close proximity of the public road has increased our upkeep and maintenance costs. This action is necessary to protect the spiritual atmosphere, aesthetics and the physical well-being of the Chapel and associated facilities.
- **Columbarium** – Interest has been expressed for a columbarium. A company who builds these facilities has been contacted and designs have been received and reviewed. Space is available for the structure and having it on-site would expand the ministry of the Chapel.
- **Labyrinth** – St. Timothy's is not only a place for worship, weddings and concerts but it is also a place for meditation. The addition of this facility would greatly enhance the meditation for the many people who visit the Chapel. In addition to the Labyrinth there is also a need to develop, and make available, other devotional materials. The current site plan provides a location for a Labyrinth though some concerns exist about that location since it is in a traffic area. The hope is to be able to create the foot-print for the Labyrinth while heavy equipment is on site redoing the road.
- **Reroof the Chapel** – Currently the Chapel has a cedar shake roof. The roof is nearly 50 years old. Additionally, since the chapel is in a forested environment the cedar shake roof presents a risk of loss from a forest fire. The plan is to replace the roof with a fire proof man made material that resembles the cedar shakes. This offers added fire protection while retaining the original design of the Chapel.
- **Mine Office Building** – The original thought was to refurbish this building and use it for small group meetings and retreats, including youth retreats. The building has received a fair amount of vandalism and there is concern as whether the cost of renovation may be beyond the current financial ability of the Chapel. The current thought is to offer it for salvage.

- **Renovate the Mine Superintendents Home** – Currently the house is cleaned out and secured. A useable structure offers many opportunities for added ministry of the Chapel. Some of the opportunities, (i.e. a retreat house, a place for group meetings, a place for youth and small group retreats, an added space for wedding events). There is a question if the existing well for the chapel could also supply this house. There are undoubtedly other uses not yet identified. Historic Preservation Funds may be available to fund part or all of this renovation work.

There is one other idea which has been talked about but is not currently a project in the Long Range Plan. The idea is to sell the Manse and build a new Manse on site. There is room on site if the Mine Office Building were to be salvaged. As with the Superintendents Home, the water supply situation would need to be resolved and the ground over the old mine tunnel would have to be stabilized.

### **Ministry:**

Beyond the projects of the Long Range Plan there are some ideas to expand the ministry program of the Chapel. These include:

- Holding Joint summertime services with area churches. Many churches face smaller attendance during the summer months. Inviting area churches for 2-3 joint services could be an uplifting event for all.
- Special Music at the summer services. In August of 2012 a flutist provided special Music for the worship service. There is no reason why this could not be part of the Worship service at least 4-6 times during the summer.
- Rev. Boulton has provided a mid-week study for interested folks during the summer. Finding the right material for these events is difficult but the mid- week study should be continued.
- Other?

### **Maintenance:**

While maintenance needs are not really part of the Long Range Plan they need to be documented someplace. Following is a list of maintenance projects that should be completed before the 50<sup>th</sup> Anniversary of the Chapel.

- Unplug the drain by the Fellowship door (done 2013).
- Tuck point all of the rockwork around the Chapel (Done 2013).
- Stabilize the deck at the Manse (done 2013).
- Fix the large brass plaques by the front entrance (done 2013).
- Numerous other maintenance projects are identified in the committee members notebook.

## **Funding:**

To accomplish this Long Range Plan requires additional funding. While funding exists for maintenance and general upkeep the committee is concerned about the funding of the Chapel operations in perpetuity. For this reason a major fund raising effort is felt to be necessary. The thought is to combine the fund raising effort with the 50<sup>th</sup> Anniversary Celebration of the Chapel (July 2015). Plans are underway to accomplish that.

The following spreadsheet list the capital projects, their estimated costs and a suggested schedule for completion.

## **Long Range Plan Projects, Costs and Schedule**

<b>Project</b>	<b>Cost</b>	<b>Schedule</b>
Road Relocation	\$80,000	2014
Columbarium	\$50,000	2014
Labyrinth	\$25,000	2014
Fund Raising	\$5,000	2014+
Chapel Roof	\$80,000	2016
Mine Office Building	\$0	2016
Superintendents House	\$150,000	2016

Revised 7May02

Revised 9May02

Revised \_June14





## Stated Clerks Report

November, 2014

**For Information** - Since June of this year I have been a participant in the following meetings and activities:

- Attended, and finalized minutes for, 2 Leadership Cabinet meetings and one conference call. .
- Attended, and finalized minutes for 2 Pastoral Ministry Team meetings.
- Attended a two meetings of the Synod Coordinating Council.
- Worked with two other members of the Synod Coordinating Council to develop a new Position Description for the Synod Interim Executive.
- Attended the Western National Leadership Training event.
- Attended the Glacier/Yellowstone Convocation.
- Transferred Aline Russell to the presbytery of Albany.

**For Action** –

- I hereby request approval of the Minutes of the June 27-28, 2014 Presbytery Meeting held in Butte, Montana.

**A. Ellen (Ella) Matilda** (b. 1/24/1881 d. 10/12/1943). Married Henry Theodore Herman (b. 2/11/1876 d. 11/6/1953) on 3/15/1898.

**a. Orvis Leo** (b. 10/2/1898 d. xxxxxx). Never married.

**a. Lester Carol** (b. 3/21/1901 d. xxxxxxxx) Married Elberta V. xxxxx (b. 4/25/1903 d.xxx) on 12/14/1924.

**bb. Dale Arnold** (b. 3/24/1933) Married Effie Lee Roberts (b .xxxx) on 4/13/1954. They divorced in 1962. Dale then married Patricia Lee Lilleland on 9/5/1965. There were no children of the second marriage.

**bbb. Don Michael** (b. 11/25/1955)

**bbb. Mark Alan** (b. 3/6/1958)

**bbb. Eric Glen** (b. 8/12/1960)

**bb. Gary Alan** (b. 4/26/1944) Married Linda Sue Green (b. xxx) on 9/29/1967

**b. Alice Melvina (Tootsie)** (b. 4/25/1904 d. xxx) Married Emons Sivert Johnson (b. 12/23/1891 d. xxxxxx) on 11/6/1924. Alice later Married Roy Huey on 5/26/1974

**bb. LaVerle Evon** (b. 5/2/1926 d. x/x/xx) Married Hampton Roslyn (Jack) Bridges (b. 1/22/1921 d. x/x/xxx) on 5/20/1944.

**bbb. Jeffrey Allan** (b. 1/3/1950)

**bbb. Cynthia Ann** (b. 8/10/1951)

**bb. Orie Emons** (b. 8/11/1928 d. x/x/xxxx) Married Margaret Bryant (b. 1/24/1929 d. x/x/xxxx) on 1/20/1947. Orie later married Aana Lisa Daniels on 6/30/1964) and adopted her children.

**1<sup>st</sup> Marriage**

**bbb. Eric Steven** (b. 7/9/1949)

**bbb. Tina Alice** (b. 2/6/1953) Married xxxx Bowen (b. x/x/xx)

**bbb. Karen Louise** (b. 2/4/1954) Married xxxx Burnside (b. x/x/xxx)

**2<sup>nd</sup> Marriage**

**bbb. Jimmy (A)** (b. xxxx)

**bbb. John (A)** (b. xxxx)

**bbb. Kris Carl** (b. 6/30/1966)

**bbb. Aana Lisa** (b. 8/13/1968)

**bb. Don Bruce** (b. 8/14/1933 d. x/x/xxxx) Married Clarine Baker (b. 2/14/1934) on 7/25/1952.

**bbb. Curtis Ronald** (b. 12/27/1953)

**bbb. Kristy LaVerle** (b. xxxxx)

**bbb. Kit Randall** (b. xxxxx)

**bb. Ken Rathard** (b. 3/16/1937 d. x/x/xxxx) Married Marilyn Joyce Mai (1/18/1936) on 1/30/1954

**bbb. Rick Alan** (b. 8/14/1955) Married Nancy

**bbb. Kim Renee** (b. 8/19/1956) Married Bob Judge

**bbbb. Haley**

**bbb. Linda Joy** (b. 3/3/1966) Married Don Reid

**bbbb. Emm** (b. x/x/xxxx)

**bbbb. Samuel** (x/x/xxxx)

**b. Clarence Dean** – (b. 4/19/07 d. 7/13/1937) Married Gertrude Peterick (b. 3/17/1909 d. xxxxxx) 9/24/1929) Gertrude remarried Joe Oliver Riopelle (b. 2/27/1909 d. xxxxx) on 10/19/1939)

**bb. Joayne Marie** (b. 6/9/1933) Married George Edward Shuman (b. 7/19/1930) on 10/3/1959

- bbb. Jan Marie** (b. 8/30/1960)
- bbb. Steven Edward** (b. 6/27/1964)
- bbb. Jeffrey Joseph** (b. 3/3/1969) Child expected in 4/1969

**bb. Gerald Dean** (b. 2/2/1937) Married Nancy Ruth Jessome (b. 4/12/1933) on 8/24/1963

- bbb. Ronald Dean** (b. 6/5/1954)
- bbb. Daniel Anthony** (b. 7/27/1965)
- bbb. Linda Katherine** (b. 10/2/1966)
- bbb. Robert Matthew** (b. 6/16/1969 d. x/x/xxxx)

**b. Meredith Raymond** (b. 4/30/1911 d. xxxxxx) Married Nelli Huckell (b. 3/23/1912 d. xxxxxx) on 8/17/1936 at Britton SD.

- bb. Nola Jean** (b. 10/23/1937) Married Bernard John Thornton (10/8/1937 on 2/23/1956)
  - bbb. Jeffrey Scott** (b. 9/9/1957)
  - bbb. Steven John** (b. 6/2/1960)
  - bbb. Rinea Lin** (b. 6/2/1962)
- bb. Neil Meredith** (b. 8/6/1939) Married Madalin Ruth Peterson (b. 9/4/1942) on 5/6/1962
- bb. Karel Kay** (b. 2/21/1941) Married Gary Titus (b. 6/5/1939) on 9/9/1961.
  - bbb. Kevin Gary** (b. 9/18/1962)
  - bbb. Joel Robert** (b. 3/16/1963)
- bb. Kareen Ann** (b. 1/1/1943)

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**PRESBYTERY OF YELLOWSTONE**  
**COMMISSIONED RULING ELDER IN PASTORAL SERVICE (CRE) PROGRAM**  
**July 2014**

**PURPOSE:**

The purpose of the Commissioned Ruling Elder in Pastoral Service (CRE) program is to prepare ruling elders for such pastoral responsibilities as missionary service, education, pastoral care, administration including moderating the session, preaching, leading worship, administering the sacraments, and officiating at marriages in congregations or a validated ministry of the presbytery selected by the presbytery through its Pastoral Ministry Team (PMT). The criteria for CRE are developed in accordance with the Book of Order G-2.10, G-3.0301 and G-3.0307.

**DEFINITION OF CRE:**

A Commissioned Ruling Elder is a full-time or part-time, salaried or volunteer ruling elder, called by God and affirmed by his/her session, and trained and commissioned by presbytery to be the assigned pastoral leader in a particular mission, parish or congregation. (G-2.10), (W-4.4002)

**ADMINISTRATION:**

The administration of the CRE training program shall be carried out by the PMT. The PMT will carry out the functions of recruitment, training, examination and certifying readiness for commissioning. For the training process it shall act for the presbytery according to the provisions of the Book of Order G-2.10.

The PMT cannot guarantee placement for any particular commissioned or commissionable ruling elder. Placement will depend upon the desires of the session, CRE's willingness to travel or relocate and the appropriateness of the placement as discerned by the session, CRE and the Pastoral Ministry Team.

Judgments concerning standards, training, duties and compensation are to be on a case-by-case basis, approved by the PMT. Materials from the Office of the General Assembly shall be used as resources when making these judgments.

**PROCESS**

Introduction – CRE's are not ordained ministers and will follow a separate "track" from those seeking ordination as teaching elders. The track includes the three phases of Seeker, Learner, and Commissioned Ruling Elder and does not require the same level of sophistication and knowledge as for those seeking ordination.

A ruling elder's ability to preach, teach and lead worship comes more through experience and practice than formal training. Therefore, competency – rather than credentials – should be used as a basis for commissioning. This competency is to be understood in light of the place of local commissioning and not of the whole church.

Phase 1: Seeker – During this phase, a person believing that he/she has been called by God to be a CRE would seek validation of the call by the session and/or governing body, where there is such, and then by the presbytery through the PMT. The PMT will examine a candidate regarding his/her personal faith, motives for seeking the commission, and his/her knowledge in the areas of Biblical studies, reformed theology, Presbyterian polity and pastoral care, and worship leadership and sacraments as well as ministry expectations. The PMT shall also secure a criminal background check and a psychological evaluation by a qualified psychologist, approved by the PMT, during this phase. Cost of the psychological examination shall be paid 1/3 by the seeker, 1/3 by the seeker's church, and 1/3 by the presbytery when directed and accepted by all parties. Cost of the criminal background check shall be paid for by the seeker. It is recommended but not required that a seeker complete the psychological evaluation, the criminal background check, and sign the presbytery's Sexual Misconduct Policy before going into the learner phase.

Phase 2: Learner- Through training and experience, the learner would demonstrate competency in theology, Bible, preaching, worship, sacraments, polity, teaching and pastoral care. Upon satisfactory demonstration of such competency, appropriate examination by the PMT, the mentor (see definition of mentor below) shall provide the PMT written reports of the learner's progress through the course of study.

Phase 3: Commissioned Ruling Elder – This phase is the formal commissioning of the CRE to a specific place of ministry. This commissioning is valid for a specified period of time (up to three years) and may be extended. There shall be an annual evaluation by the PMT. This evaluation and the initial evaluation shall include results of conformance to the following elements:

- Faith as expressed by: faith in Jesus Christ as Lord and Savior and belief in one God, Father, Son and Holy Spirit; Acceptance of the Old and New Testaments as the authoritative witness to that faith; ability to articulate clearly his/her faith commitment and journey.
- Maturity as expressed by: A ruling elder in the Presbyterian Church (USA) who practices faithful, regular participation in its worship and service; demonstrated pastoral ability; acceptance, understanding and faithfulness to one's vows of ordination.
- Christian Life as expressed by: Moral standards acceptable to the Christian community, as defined in the Book of Discipline, PC(USA); commitment to personal spiritual growth through prayer, Bible reading and devotions.
- Constitutional as expressed by: Affirmative answers to the nine constitutional questions (W-4.4003 and G-4.0301); articulate and demonstrated affirmation of Presbyterian polity and practice.

## POSSIBLE DUTIES AND RESPONSIBILITIES OF CRE

- May be the primary or assistant worship leader and preacher of the congregations(s), allowed to conduct any or all of the functions outlined in the Book of Order as approved by presbytery on a case-by-case basis.
- Shall work under the supervision of the Presbytery through a mentor appointed by the PMT at the time of the commission.
- May perform other pastoral functions such as teaching, visitation of members at home or hospital, visitation of prospective members, conducting funerals.
- Shall attend meetings of session or appropriate governing body and presbytery. Shall moderate a session when this function is approved by the PMT.
- Shall participate in other services and activities of the church, such as Sunday school, choir, prayer meetings, and study groups as negotiated by the church, CRE and PMT.

## COMPENSATION OF CRE

- Shall be established by written agreement between the CRE, the session of the church(s) served, or validated ministry and the PMT. The amount of compensation shall depend on workload, time involved, travel necessary, and volunteer considerations. CRE's that are serving only as pulpit supply shall be remunerated at the same minimum rate as all pulpit supplies in the presbytery; for one service plus mileage at the standard presbytery reimbursement rate.
- May preach no more than four times in a year in pulpit supply relationship/vacant church without negotiating the CRE agreement.

## AMPLIFICATION OF PHASE 2, LEARNER

1. Model Used- The model used is a combination of a competency-based model and an academic model.
  - a. In the competency-based part, the Learner is (A) preaching, (B) teaching, (C) conducting worship, (D) conducting funerals, and (E) pastoral care. Find out if the learner can perform satisfactorily in these areas. Provide training in those areas where a person does not demonstrate competency.
  - b. In the academic part, the learner must demonstrate competence in (F) the Bible, in language appropriate, (G) Reformed theology, (H) sacraments, and (I) PC(USA) polity.

2. Academic Competency- Competency in these areas shall entail familiarity as outlined.
  - a. Bible
    - 1) Basic knowledge of: content of the Bible; literary styles; methods of interpretation; development (oral tradition, time-lines, authorship).
    - 2) Resources:
      - a. Cook Theological School;
      - b. Vancouver School of Theology;
      - c. Whitworth University and Summer Institute;
      - d. Western National Leadership Conference training;
      - e. Tri-Presbytery Event;
      - f. University of Dubuque Theological Seminary CRE online courses;
      - g. *The Bible Speaks to You* by Robert McAfee Brown;
      - h. *The Interpreter's Bible*, Volumes 1 and 7
      - i. *The Layman's Bible Commentary*;
      - j. *Understanding the Old Testament* by Bernard W. Anderson;
      - k. *Understanding the New Testament* by Kee and Young
      - l. Additional resources listed on the PC(USA) Web site at [www.pcusa.org](http://www.pcusa.org) .
  - b. Reformed Theology
    - 1) Basic knowledge:
      - a. historical development of Presbyterianism;
      - b. Reformed confession of faith
    - 2) Resources:
      - a. *Presbyterian Creeds: A Guide to the Book of Confessions* by Jack Rogers;
      - b. *Presbyterian Creeds: A Supplement on the Brief Statement of Faith* by Jack Rogers
      - c. *A Commentary on the Confession of 1967 and an Introduction to the Book of Confessions* by Edward A. Dowey, Jr;
      - d. *Major Themes in the Reformed Tradition* by Donald K. McKim;
      - e. Presbyterian Video Series by Jack Rogers and Isabelle Rogers of Synod of Lakes and Prairies.
  - c. Sacraments
    - 1) Basic knowledge:
      - a. Nature of the elements;
      - b. Order of administration.
    - 2) Resources:
      - a. Directory for Worship, PC(USA)



- b. Book of Common Worship, PC(USA)
  - d. Polity
    - 1) Basic knowledge:
      - a. Organizational structure of PC(USA);
      - b. The role and responsibilities of the session and presbytery.
    - 2) Resources:
      - a. Book of Order, PC(USA);
      - b. *Companion to the Constitution: Polity for the Local Church* by Frank Beattie
- 3. Mentor- When the PMT validates a seeker to be a learner, it will assign a mentor to the learner (see Attachment D). The mentor must be a teaching elder or honorably retired member of presbytery. The mentor is responsible for documenting all meetings with the seeker in writing to the PMT
- 4. First Conference with Mentor and member of the PMT
  - a. This conference shall be held immediately following the action of validation by the PMT. There shall be four people present at the first meeting: the moderator of the learner’s church session, the mentor and one member of the PMT, as well as the learner.
  - b. The purpose of the conference shall be to:
    - 1) Discuss and explain the CRE program and answer questions concerning the process and time-line.
    - 2) Discuss the assessment process.
      - a. Assess if a person can perform in the competency-based skills (Section A-E of Assessment section).
      - b. The learner shall fill out his/her assessment form and discuss it with the mentor.
      - c. Following this conference, these same areas shall be assessed by several persons of the learner’s choosing, using the same instrument.
      - d. Assessment in these areas shall respond to such questions as: “Did the sermon/class/funeral help you or challenge you?” Was the service appropriate for the occasion and similar questions directed to the needs of people, rather than academic questions such as, “Did the sermon carry through a theme?” or “Did the worship flow smoothly from beginning to end?”
- 5. Second Conference with Mentor and member of the PMT
  - a. The purpose is to review the results of the assessment and agree on a ‘Course of Study’ and to assess the learner’s Competence in (F) English Bible, or language appropriate, (G) Reformed Theology, (H) sacraments, (I) PC(USA)

polity. The learner will bring his/her own Bible and any other necessary materials with him/her.

- b. Assessment of items (F) through (I) shall follow the suggestions under Assessment section (F-I).
- c. At the conference, the mentor and learner shall agree upon those areas, (A)-(I), in which the learner is competent, reporting such to the PMT and those areas which need further study and experience.
- d. A learning plan shall be agreed upon in areas of need by the Seeker, Mentor and member of the PMT. This will be known as the “contract for learning.” A copy of the contract for learning will be kept on file by the PMT. If more than one educational institution is part of the plan each institution will receive a copy of the learner’s plan and agree to accept the plan as certifiable.
- e. Pursuing Learning
  - 1) Learning plans may include a mixture of: self-study; studying one-on-one with a mentor; small classes with leadership provided either locally or by the presbytery; some formal classes at places such as the Western National Leadership Conference, as well as travel opportunities and online courses.
  - 2) Advising and evaluating: The mentor and learner shall periodically but at least quarterly review the learner’s progress. This will include setting realistic time-lines for completing of work.
  - 3) Evaluation of competencies (A-E): When the mentor and the learner are satisfied that the learner is competent in a required field, the mentor shall report that to the PMT and no further preparation will be required. A learner may be working on several competencies at the same time.
  - 4) Evaluation of academic knowledge (F-I): Upon completion of a course (self-study, a mentoring program, or a small class with local or presbytery leadership), where there is such, to assess progress. If all agree that there has been satisfactory mastery of the subject, no further training will be required in that area. For courses taken at an educational institution, a certification form from the institution showing satisfactory completion of the course shall be acceptable.
  - 5) Evaluation of the mental, emotional, and maturity level of the learner will be made using information gained to this point in the process. This is to include where the learner is in his/her faith journey.
  - 6) If the mentor of the learner shall recommend that the learner not continue in the program, the mentor shall consult the PMT, which shall make a determination about the learner’s future status.

## 6. Final Steps

- a. When both the learner and the mentor are satisfied that the learner has completed all requirements and is ready to be commissioned, the mentor will present the learner to the PMT for a final conference and appropriate

examination. If the PMT is satisfied, it shall certify that the learner is ready to be commissioned.

- b. When a commissionable position becomes available, the PMT shall approve the terms of the commission and present them along with the learner for the presbytery's approval and commissioning.
- c. The PMT shall oversee the placement of the CRE. This placement shall include a written agreement reached with the CRE and the session(s) or governing body of the church(s) validated ministry to be served as to the compensation and areas of responsibility, specifically the functions authorized to perform as per G-2-2.1001.
- d. The Presbytery of Yellowstone Sexual Misconduct Policy will be reviewed and agreed upon by the learner prior to the final commissioning taking place. Copy of the agreement form is attached to this handbook.

#### 8. Continuing Nurture

- a. An annual plan for continued improvement, study and contract renewal shall be worked out with the session, CRE, and the PMT mentor at the time of commissioning.
- b. Annual review shall be carried out by the PMT and will include a review of goals and plans agreed upon above. (see Attachment I)

Amended 3 October 1999

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Encl;

PCUSA CRE Definition

Presbytery of Yellowstone Sexual Misconduct Policy.