

## Stated Clerk Report for the Presbytery Meeting November 4-5, 2022

### Protocol Review

The Clerk anticipates that a number of people will attend this meeting via Zoom while some will attend in person at the Miles City church. While on the Zoom meeting, please adhere to the following protocol:

1. *Please keep your microphone muted and stay in the muted position until called upon or recognized to speak. This helps eliminate feedback, minimize background noise, and helps us to move through our time together more easily.*
2. *Please rename your Zoom participant identification to include "RE" or "MWS" if applicable, your first and last name, the entity you represent, your position (i.e. member, commissioner, guest) and town. For example: RE Caroline Fleming, YP Stated Clerk, Miles City. (In ZOOM, click on the 3 dots on your picture screen and you can rename yourself and include the information above.)*
3. *When you have the floor, please say your name and the entity you represent each time you speak.*
4. *When voting, if not using a voice vote of "Yes" or "No," please use the "raise hand" feature found toward the bottom of the screen if participating via Zoom and raise your hand if attending in person. We will count these votes then ask phone-only participants to unmute their phones and vote verbally.*

### Omnibus motion.

**The Stated Clerk moves the following:**

1. That the agenda for this meeting posted on [yellowstonepcusa.org](http://yellowstonepcusa.org) be approved.
2. That the roll for this meeting be established in two ways:
  - a. By email to [caroline@yellowstonepcusa.org](mailto:caroline@yellowstonepcusa.org) if you are attending via Zoom or
  - b. By registration form provided at the meeting if you are attending in person.
3. That all requests for excused absences received by the Stated Clerk be approved.
4. That any Corresponding members present at the meeting be seated.
5. That the Presbytery grant the Moderator the authority to give privilege of the floor to persons, other than Members or Commissioners, for the purpose of reporting to this meeting.
6. That the Moderator and the Stated Clerk be empowered to suggest and adjust the agenda during the meeting, as may be necessary, to provide for efficiency in reporting.
7. That the draft minutes of the Presbytery meeting of May 6-7, 2022 be approved as published on the presbytery website.
8. That the draft minutes of the Special Presbytery meeting of July 27, 2022 be approved as published on the presbytery website.
9. That the minutes of this meeting shall report that there has been no call for a meeting of the Presbytery's PJC this year to date and that the following former members are still eligible to serve if needed; RE Gary Slagel, RE Sharla Helland, MWS Dan Krebill, RE Llyod Mandeville, HR Sally Ralston.

### **End of Motion.**

The above motion will be made at the opening of the November 4-5, 2022 meeting and will be posted on the presbytery website for review before the meeting begins.

## Stated Clerk Activity

1. I have begun to update the presbytery's Administrative Manual of Operations. It is a daunting task as many items that were saved electronically were lost when Ron Hanson's computer crashed. I am storing everything on an external hard drive to try to assure this does not happen again.
2. I have kept up with and answered emails almost daily.
3. I sent information on available boundary training opportunities to the 10 ministers in the presbytery who were unable to attend the 2021 boundary training event, asking them to attend one of three possibilities and notify me and/or Kimmy Briggs of their completion of the course.
4. I composed and sent letters to all Ministers-At-large, retired Ministers and Ministers serving in a Validated Ministry asking they submit an annual report of their ministry activities by October 31, 2022 to either me or Kimmy Briggs. As of October 31, we have received 2 reports from our 8 Ministers-At-Large thus far, including a request to re-validate one ministry. (George and Kathy are not included in this count as they are staff, report regularly, and do not need to send an annual report.) From our 14 Honorably Retired Ministers we have received 12 reports to date. The original due date was intentionally set early since this is a new request made by the Pastoral Ministry Team. The team would appreciate all remaining reports be sent before the end of the year. They are intended to be a valuable way to maintain contact with those we might not be in touch with as often as we would like.
5. I received notice from the Synod that the 2021 minutes of Yellowstone Presbytery were approved by the Synod Assembly on September 19 with 2 exceptions. (Attachment A)
6. I composed a letter and forwarded information about Intermountain's Caring Friends program and their fundraising opportunity to receive \$500 for each new person or entity that signs up as a Caring Friend through November 2022.
7. I received information from Treasurer Ric Tieman that the property and liability insurance the presbytery holds with Brotherhood Mutual has been reviewed and is adequate, but we are unable to obtain property insurance on the Westminster Spires camp, and St Timothy's Chapel is underinsured due to the limited carriers that will provide coverage in Wildfire Classified districts.
8. I met twice with my Stated Clerk mentor, Susan DeGeorge of Hudson River Presbytery.
9. I continued to update the 2022 Presbytery Directory with information I when I received it and sent the 2022 Directory to the presbytery's email list prior to the November 4-5 presbytery meeting.
10. I have attended all meetings of the Leadership Cabinet and Pastoral Ministry Team and have recorded minutes as required.
11. I signed two revised buy-sell agreements concerning the sale of the McAllister church property and continue to follow up with the attorney concerning progress on the sale and receipt of funds. This has been a far longer process than we originally expected due to court requirements.
12. I attended the following webinars:
  - BOP webinar "Serve Better – Sustainable Practices"
  - Fresh Expressions webinar "Why We Need A New Kind of (Rural) Church"

Caroline Fleming  
Stated Clerk, Yellowstone Presbytery



## Synod of the Rocky Mountains

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Lynn Smit – Stated Clerk  
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September 20, 2022

The 2021 Minutes of the Presbytery of Yellowstone were approved by the Assembly of the Synod of the Rocky Mountains on September 19, 2022 with the following exceptions.

- 1) No Record of the report of all statistical and financial information reported to the Office of the General Assembly.
- 2) No record of the review of adequacy of property and liability insurance to be done annually.

*Lynn Smit*

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Lynn Smit, Stated Clerk, Synod of the Rocky Mountains