

**Presbytery of Yellowstone  
Proposed Electronic Document Policy  
May 15-16, 2009**

**Request for action from Council: approve Electronic Document Policy**

**To provide an opportunity for meeting attendees to read and reflect on the issues coming to presbytery and to be respectful of each other's time, this proposal is designed to give attendees the ability to prepare more deliberately for meetings, to encourage more timely reporting, to hold ourselves accountable to our responsibilities, and to be good stewards of our time, talent, and money.**

**All churches will be contacted to determine who does not have internet access. Paper packets will continue to be provided to those who do not have the ability to access online. Note that the information will be posted on the Presbytery website (not sent in an e-mail). After a one year trial, printed packets will be provided at a charge of \$15 per packet with a waiver granted to any participant who does not have high speed internet.**

- 1. Distribute electronic pdf to web site three times for each Presbytery Meeting.**
  - a. 28 days before meeting: First Posting**
  - b. 14 days before meeting: Second Posting**
  - c. 7 days before meeting: Third Posting**
  
- 2. Publish minutes after meeting**
  - a. Draft to executive 7 days after meeting**
  - b. Draft posted 14 days after meeting**

**This is based on the system used by Whitewater Valley Presbytery for seven years.  
([www.whitewatervalley.org](http://www.whitewatervalley.org))**

**Current financial impact of mailing documents:**

**Postage 100 @ \$2.50 = \$250  
Printing 100 @ \$1.00 = \$100  
Envelopes 100 @ 0.50 = \$50  
Labor 10 hrs @ \$20.00/ = \$200  
Total cost per meeting = \$600**