

Stated Clerk Report November 2019 to March 2020

Minutes of the November 1,2, 2019 Presbytery meeting were prepared, reviewed and posted.

Meeting of the PMT November 14 was attended and minutes recorded. Reviewed and later approved.

Meeting of the Presbytery December 13 was attended, minutes taken, reviewed and Posted to the website. The Stated Clerk prepares a draft docket for moderators of the presbytery for each meeting.

Work of the Stated Clerk is extensive in December as letters and invoices are mailed to each church pastor and session clerk to begin the process of getting the year end reports and statistics completed and reported to the PCUSA. New clerks get elected and contact information all need to be updated. The Stated Clerk also develops a per capita invoice for each church and helps them schedule a payment plan when the impact of this cost to the church is difficult for some to handle as a single payment. This function also tracks the necrology reports from each church so that at the March meeting we can recognize the elders who have passed away during the year 2019.

A retreat of new and former members of the LC and the PMT met at the Goodrich's home in Bozeman January 9 and 10 and the Stated Clerk attended and offered a report on the office function of the Stated Clerk and containing ideas for future goals and changes to this office. Minutes of the PMT portion of the meeting were taken and reported back to the PMT members. The Stated Clerk could not take minutes of the LC meeting because it was held simultaneously to the PMT meeting. Time was spent with the acting treasurer to get new signatures for bank accounts needing changed due to the resignation of the Presbytery treasurer.

The necrology report was worked on and churches contacted who had not yet reported.

Meetings of the LC February 11 meeting and PMT meeting February 13 were attended and a preliminary docket for the March 6,7 meeting was prepared. Minutes of the PMT meeting were prepared and sent to the Moderatos to review. Minutes of the LC meeting were prepared and sent too the Moderator for review.

Jim Tarr
Stated Clerk